



EAST TENNESSEE STATE
UNIVERSITY

QUILLEN ETSU PHYSICIANS

Module 5: Notes

Provider Training Module
Allscripts Touchworks EHR

Quillen EHR Team
Phone: (423) 282-6122, Option 1

June 2021


MODULE INSTRUCTIONS

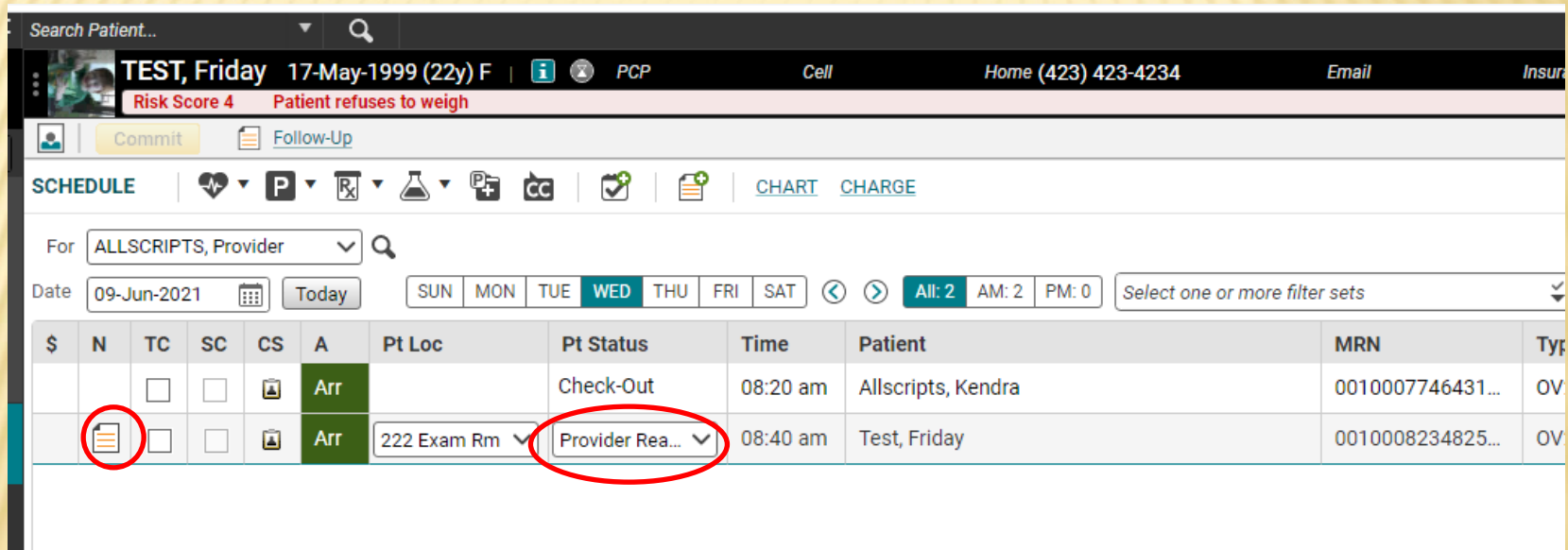
There are a total of 5 modules that need to be completed prior to the on-site training. It is **REQUIRED** that you complete all of the modules **PRIOR** to training.

These modules are intended to serve two purposes: as an introduction to the system, and as a reference. The modules are very detailed. As such, we don't expect you to retain all of the information in the slides before training; however, we encourage you to print the PDFs, as you will be able to refer back to them as you begin to use the system.

Training will consist mainly of mock practice sessions, so a basic knowledge of the system prior to training is essential. If you have any problems completing these modules, please contact the EHR team. (Contact info is on Slide 1 of each module).

OPENING A NOTE STARTED BY NURSE

In most of the clinics, your nurse will start your note for you. She/he will open the note, put in the chief complaint and possibly a reason for visit, and then save and close the note. Once the note has been started, it will appear on your Daily Schedule with a “note”  icon in the “N” field. To begin documentation on your patient, **make sure** that the Pt Status is set to **Provider Ready**, and then **double click the note icon** to open your note in “edit” mode. (Slide 7 shows you the “edit” mode)



Search Patient...

TEST, Friday 17-May-1999 (22y) F | PCP | Cell | Home (423) 423-4234 | Email | Insurance





Risk Score 4 Patient refuses to weigh

Commit Follow-Up

SCHEDULE | CHART CHARGE

For ALLSCRIPTS, Provider

Date 09-Jun-2021 Today SUN MON TUE WED THU FRI SAT All: 2 AM: 2 PM: 0 Select one or more filter sets

\$	N	TC	SC	CS	A	Pt Loc	Pt Status	Time	Patient	MRN	Type
		<input type="checkbox"/>	<input type="checkbox"/>		Arr		Check-Out	08:20 am	Allscripts, Kendra	0010007746431...	OV
		<input type="checkbox"/>	<input type="checkbox"/>		Arr	222 Exam Rm	Provider Rea...	08:40 am	Test, Friday	0010008234825...	OV



STARTING YOUR OWN NOTE

If your nurse does not start your note for you, once he/she changes the status to **Provider Ready**, double click on the patient's name. This takes you to the Chart. Click the paper with the plus sign on the Chart or the Note section in the Action Bar.

The screenshot shows the ETSU medical chart interface for a patient named Kendra. The left sidebar contains a menu with options: TouchWorks, Chart, Note, Charge, InfoButton, Utilities, Reporting, Schedule, Tasks, Inbox, Worklist, and Pt Lists. The 'Note' option is circled in red. The top action bar shows a search bar, patient information, and a toolbar with various icons. The icon for adding a new note (a document with a plus sign) is circled in red. The main content area displays a list of active problems with columns for Name, ICD-10, and Last Assessed.

Name	ICD-10	Last Assessed	Managed By
Chronic			
Abdominal pain, recurrent	R10.9	04Jun2021	Foster, Allison (G...
Abnormal vaginal bleeding	N93.9	28Jun2019	Livingston, Ama...
BMI 33.0-33.9,adult	Z68.33	09Jun2021	Livingston, Ama...
Colon cancer screening	Z12.11	09Mar2021	Livingston, Ama...
Current severe episode of major depressiv...	F32.3	09Dec2020	Livingston, Ama...
Dysphagia	R13.10	08Dec2020	Livingston, Ama...
Fatigue	R53.83	09Dec2020	Livingston, Ama...
Hypertension	I10	09Dec2020	Livingston, Ama...
Major depressive disorder with single epis...	F32.5	09Dec2020	Livingston, Ama...
Pelvic pain	R10.2	09Dec2020	Livingston, Ama...
Strep tonsillitis	J03.00	09Dec2020	Livingston, Ama...

NOTE SELECTOR

The Note Selector screen allows you to choose the type of note you are going to create. Click the drop down next to **Visit Type** and choose the note type. We suggest you talk to your preceptor about what note type to choose.

The screenshot shows the 'Note Selector' window for a patient named 'TEST, Epic Female 26-Jan-1942 (79y) F'. The appointment date is '02-Jun-2021'. The 'Note' button is selected, and the 'Visit Type' dropdown is open, showing various options. The 'Follow-Up' option is selected under the 'Follow-Up Visits' category.

Specialty	Visit Type	Note Type
Internal Medicine	New Patient	Note
	Diabetes/Nutrition Education Record	
	Nutrition Visit	
	PreOp Clearance	
	Behavioral Health	
	Chart Documentation	
	Communication	
	Consult Visits	
	Follow-Up Visits	Follow-Up
	Health Maintenance	Hospital Follow-Up
	Nursing Visits	

Ensure that correct appointment date in upper right.

NOTE IN "EDIT" MODE

Patient Name, age and DOB

Appointment date/visit type

Clinical Toolbar

Chart

Table of Contents

Preventive

- Chief Complaint
- Reason For Visit
- Active Problems
- History of Present Illness
- Review of Systems
- Past Medical History
- Social History
- Family History
- Surgical History
- Current Meds
- Allergies
- Immunizations
- Vitals
- Physical Exam
- Procedure

HISTORY OF PRESENT ILLNESS

ACNE (FOLLOW-UP)

Type:

Type I: Mild Type II: Moderate Type III: Moderate-Severe

Status:

Well controlled Stable Poorly Controlled

Interval Events:

Interval Symptoms:

	New	Denies	Resolved	Improved	Stable	Worse
Comedones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pimples	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cysts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Acne Face	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Acne Shoulders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Acne Back	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Acne Chest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Associated Symptoms:

☒ Dry Skin ☒ Skin Erythema ☒ Skin Irritation

☒ Oligomenorrhea

Medications:

☒ Adherent ☒ Side Effects

Disease Management:

Final Author Recompile Copy Forward Show Uncopied Form Data Save & Close Save Close

View Edit New Print Clinical Exchange Document Personalize Fax

TABLE OF CONTENTS

TEST, Epic Female 26-Jan-1942 (79y) F | Break Glass PCP Cell (423) 445-6102 Home (423) 433-6003 Email TEST123@TEST123 Insurance MEDICARE PALMETTO GBA MRN 001000637456501 Directives Other MED & NONMED R FYI

QAF done - 2019

Commit MSHA Pediatric Surgery Orders 02-Jun-2021 ALLSCRIPTS, Provider Appointment Exam 123A Provider Ready Post

NOTE ... CHART CHARGE

Table of Contents

Section Heading

Form

Preventive

Chief Complaint

Reason For Visit

Active Problems

History of Present Illness

History of Present Illness

Acne (Follow-Up)

Review of Systems

Past Medical History

Social History

Family History

Surgical History

Current Meds

Allergies

Immunizations

Vitals

Physical Exam

Procedure

ACNE (FOLLOW-UP)

All Normal Previous History

Type:

Type I: Mild Type II: Moderate Type III: Mod-Severe Type IV: Severe

Status:

Well controlled Stable Poorly Controlled

Comorbid Illnesses:

None Polycystic Ovarian Syndrome Adrenal Tumor Ovarian Tumor

Interval Events:

None

Interval Symptoms:

None New Denies Resolved Improved Stable Worse

Comedones Pimples Cysts Acne Face Acne Shoulders Acne Back Acne Chest Other

Associated Symptoms:

Y/N Dry Skin Y/N Skin Erythema Y/N Skin Irritation Y/N Oligomenorrhea

Medications:

None Y/N Adherent Y/N Side Effects

Disease Management:

Chronic Pain Management (Chronic Pain Management) - Sizemore, Dana; Enc: 15-Aug-2018 - Chart Update...

sJCFM Psychology Documents - Livingston, Amanda; Enc: 10-Aug-2018 - Form Encounter - Livingston, Am...

Medical Student Note (Medical Student Note) - Moore, Jason; Enc: 22-Jun-2018 - Chart Update - Williams, ...

UroGyn Note (UroGyn Note) - Huffaker, R Keith; Enc: 12-Jun-2018 - Chart Update - Huffaker, R Keith (Obst...

UroGyn Note (UroGyn Note) - Huffaker, R Keith; Enc: 12-Jun-2018 - Chart Update - Huffaker, R Keith (Obst...

Consults

View Output Sign Final Author Recompile Copy Forward Show Uncopied Form Data Save & Close Save Close View Edit New Print Clinical Exchange Document Personalize Fax

The Table of Contents contains all the sections of the note, and any associated forms. The forms will always be indented beneath the section heading. It is suggested that you use the Table of Contents to scroll through your note. To navigate, simply scroll down until you reach the desired section.

TABLE OF CONTENTS

As you click on each section header in the Table of Contents...

Note Details (1/3)

comprehensive All Normal Previous Exam

Table of Contents	Form Section
Surge History	
No statement - Surgic...	
Current Meds	
No statement - Curre...	
Allergies	
Immunizations	
Vitals	
Physical Exam	General Multi-System Exam
General Multi-System Exa...	Chaperone: <input type="radio"/> Present <input type="radio"/> Refused <input type="text"/>
PHQ-9 Depression Questio...	<input type="radio"/> Clothed? <input type="radio"/> Draped? <input type="radio"/> Not Needed
Procedure	Constitutional
Arthrocentesis	General Appearance: <input type="radio"/> Normal <input type="radio"/> Abnormal <input type="text"/>
Nebulizer Treatment, Adult	Head and Face
Skin Lesion Biopsy/Excisi...	Examination of the Head and Face: <input type="radio"/> Normal <input type="radio"/> Abnormal <input type="text"/>
Wart Destruction	Palpation of the Face and Sinuses: <input type="radio"/> Normal <input type="radio"/> Abnormal <input type="text"/>
Trigger Point Injection (Ge...	Eyes
Electrocardiogram (EKG)	Inspection of Conjunctiva and Lids: <input type="radio"/> Normal <input type="radio"/> Abnormal <input type="text"/>
Abdominal Ultrasound	Examination of Pupils and Irises: <input type="radio"/> Normal <input type="radio"/> Abnormal <input type="text"/>
Ear Cleaning	Ophthalmoscopic Examination: <input type="radio"/> Normal <input type="radio"/> Abnormal <input type="text"/>
Orthopedic Aspiration-Inje...	Ears, Nose, Mouth, and Throat
Sacroiliac Joint Injection	External Inspection of Ears and Nose: <input type="radio"/> Normal <input type="radio"/> Abnormal <input type="text"/>
Epley Maneuver	Otoscopic Examination: <input type="radio"/> Normal <input type="radio"/> Abnormal <input type="text"/>
Results/Data	Assessment of Hearing: <input type="radio"/> Normal <input type="radio"/> Abnormal <input type="text"/>
Assessment	Inspection of Nasal Mucosa, Septum, and ...: <input type="radio"/> Normal <input type="radio"/> Abnormal <input type="text"/>
Assessment	Inspection of Lips, Teeth, and Gums: <input type="radio"/> Normal <input type="radio"/> Abnormal <input type="text"/>
Summary/Care Plan	Examination of Oropharynx: <input type="radio"/> Normal <input type="radio"/> Abnormal <input type="text"/>
Care Plan	Neck
Summary of Visit	Examination of Neck: <input type="radio"/> Normal <input type="radio"/> Abnormal <input type="text"/>
	Examination of Thyroid: <input type="radio"/> Normal <input type="radio"/> Abnormal <input type="text"/>
	Pulmonary
	Assessment of Respiratory Effort: <input type="radio"/> Normal <input type="radio"/> Abnormal <input type="text"/>
	Percussion of Chest: <input type="radio"/> Normal <input type="radio"/> Abnormal <input type="text"/>
	Palpation of Chest: <input type="radio"/> Normal <input type="radio"/> Abnormal <input type="text"/>
	Auscultation of Lungs: <input type="radio"/> Normal <input type="radio"/> Abnormal <input type="text"/>
	Cardiovascular
	Palpation of Heart: <input type="radio"/> Normal <input type="radio"/> Abnormal <input type="text"/>
	Auscultation of Heart: <input type="radio"/> Normal <input type="radio"/> Abnormal <input type="text"/>
	Carotid Arteries: <input type="radio"/> Normal <input type="radio"/> Abnormal <input type="text"/>
	Abdominal Aorta: <input type="radio"/> Normal <input type="radio"/> Abnormal <input type="text"/>

View Output << Sign Final Author Recompile Copy Forward Show Uncopied Form Data Save & Close Save Close

...that section will open up so that you can document your information.

RIGHT SIDE - CHART VIEW

RIGHT SIDE - CHART VIEW

The pane on the right-hand side of the page contains all the components of the **Chart**. So, from within the note, you can view the patient's Problem list, the Meds/Orders, Labs, Imaging, Allergies, and all of the notes (on the Chart Viewer tab), as well as the Flowsheets, Vitals and Immunizations. Just click the appropriate tab to view the patient's information.

GENERAL MULTI-SYSTEM EXAM - INTERNAL MEDICINE ☐ Brief ☒ Comprehensive **All Normal** **Previous Exam**

General Multi-System Exam - INTERNAL MEDICINE

Chaperone

☐ Clothed? ☐ Draped?

Constitutional

General Appearance:

Head and Face

Examination of the Head and Face:

Palpation of the Face and Sinus:

Eyes

Inspection of Conjunctiva and Sclera:

Examination of Pupils and Iris:

Ophthalmoscopic Examination:

Ears, Nose, Mouth, and Throat

External Inspection of Ears and Nose:

Otoscopic Examination:

Assessment of Hearing:

Inspection of Nasal Mucosa, Septum, and Tonsils:

Inspection of Lips, Teeth, and Gums:

Examination of Oropharynx:

☐ Normal ☐ Abnormal

Neck

Examination of Neck:

Examination of Thyroid:

☐ Normal ☐ Abnormal

Pulmonary

Assessment of Respiratory Effort:

Percussion of Chest:

Palpation of Chest:

Auscultation of Lungs:

☐ Normal ☐ Abnormal

Cardiovascular

Palpation of Heart:

Auscultation of Heart:

Carotid Arteries:

Abdominal Aorta:

☐ Normal ☐ Abnormal

Note Output Health Management/Reminders Problem Medications Orders Labs

Imaging and Procedures Allergies Chart Viewer Flowsheets Vitals Immunizations

9-Jun-2021 4:28 pm

Status: Needs Input Find...

Follow-Up

Active Problems

Chronic

1. Abdominal pain, recurrent (R10.9)
2. Abnormal vaginal bleeding (N93.9)
3. BMI 33.0-33.9, adult (Z68.33)
4. Colon cancer screening (Z12.11)
5. Current severe episode of major depressive disorder with psychotic features without prior episode (F32.3)
6. Dysphagia (R13.10)
7. Fatigue (R53.83)
8. Hypertension (I10)
9. Major depressive disorder with single episode, in full remission (F32.5)
10. Pelvic pain (R10.2)
11. Strep tonsillitis (J03.00)
12. Substance use disorder (F19.90)
13. Type 2 diabetes mellitus (E11.9)
14. Wound infection after surgery (T81.49XA)

Acute

15. Acute pain of both knees (M25.561, M25.562)

Health Maintenance/Risks

16. Current every day smoker (F17.200)
17. Encounter for screening for infections with predominantly sexual mode of transmission (Z11.3)

Past Medical History

Chronic

- History of Encounter for laboratory testing for COVID-19 virus (Z20.822)
- History of gout (Z87.39)
- History of Malignant neoplasm of left kidney (Z85.528)
- History of prolonged NICU stay
- History of spontaneous abortion (Z87.59)
- History of vaginitis (Z87.42)

Acute

- History of Projectile vomiting with nausea (R11.12)

Social History

Problems

Annotate

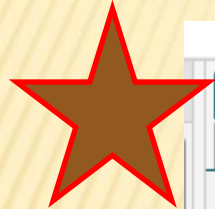
Audit Document Hx Task Attach As Result Print Fax Invalidate

Final **Author** **Recompile** **Copy Forward** **Show Uncopied Form Data** **Save & Close** **Save** **Close**

NOTE ON THE EDITOR

- *The Note*
Output is how you see what your note looks like.

SEARCH IN NOTE OUTPUT



The screenshot displays a medical software interface. At the top, there is a navigation bar with tabs: 'Note Output' (selected), 'Health Management/Reminders', 'Problem', 'Meds', 'Med Actions', 'Orders', 'Labs', 'Imaging and Procedures', 'Allergies', 'Chart Viewer', 'Flowsheets', 'Vitals', and 'Immunizations'. Below this, a status bar shows '6-May-2021 10:19 am' and 'Status: Needs Input'. A search bar contains the text 'e. coli', which is highlighted by a red rectangle. Below the search bar, there are tabs for 'All' (selected), 'Established', and 'Referral Letter'. The main content area is titled 'ESTABLISHED' and lists 'Active Problems'. The first problem is 'Chronic', followed by a list of 15 items. The 9th item, 'E. coli UTI (urinary tract infection) (N39.0,B96.20)', is highlighted in yellow. A red arrow points from the search bar to this highlighted item.

Note Output Health Management/Reminders Problem Meds Med Actions Orders Labs
Imaging and Procedures Allergies Chart Viewer Flowsheets Vitals Immunizations

6-May-2021 10:19 am Status: Needs Input e. coli

All Established Referral Letter

ESTABLISHED

Active Problems

Chronic

1. ADHD (F90.9)
2. Bronchitis (J40)
start on Z-pack and codeine cough syrup
3. Colon cancer screening (Z12.11)
4. Conductive hearing loss (H90.2)
5. Developmental language disorder (F80.9)
6. Diabetes (E11.9)
7. Difficulty of mother performing breastfeeding (Z39.1)
8. Dysphagia (R13.10)
9. E. coli UTI (urinary tract infection) (N39.0,B96.20)
10. Encounter for immunization (Z23)
11. Encounter for Papanicolaou smear of cervix (Z12.4)
12. Encounter for vaccination (Z23)
13. Hepatocellular carcinoma (C22.0)
14. History of graft versus host disease (Z86.2)
15. Hypertension (I10)

NOTE OUTPUT

✗ Carbon Copies.

Note Output Health Management/Reminders Problem Meds Med Actions Orders

Labs Imaging and Procedures Allergies Chart Viewer Flowsheets Vitals

Immunizations

5-May-2021 2:00 pm

Status: Needs Input Find...

All Established Referral Letter

ater surgery (181.49XA)

ate (I33.9)

R TEXT BOX FROM THE GRAY AREA.

ness

ness: Info typed in forms including free text

(Follow-Up):

new onset of pelvic pain, denies vulvar pain and denies dyspareunia.

l sella turcica syndrome (E23.0)

d diabetic maculopathy with retinopathy and macular edema associated with

due to underlying condition (E08.311)

n (H57.9)

ma (S05.90XA)

a (H40.9)

Z86.59)

ack pain (Z87.39)

History of dumping syndrome (Z87.19)

• History of miscarriage (Z87.59)

Acute

• History of Abdominal pain, acute (R10.9)

Pt's chronic pain started after MVA in 2018.

Social History

Problems

• Current every day smoker (F17.200)

• Employed as farmer

• Exercises occasionally (Z78.9)

• Former smoker (Z87.891)

• History of Inadequate healthcare resources

• Inavailability of community resources (Z59.9)

• Limited access to community support services (Z75.3)

• No tobacco/smoke exposure

Annotate

Audit Document Hx Task Attach As Result Print Fax Invalidate

- Previous Versions.
- Increase/decrease font size in Note Output.

- You can create a task.
- Precepting providers can Invalidate notes from here.

NOTE OUTPUT

- ✗ Must refresh by using refresh circle or Save to view info typed in forms.
- ✗ Click on gray space to free text. A larger text box pops open. Apply changes.
- ✗ Section headers only show up if you enter something in that section.
- ✗ Gray space free text works but not recommended workflow.
- ✗ ETSU EHR recommends using Note Output for viewing, not typing.
- ✗ ETSU EHR recommends free text boxes for typing free text.
- ✗ The Note Output view doesn't scroll with you.

Note Output Health Management/Reminders Problem Meds Med Actions Orders Labs
Imaging and Procedures Allergies Chart Viewer Flowsheets Vitals Immunizations

5-May-2021 1:22 pm Status: Final Find... A* A

Office Visit

Active Problems

Chronic

1. ADHD (F90.9)
2. Bronchitis (J40)
3. Colon cancer screening (Z12.11)
4. Conductive hearing loss (H90.2)
5. Developmental language disorder (F80.9)
6. Diabetes (E11.9)
7. Difficulty of mother performing breastfeeding (Z39.1)
8. Dysphagia (R13.10)
9. E. coli UTI (urinary tract infection) (N39.0,B96.20)
10. Encounter for immunization (Z23)
11. Encounter for Papanicolaou smear of cervix (Z12.4)
12. Encounter for vaccination (Z23)
13. Hepatocellular carcinoma (C22.0)
14. History of graft versus host disease (Z86.2)
15. Hypertension (I10)
16. Hypertension (I10)
17. Nicotine addiction (F17.200)
18. PCOS (polycystic ovarian syndrome) (E28.2)
19. Pelvic pain (R10.2)
20. Pressure-related ear pain (T70.0XXA)
21. Screening mammogram, encounter for (Z12.31)
22. Swelling of ankle joint (M25.473)
23. Thoracic outlet syndrome (G54.0)
24. Thoracic outlet syndrome (G54.0)
25. UTI (urinary tract infection) due to Enterococcus (N39.0,B95.2)
26. Wound infection after surgery (T81.49XA)

Acute

27. Endocarditis, acute (I33.9)
28. Impetigo (L01.00)

History of Present Illness

Pelvic Pain, Chronic (Follow-Up):
Interval symptoms: new onset of pelvic pain, denies vulvar pain and denies dyspareunia.
Bronchitis, Chronic (Brief): Symptoms: purulent sputum.

Annotate

Audit Document Hx Task Attach As Result Print Fax Invalidate Sign Office Visit

EDITING TEXT USING GRAY AREA

Editing Text in the Active Problems Section

THIS IS THE LARGER TEXT BOX FROM THE GRAY AREA|

- *This is what it looks like when you click in the gray space in Note Output.*
- *Don't forget to Apply Changes.*

Note Output Health Management/Reminders Problem Meds Med Actions Orders

Imaging and Procedures Allergies Chart Viewer Flowsheets Vitals Immunizations

5-May-2021 1:22 pm

Status: Final Find...

Office Visit

Active Problems

Chronic

1. ADHD (F90.9)
2. Bronchitis (J40)
3. Colon cancer screening (Z12.11)
4. Conductive hearing loss (H90.2)
5. Developmental language disorder (F80.9)
6. Diabetes (E11.9)
7. Difficulty of mother performing breastfeeding (Z39.1)
8. Dysphagia (R13.10)
9. E. coli UTI (urinary tract infection) (N39.0,B96.20)
10. Encounter for immunization (Z23)
11. Encounter for Papanicolaou smear of cervix (Z12.4)
12. Encounter for vaccination (Z23)
13. Hepatocellular carcinoma (C22.0)
14. History of graft versus host disease (Z86.2)
15. Hypertension (I10)
16. Hypertension (I10)
17. Nicotine addiction (F17.200)
18. PCOS (polycystic ovarian syndrome) (E28.2)
19. Pelvic pain (R10.2)
20. Pressure-related ear pain (T70.0XXA)
21. Screening mammogram, encounter for (Z12.31)
22. Swelling of ankle joint (M25.473)
23. Thoracic outlet syndrome (G54.0)
24. Thoracic outlet syndrome (G54.0)
25. UTI (urinary tract infection) due to Enterococcus (N39.0,B95.2)
26. Wound infection after surgery (T81.49XA)

Acute

27. Endocarditis, acute (I33.9)
28. Impetigo (L01.00)

History of Present Illness

Pelvic Pain, Chronic (Follow-Up):
Interval symptoms: new onset of pelvic pain, denies vulvar pain and denies dyspareunia.
Bronchitis, Chronic (Brief): Symptoms: purulent sputum.

Annotate

Audit Document Hx Task Attach As Result Print Fax Invalidate

Apply Changes Cancel

DATA ENTERED IN FORMS

[Add Note Form](#)
[Add Text Entry](#)
[Add Image](#)
Note Details (1/3)

HISTORY OF PRESENT ILLNESS

Info typed in forms including free text only seen in Output (on the right side) if you Save or Refresh

[Previous History](#)

PELVIC PAIN, CHRONIC (FOLLOW-UP)

Pelvic Pain, Chronic (Follow-Up):

Disease Type

☐ Chronic Pelvic Pain
 ☐ Myofascial Pelvic Pain Syndrome

Status

☐ Doing Well
 ☐ Unchanged

Interval Events: ☐ None

Interval Symptoms:

	New	Denies	Resolved	Improved	Stable	Worse
Pelvic Pain	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Vulvar Pain	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Dysmenorrhea	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Dyspareunia	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Abdominal Pain	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Vulvovaginal Pain	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cramping	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Associated Symptoms

☐ Depression ☐ Pain with BMs ☐ Urinary Urgency
☐ Anxiety ☐ Dysuria ☐ Urinary Frequency
☐ Sleep Disturbance

Pain Levels

Medications: ☐ None ☐ Adherent ☐ Side Effects

Lifestyle: ☐ None

Note Output

5-May-2021 1:42 pm

Status: Needs In

Established

20. Pressure-related ear pain (T70.0XXA)

21. Screening mammogram, encounter for (Z12.31)

22. Swelling of ankle joint (M25.473)

23. Thoracic outlet syndrome (G54.0)

24. Thoracic outlet syndrome (G54.0)

25. Type 2 diabetes mellitus with stage 3a chronic kidney disease, without long-term insulin (E11.22,N18.31)

26. UTI (urinary tract infection) due to Enterococcus (N39.0,B95.2)

27. Wound infection after surgery (T81.49XA)

Acute

28. Endocarditis, acute (I33.9)

29. Impetigo (L01.00)

THIS IS THE LARGER TEXT BOX FROM THE GRAY AREA

History of Present Illness

History of Present Illness: Info typed in forms including free text.

Pelvic Pain, Chronic (Follow-Up):

Interval symptoms: new onset of pelvic pain, denies vulvar pain and denies dys

Past Medical History

Chronic

- History of Abnormal sella turcica syndrome (E23.0)
- History of Advanced diabetic maculopathy with retinopathy and macular edema diabetes mellitus due to underlying condition (E08.311)
- History of Eye lesion (H57.9)
- History of Eye trauma (S05.90XA)
- History of Glaucoma (H40.9)
- History of anxiety (Z86.59)
- History of chronic back pain (Z87.39)
- History of dumping syndrome (Z87.19)
- History of miscarriage (Z87.59)

Acute

- History of Abdominal pain, acute (R10.9)

Pt's chronic pain started after MVA in 2018.

Social History

Problems

- Current every day smoker (F17.200)
- Employed as farmer

☒ Final
 Author

[Recompile](#)
[Copy Forward](#)
[Show Uncopied Form Data](#)
[Security Codes](#)
[Audit](#)

[Save & Close](#)

[Save](#)

[Close](#)

15075 • J. Neurosci., September 24, 2008 • 28(39):15067–15075 • www.jneurosci.org • 15075

- `<<` `>>` arrows are a quick way to expand or shrink the right column.

ADD NOTE FORM

Most popular note forms are in HPI and procedure section.

TEST, Friday 17-May-1999 (21y) F | PCP
Review before release of medical records Patient goes by Fry fry
Commit Established Behavioral Health - Scheduled Visit (FM)
NOTE ... P Rx CC
Add Note Form Add Text Entry Add Image
Preventive History of Present Illness

○ Be sure you have the right section selected.

○ To move or delete form, you would still need to right click on it.

Note Form Selector

hypo <Filter by Form Type> History of Present Ill... My Favorites

	Form Display Name	Sex	Age	Type	Section	Spec...	Crea...	Date Created	Modi...	Date Modified	ParentWidth	FormInstan...	IsDataRowAvail...
<input type="checkbox"/>	★ Diabetic Hypoglycemia			HPIPR...	History of Pr...		Loga...	27-Mar-2011	Loga...	27-Mar-2011	0		✓
<input type="checkbox"/>	★ Hypoglycemia Concerns			HPIPR...	History of Pr...		Allsc...	18-Dec-2009	Allsc...	18-Dec-2009	0		✓
<input type="checkbox"/>	★ Hypothyroidism			HPIPR...	History of Pr...	Endo...	Allsc...	21-Sep-2009	Allsc...	11-Dec-2013	0		✓
<input checked="" type="checkbox"/>	★ Hypothyroidism (Follow-Up)			HPIPR...	History of Pr...		Allsc...	20-Sep-2010	Allsc...	11-Dec-2013	0		✓
<input type="checkbox"/>	★ Hypothyroidism (Initial)			HPIPR...	History of Pr...		Allsc...	11-Jun-2009	Garl...	02-Apr-2018	0		✓

Move Form Up
Move Form Down
Clear Form
Delete Form

OK Cancel

ADD TEXT ENTRY

- ✗ You can add your own Free text box wherever you want!

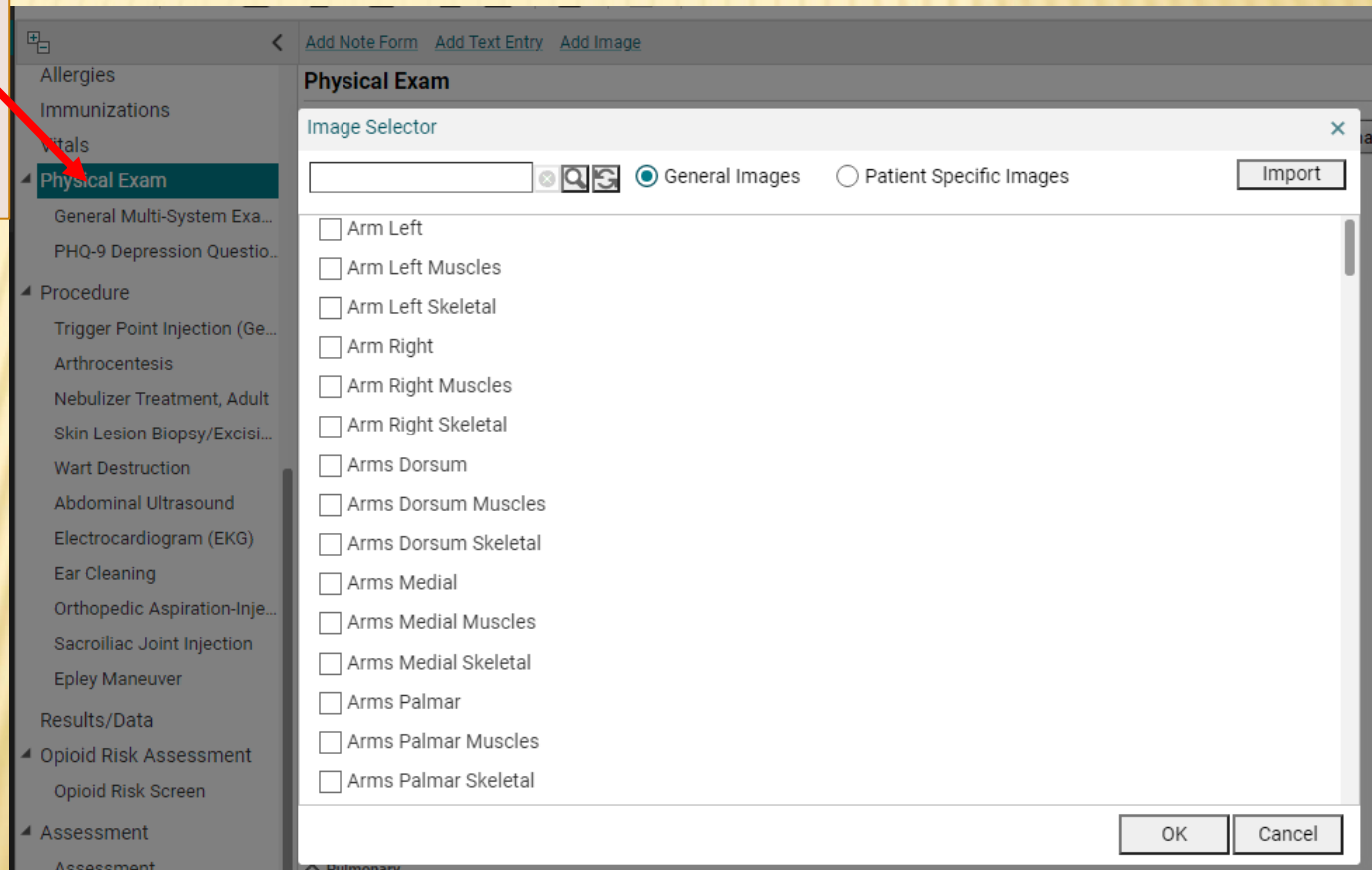
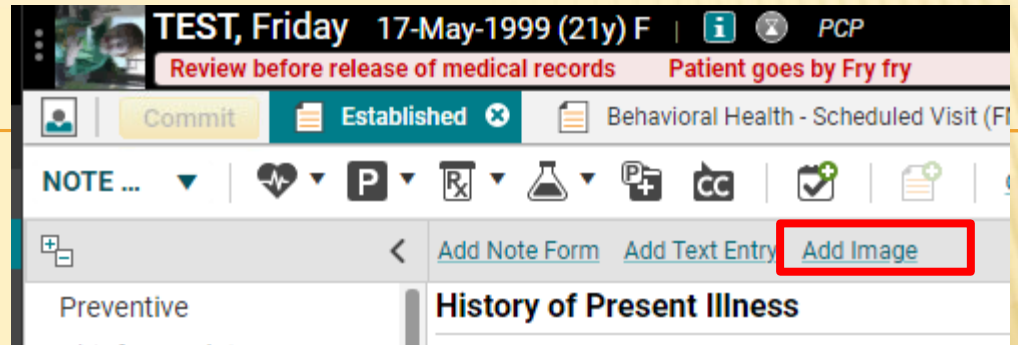
○ The department chair or medical director can contact the EHR team to update note templates too.

This screenshot shows the top portion of an EHR patient record for 'TEST, Friday 17-May-1999 (21y) F'. The interface includes a navigation bar with buttons like 'Commit', 'Established', and 'Behavioral Health - Scheduled Visit (F)'. Below this is a toolbar with various icons. A red box highlights the 'Add Text Entry' button in the toolbar. Another red box is visible in the lower right corner of the screenshot.

This screenshot shows the EHR interface with the 'History of Present Illness' section selected in the left sidebar. The 'Text Entry' option is highlighted with a red box. A red arrow points from this box to the 'TEXT ENTRY' field in the main content area. The main content area also shows the 'HYPOTHYROIDISM (FOLLOW-UP)' section with a text entry field.

ADD IMAGE

- Be sure to use a HIPAA compliant way of uploading images.
- Use the Table of Contents (the right-side column) to determine which section you want your image.



NOTE DETAILS

- ✗ Note Details show you the different output templates.
- ✗ This is where you change the Owner!!
- You can Carbon Copy from here too.

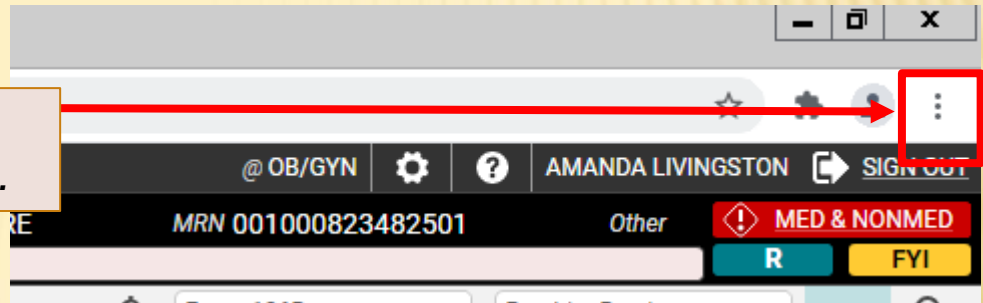
The screenshot shows the top portion of an EHR interface. The 'Note Details (2/3)' tab is highlighted with a red rectangle. Below the tabs, the 'Physical Exam' section is visible, with 'GENERAL MULTI-SYSTEM EXAM - INTERNAL MEDICINE' selected. The 'Comprehensive' radio button is selected, and 'All Normal' and 'Previous Exam' buttons are present. On the right, a sidebar shows 'Note Output' with options like 'Health Management/Imaging and Procedures' and 'Allergies', along with a date and time stamp '6-May-2021 11:10 am'.

The 'Note Details' modal window is shown. The 'Owner' field is set to 'Livingston, Amanda' and is highlighted by a red arrow. The 'Status' is 'Needs Input'. Under the 'Output Template' section, 'Established' and 'Referral Letter' are checked, while 'Return to Work Letter' is unchecked. To the right of these templates, a red box highlights the 'CC' (Carbon Copy) button and two 'View' buttons, each preceded by a document icon. An 'OK' button is at the bottom right.

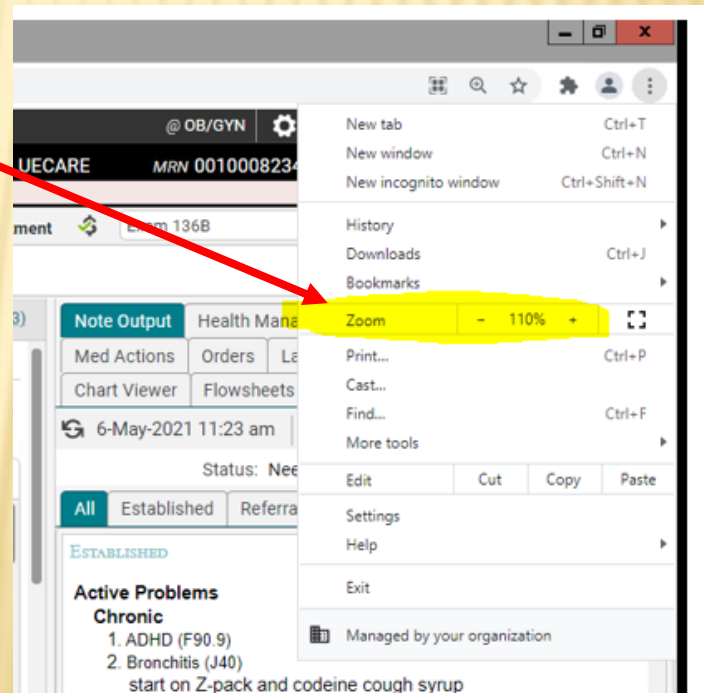
INCREASE NOTE INPUT FONT SIZE

- ✗ You can make the font bigger inside the window that you use to type up the note.

1. In very top right corner, click the 3 dots.



2. Increase your font size.
○ Only increases in increments of 10%.



NOTE SECTIONS – PATIENT CARE TEAM

The Patient Care Team is a section where clinical staff can enter members of the patient's care team – other physicians, home health companies, and even family members/caregivers.

Patient Care Team

Lock

Add Provider/Agency

Add Patient Care Team

Add Patient Resource



☐ Show Inactive

	Care Team Memb...	Role	Relationship	Specialty	Comments	City/State	Office Numb...
	Hayel Moghada...		Physician	Family Medic...		Johnson Ci...	(423) 439-6...
	Aziz, Saba MD			Endocrinology		Johnson Ci...	(423) 439-7...
	HUMSTON DO, ...					JOHNSON ...	(423) 282-8...

Task

Hide

Show All

Hide All

Clinical Info | Demographics | Community Info | Employer/Contact | Insurance | Rx Benefit Plan | Pharmacy | Patient Care Team | Consent

Patient Care Team

Add Provider/Agency

Add Patient Care Team

Add Patient Resource



☐ Show Inactive

	Care Team Member	Role	Relationship	Specialty	Comments	City/State	Office Number
	Hayel Moghadam, Kamran MD		Physician			Johnson City/TN	(423) 439-6464
	Aziz, Saba MD					Johnson City/TN	(423) 439-7280
	HUMSTON DO, ELIZABETH					JOHNSON CITY/TN	(423) 282-8070
	Bird, Big						
	Hadley, Eric RES			Family Medicine		KINGSPORT/TN	(423) 245-9600
	Haddad, Ibrahim RES			Internal Medicine		Johnson City/TN	(423) 439-7280
	Monster, Cookie						
	Livingston, Logan						(423) 747-0648

Patient Care Team entered in under i (Patient Profile Dialog) in Patient Banner.

ALLSCRIPTS, Kendra 03-Mar-1971 (50y) F

PHQ9 Positive

Goes by Kenny



Commit



Follow-Up

QUALITY MEASURES

The screenshot shows a medical software interface. On the left is a sidebar with a tree view of medical history categories: Preventive (selected), HM Checklist, Chief Complaint, Reason For Visit, Active Problems, History of Present Illness, Review of Systems, and Past Medical History. The main content area is titled 'Preventive' and contains a 'Quality Measures' dropdown menu, a 'Lock' button, and a list of screening questions. A red banner at the top of the list says 'Filtering: Current Encounter'. The questions include: 'Have you had a flu shot this season? (Oct 1 - March 31)', 'Have you ever had a pneumococcal vaccine? (age 65+)', 'Have you had colorectal cancer screening?', 'Colorectal Cancer Screening: who performed / where / when?', 'Colonoscopy', and 'Have you had a mammogram within the past 24 months?'. At the bottom of the list are buttons for 'Show', 'Show All', 'Hide All', 'Remove Cited View', 'New', and 'Advanced Result Citation'.

Preventive

Quality Measures ... Lock

1m 6m 1y 5y All Filtering: Current Encounter

Item Name

Have you had a flu shot this season? (Oct 1 - March 31)

Have you ever had a pneumococcal vaccine? (age 65+)

Have you had colorectal cancer screening?

Colorectal Cancer Screening: who performed / where / when?

Colonoscopy

Have you had a mammogram within the past 24 months?

Show Show All Hide All Remove Cited View New Advanced Result Citation

Many notes have a Quality Measures section at the top. In adult medicine this captures the information around quality programs or preventive screens such as mammogram, colonoscopy, and vaccines.

NOTE SECTIONS – CHIEF COMPLAINT

Tip: Allscripts considers Chief Complaints to be symptoms, rather than diagnoses. For this reason, the system-generated CC selection is limited and includes items such as wheezing, shortness of breath, and swelling, rather than asthma, COPD, and edema.

The screenshot shows the 'Chief Complaint' section of a medical note. On the left is a sidebar with a tree view containing sections like 'Preventive', 'Chief Complaint', 'Reason For Visit', 'Active Problems', 'History of Present Illness', 'Review of Systems', 'Past Medical History', and 'Social History'. The 'Chief Complaint' section is selected and highlighted in teal. Within this section, 'Chief Complaint' is further highlighted with a red rectangle. The main area displays a 'Chief Complaint' section with a 'Lock' button and a list of system-generated complaints: 'Ankle Pain' and 'Ankle Swelling', both with checked checkboxes. Below this list is a toolbar with buttons: 'New' (circled in red), 'Resolve', 'Hide', 'Show All', 'Hide All', and 'Assessment Management'. Below the toolbar is a 'CHIEF COMPLAINT' section with a 'Chief Complaint Details:' label and a text area containing 'Patient states "ankle hurts"'. This text area is highlighted with a red rectangle. Two callout boxes provide additional information: one points to the system-generated complaints, and another points to the free-text area.

The next section is the **Chief Complaint**. These system-generated cc are entered on the ACI.

You can add a new CC by simply clicking on **New** on the toolbar under the Chief Complaint section. Most note types also have a free-text form for more detailed documentation.

This is for a free text chief compliant.

HPI NOTE FORMS

Both the Chief Complaint and the Active Problem sections are designed to pull forms into the HPI section of the note. The HPI forms are added when the problem is Assessed or the Chief Complaint is added in the ACL.

History of Present Illness

HISTORY OF PRESENT ILLNESS

***** ANKLE PAIN** Previous History

☐ ☐ Ankle Pain

Associated Symptoms:

☐ Swelling ☐ Difficulty Bearing Weight

☐ Redness ☐ Fever

☐ Warmth ☐ Chills

☐ Localized Bruising ☐ Localized Rash

☐ Instability ☐ Generalized Rash

☐ Stiffness ☐ Pain in Other Joints

☐ Decreased ROM ☐ Lateral Foot Pain

***** ANKLE SWELLING**

☐ ☐ Ankle Swelling

Associated Symptoms:

☐ Ankle Bruising ☐ Weight Loss

☐ Ankle Pain ☐ Chest Pain

☐ Ankle Redness ☐ Dyspnea

☐ Ankle Warmth ☐ Fever

☐ Abdominal Distention ☐ Jaundice

☐ Fatigue ☐ Rash

☐ Weight Gain ☐ Skin Ulcers

***** BRONCHITIS, ACUTE, ADULT (BRIEF)** ☒ Brief ☐ Comprehensive

Reason for Visit: _____

Visit Type

Recompile Copy Forward Save & Close Save Close

To get the form(s) to pull into the note, add a Chief Complaint or assess an Active problem, and then click the **Recompile** button.

FORMS

To add a new problem, click “P” on the Clinical Toolbar (or **New** on the gray toolbar).

Assessed problems are billable dx codes. Items that are added and assessed here, or checked on the Chart, will appear in the Assessment section of the note.

NOTE ... | | |

Active Problems

Type | | Rec: 04-Jun-2021 | Lock

		Name	ICD-10	Last Assessed
		Bronchitis	J40	10Jun2021 Livir
		Cholecystostomy care	Z43.4	06Apr2021 Pope
		Chronic pain	G89.29	09Jun2021 Livir
		Diabetes	E11.9	02Mar2021 Willi
		Encounter for screening mammogram for ...	Z12.31	09Jun2021 Livir
		Encounter for vaccination		
		Infection		
		Missed period		
		PCOS (polycystic ovarian syndrome)		
		Pelvic pain		
		Swelling of ankle joint		

Active Problems

History of Present Illness

History of Present Illness

Ankle Pain

Ankle Swelling

Bronchitis, Acute, Adult (Brief)

Bronchitis, Chronic (Brief)

Pelvic Pain, Chronic (Follo...

Pelvic Pain, Chronic (Brief)

Pelvic Pain, Chronic

Review of Systems

Complete-Female

Past Medical History

No new statement - PMH

New Edit CareGuide Resolve Hide Show All

If the Active Problem was added at a previous visit, and you want the form to pull into the note, click the paper icon in the Active Problem section (which assesses the problem for today's visit), and then click **Recompile**. The form will pull into the HPI section.

FORMS

NOTE ... | | **P** | | | | | | | [CHART](#) | [CHARGE](#)

Preventive

Chief Complaint

Chief Complaint

Reason For Visit

Reason For Visit - IM

Active Problems

History of Present Illness

History of Present Illness

Ankle Pain

Ankle Swelling

Bronchitis, Acute, Adult (B...

Bronchitis, Chronic (Brief)

Pelvic Pain, Chronic (Follo...

Pelvic Pain, Chronic (Brief)

Pelvic Pain, Chronic

Review of Systems

Complete-Female

Past Medical History

No new statement - PMH

Social History

No new statement - SH

Family History

No new statement - FH

Surgical History

No new statement - Surgic...

Current Meds

No new statement - Curre...

Allergies

Immunizations

Add Note Form | **Add Text Entry** | **Add Image** | [Note Details \(1/3\)](#)

Due for

☐ Urine Drug Screen | ☐ Opioid Contract Renewal

Additional History:

***** PELVIC PAIN, CHRONIC (BRIEF)** | ☒ Brief | ☐ Comprehensive | [Previous History](#)

Reason for Visit:

Visit Type

☐ Initial Evaluation | ☐ Follow-Up - Routine Clinic | ☐ Worsening Symptoms

☐ Consultation

Disease Characteristics:

Evaluation and Treatment History:

Recent Management:

Interval History:

Symptoms:

☐ None | ☒ Dysmenorrhea | ☒ Pain with BMs

☐ Currently Experiencing | ☒ Dyspareunia | ☒ Dysuria

☒ Pelvic Pain | ☒ Abdominal Pain | ☒ Cramping

☒ Vulvar Pain | ☒ Vulvovaginal Pain

Pain Levels:

Problem Details:

Associated Symptoms:

Functional Limitations:

Current Treatment:

Pertinent History:

***** PELVIC PAIN, CHRONIC** | [Previous History](#)

Reason for Visit:

Visit Type

☐ Initial Evaluation | ☐ Follow-Up - Routine Clinic | ☐ Worsening Symptoms

☐ Consultation

Disease Characteristics:

Diagnosis

☐ Endometriosis | ☐ Adenomyosis | ☐ Dysmenorrhea

☐ Pelvic Adhesions

Diagnosis Date

☐ Week(s) Ago | ☐ Year(s) Ago | ☐ Date

The forms are used to document specific information related to the patient's complaints. Keep in mind, if you do not click on any items on the form, it will not appear in your note. Also, the forms have a LOT of choices—but you only need to document relevant items. Feel free to ignore the rest.

FORMS

Clicking the boxes on the forms will populate the text in the Note Output. But you must Save first!

Clicking on the small radio button (looks like a degree symbol) next to a checkbox will open up a **details** form which provides more options for charting.

Remember refresh saves.

The screenshot displays a medical form interface with a sidebar on the left containing a list of medical conditions and history sections. The main area is divided into several sections for data entry, including Pertinent History, Pertinent Medical History, Pertinent Surgical History, Family History, Current Habits, Disease Characteristics, Evaluation and Treatment History, Recent Management, Interval History, Symptoms, Pain Levels, Problem Details, Associated Symptoms, Functional Limitations, Current Treatment, and Pertinent History. A red arrow points from the 'Pelvic Pain, Chronic (Brief)' option in the sidebar to the 'Pelvic Pain, Chronic' section in the main form. Another red arrow points from the 'Refresh' button (a circular arrow icon) in the 'Note Output' panel to the text 'Remember refresh saves.' A third red arrow points from the 'Details' button (a small radio button) next to the 'Pelvic Pain, Chronic' checkbox to the text 'Clicking on the small radio button (looks like a degree symbol) next to a checkbox will open up a details form which provides more options for charting.'

Details

Pertinent History:

PELVIC PAIN, CHRONIC PERTINENT HISTORY

Pertinent History:

Pertinent Medical History

☒ Depression ☒ Vaginitis ☒ Urolithiasis
☒ Uterine Leiomyomata ☒ Ovarian Cysts ☒ Pelvic Cancer
☒ Autoimmune Disease ☒ Irritable Bowel Syndrome ☒ Pelvic Adhesions
☒ Cervicitis ☒ Interstitial Cystitis

Risk Factors

☐ None ☒ STDs ☒ PID
☒ Sexual Abuse ☒ Physical Abuse

Pertinent Surgical History

☒ Hysterectomy ☒ Adhesiolysis ☒ Tubal Surgery
☒ Cervical Dilation Procedures ☒ Laparoscopic Surgery ☒ Pelvic Floor Surgery

Family History

☒ Diverticulitis ☒ Ovarian Cancer ☒ Pelvic Organ Prolapse
☒ Colon Cancer ☒ Hernias ☒ Psychiatric Disorder
☒ Inflammatory Bowel Disease

Current Habits

☐ Tobacco Use ☐ Cigarettes / Day ☐ Alcohol Drinks / Week
☐ Alcohol Abuse ☐ Alcohol Drinks / Day

Clear **OK** **Cancel**

Note Output **Health Management/Reminders** **Problem**

Medications **Orders** **Labs** **Imaging and Procedures**

Allergies **Chart Viewer** **Flowsheets** **Vitals**

Immunizations

10-Jun-2021 11:21 am

Status: Needs Input **Find...**

Follow-Up

6. Diabetes (E11.9)
7. Encounter for screening mammogram for breast cancer (Z12.31)
8. Encounter for vaccination (Z23)
9. Infection (B99.9)
10. Missed period (N92.6)
11. PCOS (polycystic ovarian syndrome) (E28.2)
12. Pelvic pain (R10.2)
13. Swelling of ankle joint (M25.473)
Acute
14. Impetigo (L01.00)

History of Present Illness

*** Pelvic Pain, Chronic (Brief): The patient is being seen for an initial evaluation of chronic pelvic pain. **Symptoms:** pelvic pain, dysmenorrhea and dyspareunia, but no vulvar pain.

Past Medical History

FORMS

Some of the forms will have an **All Normal** and/or **Previous Exam** option. Clicking the All Normal button will populate negative/normal text for ALL of the systems. The Previous Exam button will pull in all items from the last exam.

No new statement - Cure...

Allergies

Immunizations

Vitals

Physical Exam

General Multi-System Exa...

PHQ-9 Depression Questio...

Procedure

Arthrocentesis

Nebulizer Treatment, Adult

Skin Lesion Biopsy/Excisi...

Wart Destruction

Trigger Point Injection (Ge...

Electrocardiogram (EKG)

Assessment of Respiratory Effort:

Percussion of Chest:

Palpation of Chest:

Auscultation of Lungs:

Cardiovascular

Physical Exam

GENERAL MULTI-SYSTEM EXAM - INTERNAL MEDICINE ☐ Brief ☒ Comprehensive

General Multi-System Exam

Chaperone ☐ Present ☐ Refused ☐ Not Needed

☐ Clothed? ☐ Draped?

^ Constitutional

General Appearance: ☒ Normal ☐ Abnormal

^ Head and Face

Examination of the Head and Face: ☐ Normal ☐ Abnormal

Palpation of the Face and Sinuses: ☐ Normal ☐ Abnormal

^ Eyes

Inspection of Conjunctiva and Lids: ☒ Normal ☐ Abnormal

Examination of Pupils and Irises: ☒ Normal ☐ Abnormal

Ophthalmoscopic Examination: ☒ Normal ☐ Abnormal

Assessment of Respiratory Effort: ☒ Normal ☐ Abnormal

Percussion of Chest: ☒ Normal ☐ Abnormal

Palpation of Chest: ☒ Normal ☐ Abnormal

Auscultation of Lungs: ☒ Normal ☐ Abnormal

Cardiovascular

Physical Exam

Constitutional
General appearance: Well Developed, Well Nourished.

Eyes
Conjunctiva and lids: Normal.
Pupils and irises: Normal.
Ophthalmoscopic examination: Normal.

Ears, Nose, Mouth, and Throat
External inspection of ears and nose: Normal.
Otoscope examination: Left TM normal, right TM normal; right ear canal normal, left ear canal normal.
Hearing: Normal.
Nasal mucosa, septum, and turbinates: Normal.
Lips, teeth, and gums: Normal.
Oropharynx: Normal.

Neck
Neck: Neck supple with no swelling and no tracheal deviation.
Thyroid: Normal. Thyroid Nodules: None.

Pulmonary
Respiratory effort: Normal.
Percussion of chest: Normal.
Palpation of chest: Normal.
Auscultation of lungs: No rales or crackles bilaterally. No rhonchi bilaterally. No friction rub bilaterally.

Cardiovascular
Palpation of heart: Normal.
Auscultation of heart: Normal rate. Rhythm regular. Normal S1. Normal S2. No gallop. No murmurs.
Carotid pulses: No bruit.
Abdominal aorta: Normal.
Femoral pulses: Normal.
Pedal pulses: Normal.
Examination of extremities for edema and/or varicosities: No edema. No varicose veins.

Chest
Breasts: Normal.

Be VERY careful using the All Normal button. Using this option frequently is a **HUGE** red flag to our auditors. Of note, you can click the All Normal button, and then go back and uncheck the systems that are abnormal, and document the specific information as needed for those sections.

HISTORY SECTIONS

NOTE ... | | | | | | | | | CHART CHARGE

< Add Note Form Add Text Entry Add Image

Reason For Visit - IM

Active Problems

History of Present Illness

History of Present Illness

Ankle Pain

Ankle Swelling

Bronchitis, Acute, Adult (B...

Bronchitis, Chronic (Brief)

Pelvic Pain, Chronic (Follo...

Pelvic Pain, Chronic (Brief)

Pelvic Pain, Chronic

Review of Systems

Complete-Female

Past Medical History

No new statement - PMH

Social History

No new statement - SH

Family History

No new statement - FH

Surgical History

No new statement - Surgic...

Current Meds

No new statement - Curre...

Past Medical History

Type

Chronic

Name	ICD-10	Last
History of Abnormal sella turcica syndrome	E23.0	⊙10
History of Advanced diabetic maculopathy with retin...	E08.311	⊙25
History of Anxiety and depression	+F41.9	⊙19
History of Encounter for immunization	Z23	⊙19
History of Eye lesion	H57.9	
History of Eye trauma	S05.90XA	
History of Glaucoma	H40.9	
History of anxiety	Z86.59	
History of chronic back pain	Z87.39	⊙12
History of dumping syndrome	Z87.19	
History of miscarriage	Z87.50	

New Edit CareGuide Resolve Show Show All Hide All Assessment

NO NEW STATEMENT - PMH

☐ The past medical history was reviewed and updated today

☐ I have reviewed the patient's past medical history, social history,

The “historical” sections of the chart are designed to auto-populate from previous notes. So, for example, the history items that you entered on your patient during their first visit will automatically pull into the note on subsequent visits. These sections include: **Active Problems, Past Medical History, Social History, Family History, Surgical History, Current Meds, Allergies, and Immunizations.** All or some of the items in these sections can be hidden if you do not want them in your note.

HIDING ITEMS

Use the “Show,” “Show All,” “Hide,” and “Hide All” options to pull only relevant items into your note. If the items are **grayed out**, they are hidden. If they are **black**, they will appear in your note. In this example, I’ve clicked on 4 items, and then clicked “show.” Only those items will appear in my finished note. It does not erase them from the patient’s chart, however. The next time you open a note, all items will pull in.

The screenshot displays a medical software interface. On the left, a table titled "Past Medical History" lists various conditions. A yellow callout box labeled "Edit Mode of Note" points to the top of the table. At the bottom, a red box highlights the "Hide", "Show All", and "Hide All" buttons. On the right, a preview of the note output is shown, with a red box highlighting the "Past Medical History" section, which lists the selected items: "History of Advanced diabetic maculopathy with retinopathy and maculopathy due to underlying condition (E08.311)", "History of Eye lesion (H57.9)", "History of Eye trauma (S05.90XA)", and "History of Glaucoma (H40.9)".

Name	ICD-10	Last Assessed	Managed By
Chronic			
History of Advanced diabetic maculopathy...	E08.311	25Jun2020 Saunders, Cassa...	
History of Anxiety and depression	+F41.9		
History of Encounter for immunization	Z23	19Jan2021 Clegg, Sydney (O...	
History of Eye lesion	H57.9		
History of Eye trauma	S05.90XA		
History of Glaucoma	H40.9		
History of anxiety	Z86.59		
History of chronic back pain	Z87.39	12Aug2020 Logan, Jennifer (...)	
History of dumping syndrome	Z87.19		
History of miscarriage	Z87.59		

Past Medical History

Chronic

- History of Advanced diabetic maculopathy with retinopathy and maculopathy due to underlying condition (E08.311)
- History of Eye lesion (H57.9)
- History of Eye trauma (S05.90XA)
- History of Glaucoma (H40.9)

Note Output

NOTE SECTIONS – CURRENT MEDS

NOTE ... | | | | | | | | | [CHART](#) [CHARGE](#)

[Add Note Form](#) [Add Text Entry](#) [Add Image](#) [Note Details \(1/3\)](#)

Surgical History
No new statement - Surgic...

Current Meds
No new statement - Curre...

Allergies

Immunizations

Vitals

Physical Exam
General Multi-System Exa...
PHQ-9 Depression Questio...

Procedure
Arthrocentesis
Nebulizer Treatment, Adult
Skin Lesion Biopsy/Excisi...
Wart Destruction
Trigger Point Injection (Ge...
Electrocardiogram (EKG)
Abdominal Ultrasound
Ear Cleaning
Orthopedic Aspiration-Inje...

Current Meds

Alpha | | Rec: 09-Jun-2021 | Lock

Record PDMP Consult | null | History

- ▶ Aspirin 81 MG TABS; Therapy: (Recorded:08Dec2020) to Recorded
- ▶ B12 Injection 100 mcg; Inject 100 mcg of B12 as directed today; Therapy: 11Jan2018-; None Ordered
- ▶ Bacitracin Plus 500 UNIT/GM External Ointment; APPLY SPARINGLY TO AFFECTED AREA(S) 3 TIMES A DAY; Therapy: 04Jun2021 to (Evaluate:14Jun2021); Last Rx:04Jun2021; Status: ACTIVE - Retrospective Authorization Ordered
- ▶ Ciprofloxacin HCl - 250 MG Oral Tablet; TAKE 1 TABLET Every 8 hours; Therapy: 17Aug2020 to (Evaluate:31Mar2021); Last Rx:16Mar2021 Ordered
- ▶ Cocoa Butter Cream; USE AS DIRECTED; Therapy: 23May2021 to (Last Rx:23May2021) Ordered
- ▶ Furosemide 20 MG Oral Tablet; Therapy: (Recorded:27Jun2019) to Recorded
- ▶ hydroCHLOROthiazide 25 MG Oral Tablet; TAKE 1 TABLET DAILY AS DIRECTED; Therapy: (Recorded:06Apr2021) to Recorded
- ▶ Ibuprofen 600 MG Oral Tablet; TAKE 1 TABLET 3 TIMES DAILY WITH FOOD AS NEEDED; Therapy: 30Sep2020 to (Evaluate:01Oct2020) Ordered
- ▶ Lisinopril 20 MG Oral Tablet; Rx:20Jan2021 Ordered
- ▶ Lyrica 100 MG Oral Capsule; Recorded
- ▶ metFORMIN HCl - 500 MG Oral Tablet; Recorded

View Med Hx Rx Veri

NO NEW STATEMENT - CURRENT MEDS

The “Current Meds” are the medications that the patient was on when the note was started. Any new meds that you prescribe during the visit will appear in the **Plan** section.

NOTE SECTIONS – PROCEDURES

NOTE ... | | | | | | | | | [CHART](#) [CHARGE](#)

[Add Note Form](#) [Add Text Entry](#) [Add Image](#)

VITALS

Physical Exam

General Multi-System Exa...

PHQ-9 Depression Questio...

Procedure

Arthrocentesis

Nebulizer Treatment, Adult

Skin Lesion Biopsy/Excisi...

Wart Destruction

Trigger Point Injection (Ge...

Electrocardiogram (EKG)

Abdominal Ultrasound

Ear Cleaning

Orthopedic Aspiration-Inje...

Sacroiliac Joint Injection

Epley Maneuver

Results/Data

Assessment

Assessment

Summary/Care Plan

Care Plan

Summary of Visit

Discussion and Summary

Plan

Medication Changes and L...

Procedure

ARTHROCENTESIS

Procedure:

☐ AC Joint ☐ Hip Joint ☐ __Finger Joint(s)

☐ Ankle Joint ☐ Knee Joint ☐ __Toe Joint(s)

☐ Elbow Joint ☐ Glenohumeral Joint ☐ __Other

Laterality:

☐ Right ☐ Left ☐ Bilateral

Indication:

Diagnostic R/O Therapeutic

☐ Gout ☐ Effusion ☐ Pain

☐ Infection ☐ Hematoma

Pre-Proc... Discussion:

☐ Patient ☐ Parent ☐ Guardian

☐ Risk ☐ Benefits ☐ Alternatives

☐ Bleeding ☐ Infection ☐ Allergic Reaction

☐ Verbal Consent Obtained ☐ Written Consent Obtained

Prep:

☐ Alcohol Wipe ☐ Betadine ☐ Hibiclens

☐ Shur-Clens

Anesthesia:

☐ None ☐ Topical Ethyl Chloride

Lidocaine ☐ __cc ☐ 1% ☐ 2% ☐ With Epi ☐ Without Epi

Marcaine ☐ __cc ☐ 0.25% ☐ 0.5% ☐ With Epi ☐ Without Epi

Procedure:

Image Guided: ☐ Fluoroscopic ☐ Ultrasound

Approach: ☐ Medial ☐ Anterior ☐ Anteromedial ☐ Posteromedial

☐ Lateral ☐ Posterior ☐ Anterolateral ☐ Posterolateral

Needle ☐ 18 ☐ 20 ☐ 22 ☐ 25

The notes are set to pull in approximately the top 10 Procedures. If you need a form that isn't in the note, you can click **Add Note Form**.

*If you need a Procedure section added to a note, please contact the helpdesk.

NOTE SECTIONS – PROCEDURES

Note Form Selector

skin <Filter by Form Type> Procedure <Filter by Specialty>

		Form Display Name	Sex	Age	Date Created	Date Modified	ParentWidth	FormInstan...	Is
<input type="checkbox"/>	☆	Additional Skin Debridement Site Details			23-Mar-2011	10-Dec-2014	0		
<input type="checkbox"/>	☆	Allergy Skin Testing			12-Jul-2013	12-Jul-2013	0		
<input type="checkbox"/>	☆	Eyelid Lesion Excision			19-Feb-2020	19-Feb-2020	0		
<input checked="" type="checkbox"/>	☆	Foreign Body Removal-Skin			16-Feb-2010	02-Apr-2020	0		
<input type="checkbox"/>	☆	Foreign Body Removal-Skin							
<input type="checkbox"/>	☆	Skin Debridement							
<input type="checkbox"/>	☆	Skin Excision Detail							
<input type="checkbox"/>	☆	Skin Excision Detail			20-Mar-2011	10-Dec-2014	0		
<input type="checkbox"/>	☆	Skin Lesion Biopsy/Excision/Destruction			20-Apr-2011	16-Apr-2012	0		

Arthrocentesis

Nebulizer Treatment, Adult

Switch to Structured Content View

OK Cancel

Once you click **Add Note Form**, the Form Selector box pulls up. Search for the form you want, then check the box next to the desired form and click OK.

NOTE SECTIONS – RESULTS/DATA

The **Results/Data** section will pull in the patient's labs for the previous month for MEAC clinics. *Family Medicine doesn't automatically pull in any labs.*

Results/Data

Assessment

Assessment

To pull in a lab that is outside of the 1-month parameter, simply choose **Advanced Result Citation** then check the box for the lab you want pulled into the note. This is only available for labs completed by ETSU laboratory.

Results/Data

Lock

Complete

Lithium, Serum ALLSCRIPTS, Provider Final 10Jun2021 02:07PM

Test	Result	Flag	Reference
Lithium	8.3		

Results Citation Selection

TEST, Friday 17-May-1999 (22y) F

Appointment: 10-Jun-2021

- ☐ Lithium, Serum; Ordered by ALLSCRIPTS, Provider; 10Jun2021 02:07PM
- ☒ AmnioTest by Pro-Lab Diagnostics; Ordered by Fisher, Rod; 10May2021 03:27PM
- ☒ AmnioTest by Pro-Lab Diagnostics; Ordered by Fisher, Rod; 10May2021 03:23PM
- ☐ Opioid Risk Tool; Ordered by Logan, Jennifer; 30Apr2021 01:30PM
- ☒ Lithium, Serum; Ordered by Livingston, Amanda; 01Apr2021 11:53AM
- ☐ Prothrombin Time (PT); Ordered by Olsen, Martin; 15Mar2021 08:20AM
- ☐ GTT Pregnancy 3HR (100G); Ordered by Olsen, Martin; 15Mar2021 08:20AM
- ☐ Needs Appt In; Ordered by Logan, Jennifer; 10Mar2021 09:21AM
- ☐ Appointment Call Log; Ordered by Logan, Jennifer; 10Mar2021 09:20AM
- ☐ Rapid Mood Screener; Ordered by Livingston, Amanda; 01Feb2021 03:16PM
- ☐ Urine Protein (12H) PM; Ordered by Mills, Debra; 01Feb2021 12:54PM
- ☐ Urine Protein (12H) AM; Ordered by Mills, Debra; 01Feb2021 12:53PM
- ☐ Thyroid Stimulating Hormone; Ordered by Mills, Debra; 01Feb2021 12:53PM
- ☐ Glucose; Ordered by Mills, Debra; 01Feb2021 12:53PM
- ☐ Urine Protein (12H) PM; Ordered by Holmes, Sheri; 28Jan2021 09:24AM
- ☐ Urine Protein (12H) AM; Ordered by Holmes, Sheri; 28Jan2021 09:24AM
- ☐ CBC Automated Differential; Ordered by Holmes, Sheri; 28Jan2021 09:24AM
- ☐ T4, Free; Ordered by Holmes, Sheri; 28Jan2021 09:24AM
- ☐ Thyroid Stimulating Hormone; Ordered by Holmes, Sheri; 28Jan2021 09:24AM

OK Cancel

Advanced Result Citation

NOTE: SECTION 2 - 722F221AF1

The Assessment section shows the patient's Active Problems. **Make sure** that you check the boxes of any diagnoses that you assessed at the visit and uncheck any items that were not assessed. You can also add a diagnosis at this point, by clicking on the "New" on the toolbar.

NOTE SECTIONS – PLAN

NOTE ... | | **P** | | | | | | | [CHART](#) [CHARGE](#)

[Add Note Form](#) [Add Text Entry](#) [Add Image](#)

- Wart Destruction
- Trigger Point Injection (Ge...
- Electrocardiogram (EKG)
- Abdominal Ultrasound
- Ear Cleaning
- Orthopedic Aspiration-Inje...
- Sacroiliac Joint Injection
- Epley Maneuver
- Results/Data
- Assessment
 - Assessment
- Summary/Care Plan
 - Care Plan
 - Summary of Visit
 - Discussion and Summary
- Plan**
 - Medication Changes and I...
 - IM Plan
 - Education

Assessment

Summary/Care P

Plan

Problem | **Rec: 09-Dec-2020** | Lock

Record PDMP Consult | null | [History](#)

- Abdominal pain, recurrent
 - Orders
 - CBC Automated Differential; Status:Active; Requested for:10Jun2021;
 - US - Gallbladder; Status:Hold For - Scheduling; Requested for:10Jun2021;
 - Fatigue
 - Medications
 - Start: B-12 Fast Dissolve 5000 MCG Sublingual Tablet Sublingual; PLACE 1 TABLET Daily
 - Instructions
 - Instructed patient to diet and exercise to lose weight for optimal health.; Status:Complete; Done: 10Jun2021
 - Follow-ups
 - 4 week Follow up - Follow-up Status: Hold For - Scheduling Requested for: 10Jun2021

View **New** Verify/Add Record D/C Temporary Deferral Permanent Deferral Edit Show Hide All

To order the patient's prescriptions or labs, etc., just click on the **Rx** or **beaker button** on the Clinical Toolbar or the **New** button on the gray toolbar. This will take you to the ACI screen, where you can order all of the items.

NOTE SECTIONS – ORDERING

Add Clinical Item

ALLSCRIPTS, Kendra 03-Mar-1971 (50y) F Appointment: 09-Jun-2021

History Builder **Orders**

Problem-Based **Rx** Med Admin Immun Lab Rad Procs Findings FU/Ref Instruct Supplies

Send To Retail TouchWorks Test Pharma... Error

Entering For Livingston, Amanda Supervised By

My Favorites Q ON Pharmacy Supplies Record w/o Ord

Chronic

- Abdominal pain, recurrent
- Abnormal vaginal bleeding
- BMI 33.0-33.9, adult
- Colon cancer screening
- Current severe episode of major depressive disorder
- Dysphagia

Recognize this screen? This is where you will do all of your ordering. It's important that you get all of the ordering completed **before the patient leaves, as this information will show up on the Clinical Summary, which is given to the patient at check out.**

☐ No Reported Medications

☐ BMI

☐ Tobacco Cessation

☐ Megestrol Acetate 20 MG Oral Tablet

☐ Megestrol Acetate 40 MG Oral Tablet

DUR Alerts: Drug-Drug (0) Prior Adverse Reactions (0) Disease (0) Duplicate Therapy (0) Dose (0)

OK Cancel

SAVE YOUR NOTE

It is important to save your note often when working. This will create iterations that can be retrieved by the EHR team in case the note crashes or you lose internet connectivity.

The screenshot shows a medical form titled "Epley Maneuver" within an EHR system. The form is divided into several sections with checkboxes and text input fields. A red arrow points to the "Save" button in the bottom right corner of the form.

Procedure: ☐ Epley Maneuver

Indication: ☐ BPPV

Discussed:

- ☐ Patient
- ☐ Risks
- ☐ Written Consent
- ☐ Parent
- ☐ Benefits
- ☐ Verbal Consent
- ☐ Guardian
- ☐ Alternatives

Procedure Note:

- ☐ Time Started: ____
- ☐ Time Completed: ____

Maneuver #1:

Patient Sat on Exam Table with Head Turned:

- ☐ To the Right
- ☐ To the Left

Patient Laid Down with Head Turned:

- ☐ To the Right
- ☐ To the Left

Additional Head and Body Rotation:

- ☐ To the Right Side
- ☐ To the Left Side

Procedure Repeated:

- ☐ Not Repeated
- ☐ On the Same Side
- ☐ On the Opposite Side

Post-Procedure:

Patient Status:

- ☐ Tolerated Well
- ☐ Vital Signs Stable

Complications:

- ☐ No Complications
- ☐ Nausea/Vomiting

Patient Instructions:

Follow-Up:

- ☐ ____ Day(s)
- ☐ ____ Week(s)
- ☐ ____ Month(s)
- ☐ PRN

Results/Data

Assessment

Save & Close **Save** **Close**

VIEWING YOUR NOTE- IN THE NOTE OUTPUT

The screenshot displays a medical note entry interface. At the top, there are tabs for 'Commit', 'Follow-Up', and 'YESTERDAY ALLSCRIPTS'. Below these are icons for various medical actions and a 'NOTE ...' dropdown. The main content area is divided into three sections: 'Add Note Form', 'Add Text Entry', and 'Add Image'. The 'Add Note Form' section is currently active, showing the 'Epley Maneuver' form. The form includes fields for 'Procedure', 'Indication', 'Discussed', 'Procedure Note', 'Maneuver #1', 'Patient Status', 'Complications', 'Patient Instructions', and 'Follow-Up'. The 'Note Output' tab is highlighted with a red circle. The 'Note Output' section shows the 'Epley Maneuver' form with the 'All Normal' button. The 'Results/Data' section is also visible, showing the 'Epley Maneuver' form with the 'All Normal' button. The 'Assessment' section is visible at the bottom left. A yellow callout box at the bottom right contains the text: 'Once you've finished inputting the sections of the note, you're going to want to view it. (In fact, you can view it at any point during the process.) Simply look at the Note Output.'

Commit Follow-Up YESTERDAY ALLSCRIPTS

NOTE ...

Add Note Form Add Text Entry Add Image Note Details (1/3) **Note Output** Health Management/Reminders Problem Medication

Wart Destruction
Trigger Point Injection (Ge...
Electrocardiogram (EKG)
Abdominal Ultrasound
Ear Cleaning
Orthopedic Aspiration-Inje...
Sacroiliac Joint Injection
Epley Maneuver

Results/Data
Assessment
Summary/Care Plan
Care Plan
Summary of Visit
Discussion and Summary
Plan
Medication Changes and I...
IM Plan
Education
Attending Note
Attestation of Medical Stu...
Attending Note
Return to Work
Return to Work
Letter Greeting
Greetings
Letter Closing
Closing
Signatures

EPLEY MANEUVER All Normal

Procedure: ☐ Epley Maneuver

Indication: ☐ BPPV

Discussed: ☐ Patient ☐ Parent ☐ Guardian
☐ Risks ☐ Benefits ☐ Alternatives
☐ Written Consent ☐ Verbal Consent

Procedure Note: ☐ Time Started: ☐ Time Completed:

Maneuver #1:

Patient Sat on Exam Table with Head Turned:
☐ To the Right ☐ To the Left

Patient Laid Down with Head Turned:
☐ To the Right ☐ To the Left

Additional Head and Body Rotation:
☐ To the Right Side ☐ To the Left Side

Procedure Repeated:
☐ Not Repeated ☐ On the Same Side ☐ On the Opposite Side

Maneuver #2 ☐ Maneuver #3 ☐ Maneuver #4 ☐

Post-Procedure: ☐ Vital Signs Stable

Patient Status:
☐ Tolerated Well ☐ Vital Signs Stable
Complaints of:

Complications:
☐ No Complications ☐ Nausea/Vomiting

Patient Instructions:

Follow-Up:
☐ Day(s) ☐ Week(s) ☐ Month(s)
☐ PRN

Results/Data
Assessment

View Output Sign Final Author

Active Problems
Chronic
1. Abdominal pain, recurrent (R10.9)
2. Abnormal vaginal bleeding (N93.9)
3. BMI 33.0-33.9, adult (Z68.33)
4. Colon cancer screening (Z12.11)
5. Current severe episode of major depressive disorder with psychotic (F32.3)
6. Dysphagia (R13.10)
7. Fatigue (R53.83)
8. Hypertension (I10)
9. Major depressive disorder with single episode, in full remission (F32.0)
10. Pelvic pain (R10.2)
11. Strep tonsillitis (J03.00)
12. Substance use disorder (F19.90)
13. Type 2 diabetes mellitus (E11.9)
14. Wound infection after surgery (T81.49XA)
Acute
15. Acute pain of both knees (M25.561, M25.562)
Health Maintenance/Risks
16. Current every day smoker (F17.200)
17. Encounter for screening for infections with predominantly sexual mo

Past Medical History
Chronic
• History of Encounter for laboratory testing for COVID-19 virus (Z20.82)
• History of gout (Z87.39)
• History of Malignant neoplasm of left kidney (Z85.528)
• History of prolonged NICU stay
• History of spontaneous abortion (Z87.59)
• History of vaginitis (Z87.42)
Acute

SIGNING YOUR NOTE

Wart Destruction

Trigger Point Injection (Ge...

Electrocardiogram (EKG)

Abdominal Ultrasound

Ear Cleaning

Orthopedic Aspiration-Inje...

Sacroiliac Joint Injection

Epley Maneuver

Results/Data

Assessment

Assessment

Summary/Care Plan

Care Plan

Summary of Visit

Discussion and Summary

Plan

Medication Changes and I...

IM Plan

Education

Attending Note

Attestation of Medical Stu...

Attending Note

Return to Work

Return to Work

Letter Greeting

Greetings

Letter Closing

Closing

Signatures

EPLEY MANEUVER All Normal

Procedure: ☐ Epley Maneuver

Indication: _____

☐ BPPV _____

Discussed: _____

☐ Patient ☐ Parent ☐ Guardian

☐ Risks ☐ Benefits ☐ Alternatives

☐ Written Consent ☐ Verbal Consent _____

Procedure Note: _____

☐ Time Started: ____ ☐ Time Completed: ____

Maneuver #1:

Patient Sat on Exam Table with Head Turned:

☐ To the Right ☐ To the Left _____

Patient Laid Down with Head Turned:

☐ To the Right ☐ To the Left _____

Additional Head and Body Rotation:

☐ To the Right Side ☐ To the Left Side _____

Procedure Repeated:

☐ Not Repeated ☐ On the Same Side ☐ On the Opposite Side

Maneuver #2 ☐ Maneuver #3 ☐ Maneuver #4 ☐

Post-Procedure: _____

Patient Status:

☐ Tolerated Well ☐ Vital Signs Stable

Complains of: _____

Complications:

☐ No Complications ☐ Nausea/Vomiting _____

Month(s) _____

Results/Data

Assessment

View Output << **Sign** ☒ Final Author Recompile Copy Forward **Save & Close** Save Close

Once you've finished reviewing your note, and it's complete, you will want to sign it. Residents will need to send it to their preceptor for review and finalization. If you are NOT finished with the note but need to get out of it and go on to another patient, you will click "**Save & Close**," instead of "Sign."

CO-SIGN NOTE TASK

Once you click OK on the Signature Box, residents (and nurses, if they are creating a note that needs to be finalized by an attending MD) will get a **Co-Sign Note** task.

Task Details

Task | Filters

☐ 1 - Not about a patient ☒ 2 - Concerning patient: Allscripts, Kendra

Assign To: ☒ **User** ☐ Team Task: Co-Sign Note

ALLSCRIPTS Provider Priority: Routine Status: Active

Comment:

Activate: 10-Jun-2021 02:58 PM Overdue: 17-Jun-2021 02:58 PM

Create Notify Task ☐ When Complete ☐ When Overdue

Notify: Livingston, Amanda Priority: Routine

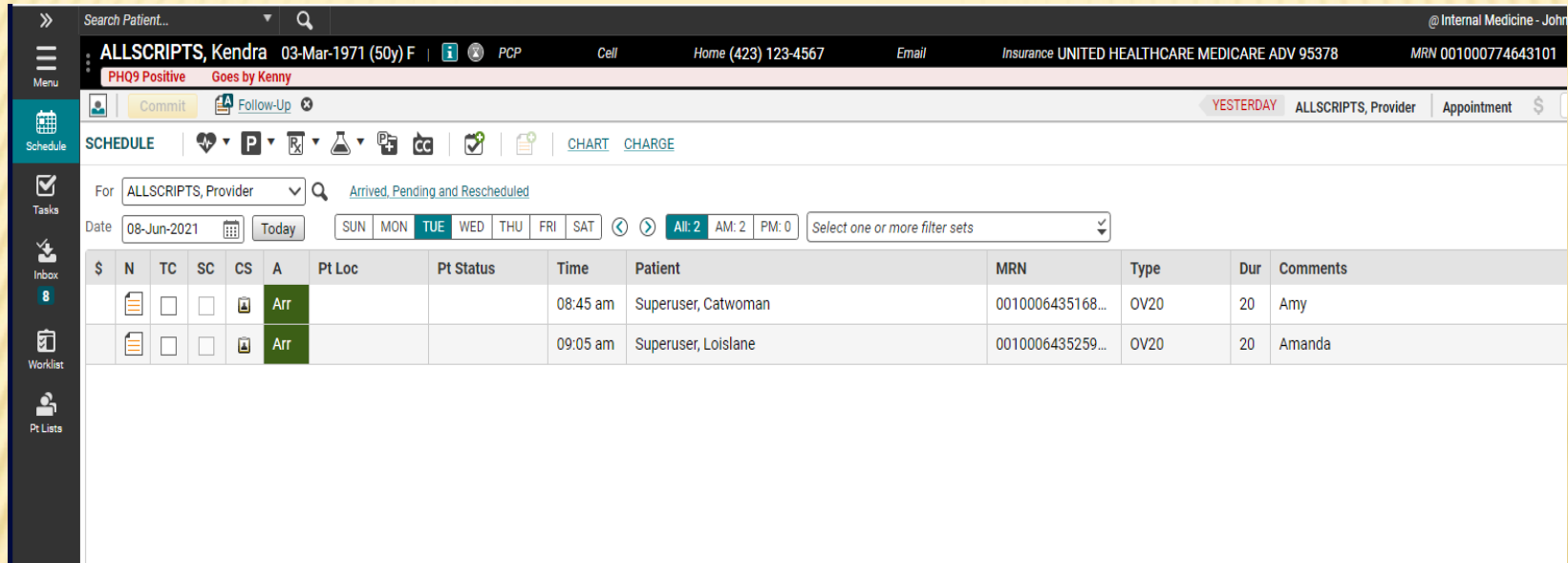
☐ Delegate

1. Change the radio button to "User."

2. Click the "magnifying glass" button and search by last name for your attending physician. (Once you have searched for their name once, they will be available in the drop-down list)

After you have put your **attending physician's** name in the Assign To: field, click OK. There is no need to type anything in the Comment section. (When your attending double clicks on this task, it will take him/her directly into the note to be signed and finalized.)

RETURN TO SCHEDULE



Search Patient... @ Internal Medicine - John

ALLSCRIPTS, Kendra 03-Mar-1971 (50y) F | PCP Cell Home (423) 123-4567 Email Insurance UNITED HEALTHCARE MEDICARE ADV 95378 MRN 001000774643101

PHQ9 Positive Goes by Kenny

Commit Follow-Up YESTERDAY ALLSCRIPTS, Provider Appointment

SCHEDULE | CHART CHARGE

For ALLSCRIPTS, Provider Arrived, Pending and Rescheduled

Date 08-Jun-2021 Today SUN MON **TUE** WED THU FRI SAT Ali: 2 AM: 2 PM: 0 Select one or more filter sets

\$	N	TC	SC	CS	A	Pt Loc	Pt Status	Time	Patient	MRN	Type	Dur	Comments
					Arr			08:45 am	Superuser, Catwoman	0010006435168...	OV20	20	Amy
					Arr			09:05 am	Superuser, Loislane	0010006435259...	OV20	20	Amanda

If you aren't automatically routed back to the Schedule after you have closed your note, go ahead and click on the Daily tab to return to your schedule. You are ready to move on to the next patient!

STARTING A NOTE

Most of the time, you will be doing notes on patients who are on your schedule. But, from time to time, you'll want to create a telephone note on a patient who isn't on your schedule. To document a note in this situation, type in the *Search Patient...* field in the upper left. Search for your patient by **Last Name, First Name** or **DOB**. Click Search. A "Select Patient" box will appear. Highlight the patient's name and click OK.

The screenshot shows a medical software interface. At the top, a search bar contains the text 'allscripts'. Below this, a patient profile for 'TEST, Friday' is displayed, including their date of birth (17-May-1999) and gender (F). A 'Patient Search' dialog box is open, showing a list of search results for 'allscripts'. The results table includes columns for Patient, S, Age, DOB, MRN, and Other #.

Patient	S	Age	DOB	MRN	Other #
▼ Allscripts, Allison	F	25y	10-Mar-1996	0010007746647...	
▼ Allscripts, Betsy	F	15y	18-Mar-2006	0010007746654...	
▼ Allscripts, Brad	M	45y	13-Aug-1975	0010007746662...	
▼ Allscripts, Chadis	M	3y	11-Feb-2018	0010008327561...	
▼ Allscripts, Child N	F	6y	28-Feb-2015	0010006489918...	
▼ Allscripts, Chris	M	45y	10-Mar-1976	ZZZAH06	123456
▼ Allscripts, Diana	F	85y	20-Mar-1936	ZZZAH08	123456
▼ Allscripts, Fiona	F	18y	12-Aug-2002	0010007746449...	
▼ Allscripts, Frank	M	25y	05-Mar-1996	ZZZAH09	123456
▼ ALLSCRIPTS, KATE	F	25y	29-Jan-1996	1611040753452...	
▼ Allscripts, Kendra	F	50y	03-Mar-1971	0010007746431...	

NEW NOTE TAB

Once the patient is in the Banner, click on the New Note icon. Select New Encounter and Type, Ok. Then choose your Note type using the Note Selector. Click OK.

Search Patient...

ALLSCRIPTS, Brad PCP Home (Cell) Email
13-Aug-1975 (45y) M

SCHEDULE CHART CHARGE

For ALLSCRIPTS, Provider Arrived, Pending and Rescheduled

☒ New Encounter:

Date: 10-Jun-2021 Type: Telephone Call

OK Cancel

ALLSCRIPTS, Brad 13-Aug-1975 (45y) M Telephone Call: 10-Jun-2021

Note Unstructured

Specialty
Internal Medicine

Visit Type
Communication Note (no co-sign)

Owner
Livingston, Amanda

OK Cancel

ENCOUNTER SELECTOR

The screenshot shows the 'Encounter Selector' window. It has two main sections: 'Existing Encounters' and 'New Encounter'.

Existing Encounters: This section contains a table with three columns: Date, Provider, and Type. The first row is highlighted in teal.

Date	Provider	Type
10-Jun-2021 03:06 PM		Telephone Call
03-Jun-2021 02:40 PM	Logan, Jennifer	Chart Update
22-May-2021 11:15 AM		Chart Update
05-May-2021 12:27 PM	Jones-Murwin, Tawnya	Chart Update
21-Apr-2021 11:33 AM	Fisher, Rod	Chart Update
15-Apr-2021 09:31 AM	Jones, Tracy	Chart Update
01-Apr-2021 09:30 AM	Livingston, Amanda	Chart Update
01-Apr-2021 09:30 AM	Livingston, Amanda	Chart Update
28-Mar-2021 09:33 PM		Chart Update
24-Mar-2021 11:37 AM	ALLSCRIPTS, Provider	Chart Update
01-Mar-2021 01:00 PM		Chart Update
11-Feb-2021 11:45 AM	Barker, Morgan	Chart Update
10-Feb-2021 02:52 PM		Chart Update
10-Feb-2021 10:34 AM		Telephone Call
10-Feb-2021 10:34 AM		Telephone Call
08-Feb-2021 01:52 PM		Chart Update
13-Jan-2021 11:01 AM		Chart Update
08-Jan-2021 09:17 AM		Chart Update
03-Nov-2020 02:10 PM		Chart Update
21-Oct-2020 10:15 AM		Chart Update

New Encounter: This section is at the bottom. It has a 'Date' field set to '10-Jun-2021' and a 'Type' dropdown menu. The dropdown menu is open, showing a list of encounter types. 'Non-Appointment' is selected and highlighted in blue.

The dropdown menu options are:

- Image Encounter
- Lab
- Medication Update
- Message
- Non-Appointment**
- Portal Form
- Result
- By Chance
- Non-Appointment

At the bottom right of the window are 'OK' and 'Cancel' buttons.

The Encounter Selector opens when the note isn't attached to an appointment, like a telephone call. Click New Encounter radio button and choose a Type.

MACROS

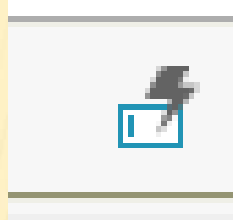
A macro is a shortcut that you create that when entered into the system will automatically expand into a larger phrase or series of phrases. A macro can be used to automatically enter simple, repetitive phrases including commonly used sentences and instructions in your documentation.

Macros that are inserted without editing may contain elements that were not asked or examined during the specific patient encounter. Physicians need to be certain that the medical record accurately reflects the patient encounter.

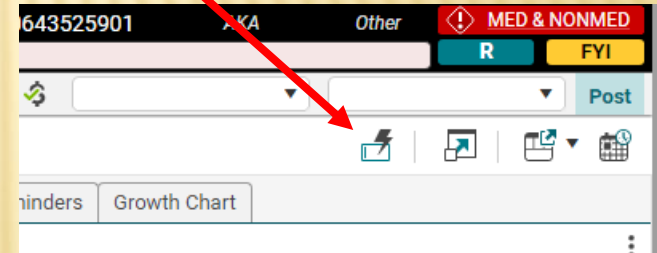
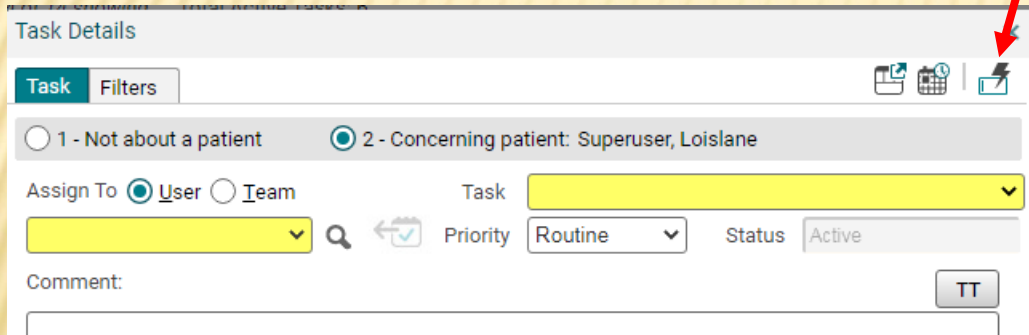
More documentation does not equal a higher E/M level. E/M levels are determined by the nature of the presenting complaint, History, Physical Exam and Medical Decision Making. Evaluation and treatment must be medically necessary and appropriate.
(from <https://www.acep.org/Clinical---Practice-Management/EMR-EHR-FAQ/>)

HOW TO CREATE A MACRO

A. Click the macro button.



or



MACRO CREATION

- B. Macros Edit box will appear for you to begin creating.
- C. Click Create.

Create

The screenshot shows a window titled "My Macros" with a search bar and a checkbox for "Include Enterprise". Below is a table with columns: Shortcut, Expanded Text, Description, Owner, and Inact... (Inactive). The table lists several macros, with the last one, ".com1", highlighted by a red arrow. At the bottom of the window are buttons for "Create", "Edit", "Copy", "Inactivate", and "Close".

Shortcut	Expanded Text	Description	Owner	Inact...
.3mo	Hello: The labs ordered have not been p...	3 month labs	Livingston, Amanda	
.acc	The patient was accompanied by the foll...	accompanied by	Livingston, Amanda	
.anl	Amanda N. Livingston EHR Trainer	name	Livingston, Amanda	
.apt	appointment		Livingston, Amanda	Y
.blood	Patient called in requesting blood work r...	Wants bloodwork results	Livingston, Amanda	
.bob	Robert Allscripts Patient Care Rep ETSU ...	name	Livingston, Amanda	
.cc	Chief Compliant: Patient presents with a...	boot camp cc	Livingston, Amanda	
.com1	I called and spoke with patient 48 hours ...	boot camp	Livingston, Amanda	

MACROS

Create New Macro

Owner: Livingston, Amanda

Shortcut: Alphanumeric only **1**

Description: **2** << Show Merge Fields

Patient called in requesting refill on this medication.

3

D. Create your macros.

Verify Merge Fields Save Cancel

MACRO COMPONENTS



1. **Shortcut** will allow you to put in your short phrase for your macro.



2. **Description** will explain what the macro is for.

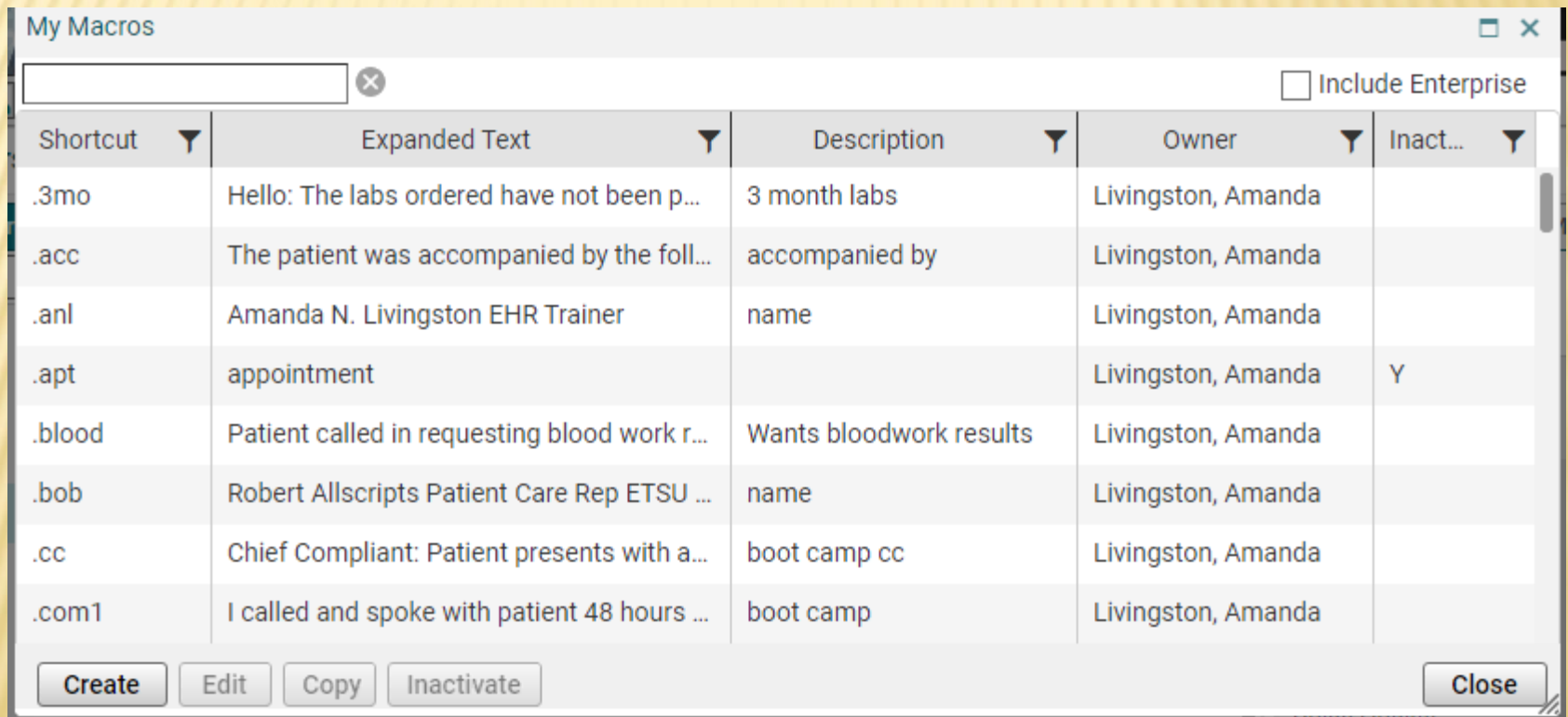


3. Information placed into the text field will be distributed in the area your macro is placed.

SAVE YOUR MACRO

E. Save your macro.

- The new macro will be added to your Manage Macros list.
- From this window, you can Create, Edit, and Inactivate.
- They are not removed easily from the system.

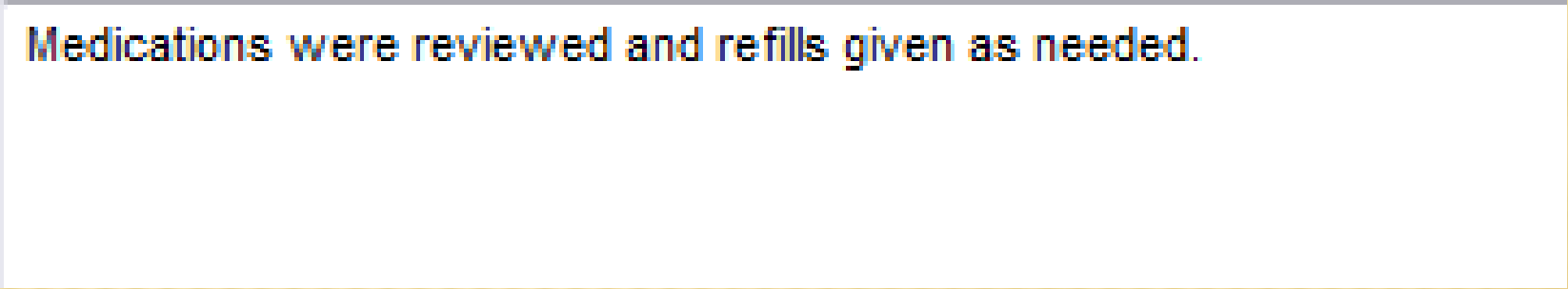


TO ADD MACRO IN ALLSCRIPTS

To add, just type whatever your shortcut name is wherever you want your macro to populate. Be sure to begin with the period. Enter the macro shortcut. Then click the enter key on your keyboard.



.rx



Medications were reviewed and refills given as needed.

You have now completed all of
the required modules for
Allscripts EHR 20.1 training.
Please be sure to complete the
quiz by following the link beneath
the modules.