



Tips and Tricks Weekly



TO BE DONE DATE– Do NOT use “Fuzzy Dates”

When creating labs, immunization orders/history it is important to make sure that you pick an actual TO BE DONE date field. You CAN NOT use the “Before next appt”, “After next appt”, or “Approximately” options as these orders WILL NOT cross the interface to the lab and the order will not get drawn. In addition, when “fuzzy dates” such as these are used, the order not accurately populate for our quality programs.

Sometimes you will want to create an order to be done on a future date, to do this click on the calendar next to the TO BE DONE field and put in the future date. When choosing a future date, you **MUST** pick and actual date.

****REMINDER**** You can NOT use the “Before next appt” or “Approximately” date options for this field as the orders will NOT cross the interface to the lab.

The orders will drop into the lab’s computer system 2 weeks before the To Be Done date and will remain for 3 months.

Immunization Details

SUPERUSER, Buttercup 01-Aug-1948 (74y) F

Flulaval Quadrivalent 0.5 ML Intramuscular Suspension Prefilled Syringe

For [1] Health Maintenance

Order Entry Record Administration

Sig Additional Details Education Details Administration History Annotations

Sig Status... Active

81.65 Kg 167.64 cm BSA : 1.91 Personal Structured Free Text

There are no items to s

To Be Done: 28Jun2023 Schedule None Routine Overdue In: 0 Days C

Select a Date and specific Time

Time period: Date: On Before Approximately

Before next appointment
With next appointment
Postoperative
Preoperative
Interval Postoperative
Interval Preoperative
Never
Childhood
Unknown
Adolescence

June 2023

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1
2	3	4	5	6	7	8

Interval 0 weeks Jump: 2 months Selection: 28Jun2023

OK Cancel

History Builder Orders

Problem-Based Rx Med Admin Immun Lab Rad Procs Findings

To Be Done MM/DD/YYYY Priority

My Favorites ON Record