

## ACOG Forms – Invalidating or Changing Form Type

- Open ACOG Note in **Edit** mode.

The screenshot shows the Allscripts EHR interface. The patient record for LANE, BRITTANY N is displayed. The 'Note Type' is 'ACOG Flowsheets & Labs'. The 'Rec Corr' tab is highlighted with a red arrow.

**Patient Information:**  
 Name: LANE, BRITTANY N  
 Age: 16 Years  
 Sex: F  
 DOB: 01/20/1995  
 PCP: PARTAIN MD CYNTHIA  
 Pri Ins: BLUE SHIELD OF TN  
 H Phone: (423)943-8484  
 MRN: 001000289661101  
 Other: 0002321057  
 FYI: [ ]  
 Security: No Restricted Data

**Note Information:**  
 Note Type: ACOG Flowsheets & Labs  
 For: 15 Jun 2011  
 Status: Unsigned  
 Owner: Holmes, Sheri

**ACOG A Form Fields:**  
 Please do NOT finalize this note until patient gives birth  
 16 year old Gravida [ ] Full term [ ] Premature [ ] Miscarriage/Abortion [ ] Living [ ]  
 Drug Allergy: [ ]  
 Latex Allergy: [ ]  
 Anesthesia Consult Planned:  
 Religious / Cultural Considerations: [ ]  
 Is Blood Transfusion Acceptable? [ ]

| Problems/Plans | Medication List | Start | Stop |
|----------------|-----------------|-------|------|
| 1.             | 1.              |       |      |
| 2.             | 2.              |       |      |
| 3.             | 3.              |       |      |
| 4.             | 4.              |       |      |
| 5.             | 5.              |       |      |
| 6.             | 6.              |       |      |
| 7.             | 7.              | Start | Stop |
| 8.             | 8.              |       |      |
| 9.             | 9.              |       |      |
| 10.            | 10.             |       |      |

**EDD CONFIRMATION**      **18-20 WEEK EDD UPDATE**

| Final EDC    | Initiated By: | Quickening            |
|--------------|---------------|-----------------------|
| LMP          | EDC           | Fundal Ht. at Unstab. |
| Initial Exam | * Wks = EDC   | * Wks = EDC           |
|              |               | Ultrasound            |

Buttons: Spell | New Note | New Task... | Req Corr | Security... | Text... | Sign... | Print... | Cancel | Save

- Click on the “**Rec Corr**” tab to open the Request Correction – Webpage Dialog window

The screenshot shows the 'Request Correction - Webpage Dialog' window. The 'Priority' is set to 'Routine'. The 'Recipient' is 'Medical Records Team'. The 'Correct Author' checkbox is selected.

**Request Correction**

Priority: Routine

Recipient:  Author  Medical Records Team

Correct Author       Correct Document Type  
 Correct Owner       Correct Text  
 Correct Patient       Invalidate - Do Not Correct

Comments:

Buttons: OK | Cancel

- Select the appropriate option (comments are always helpful)
  - Correct Author
  - Correct Owner
  - Correct Patient
  - Correct Document Type
  - Correct Text
  - Invalidate
- The EHR Team will receive a task to perform the action.