Using .refnoshow macro

.refnoshow macro is available for everyone to use.

This macro creates a letter to go back to the referring provider or PCP when a patient no shows for a specialist visit.

1. Double click the patient's NSH appointment from the Schedule or Select the NSH appointment from the Encounter Selector.

2. Create your Unstructured Note letter.

3. Type .refnoshow in the letter window. Click Enter.
4. Put in the Referring Provider Name and Address fields.
   * Remember that this letter goes to the Provider, not the patient.
5. Enter the Subspecialty.
6. Sign, print, and mail.

[Referring Provider Name]
[Address]
[City, State Zip]

Dear [Referring Provider]:

Your patient was scheduled for an appointment with ETSU Health [subspecialty] on Oct 28 2021 2:00PM . Patient was a no show for appointment.

Sincerely,