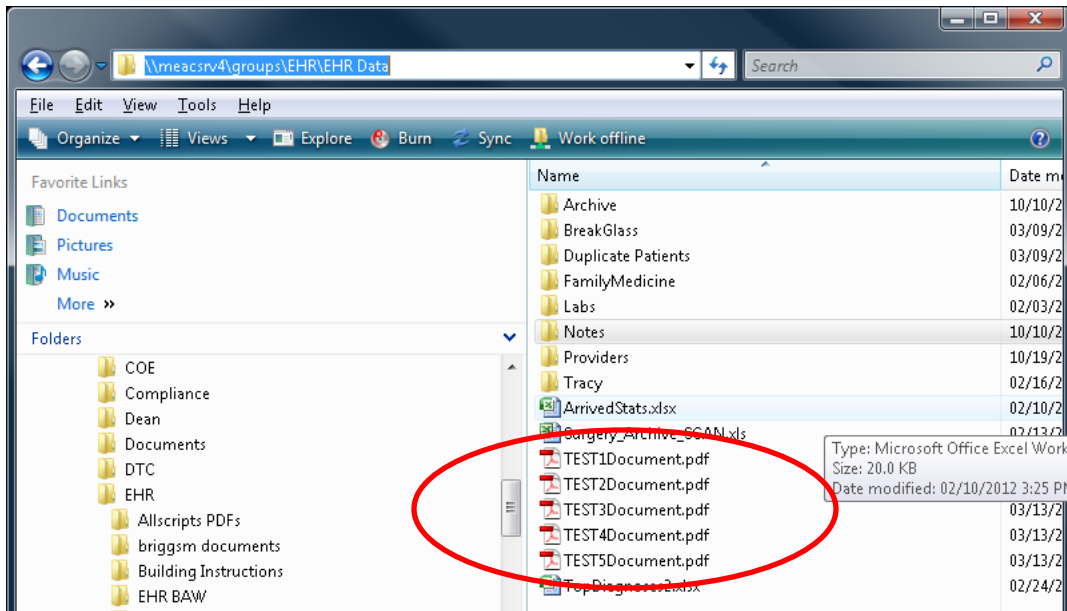


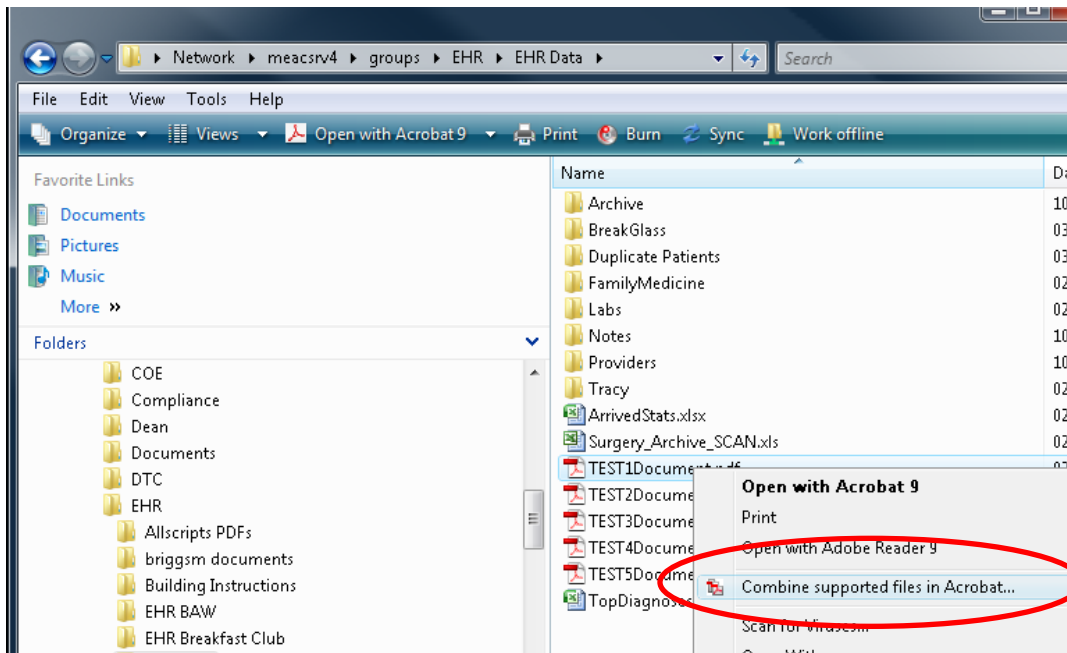
Allscripts SCAN

Combining PDF Files for Import

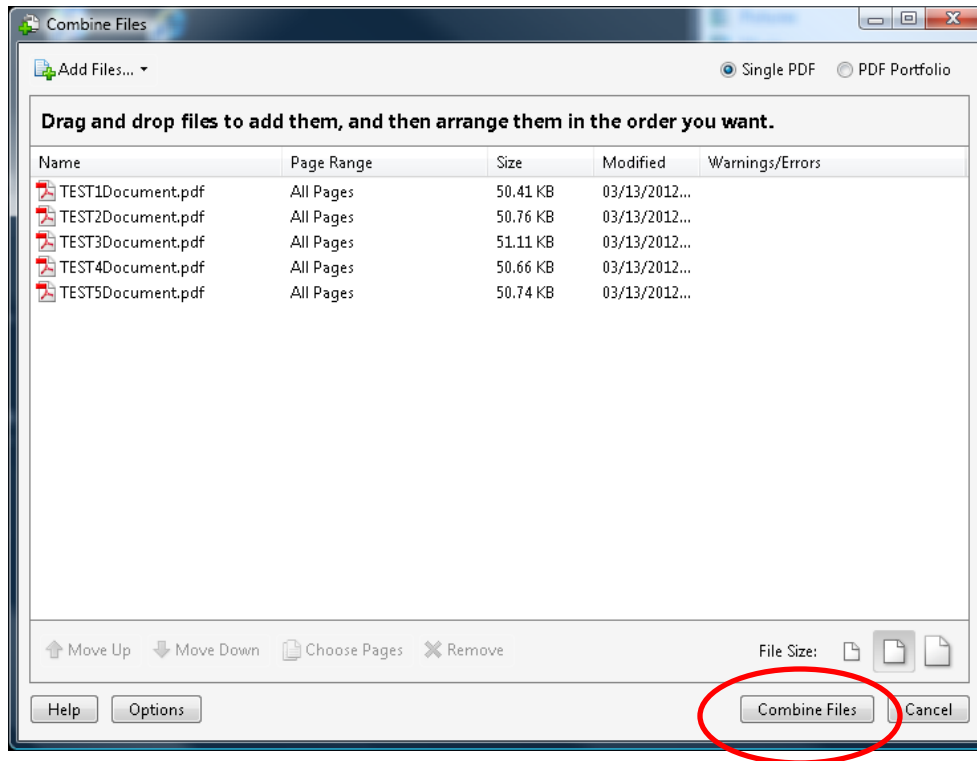
Locate the files you want to combine.



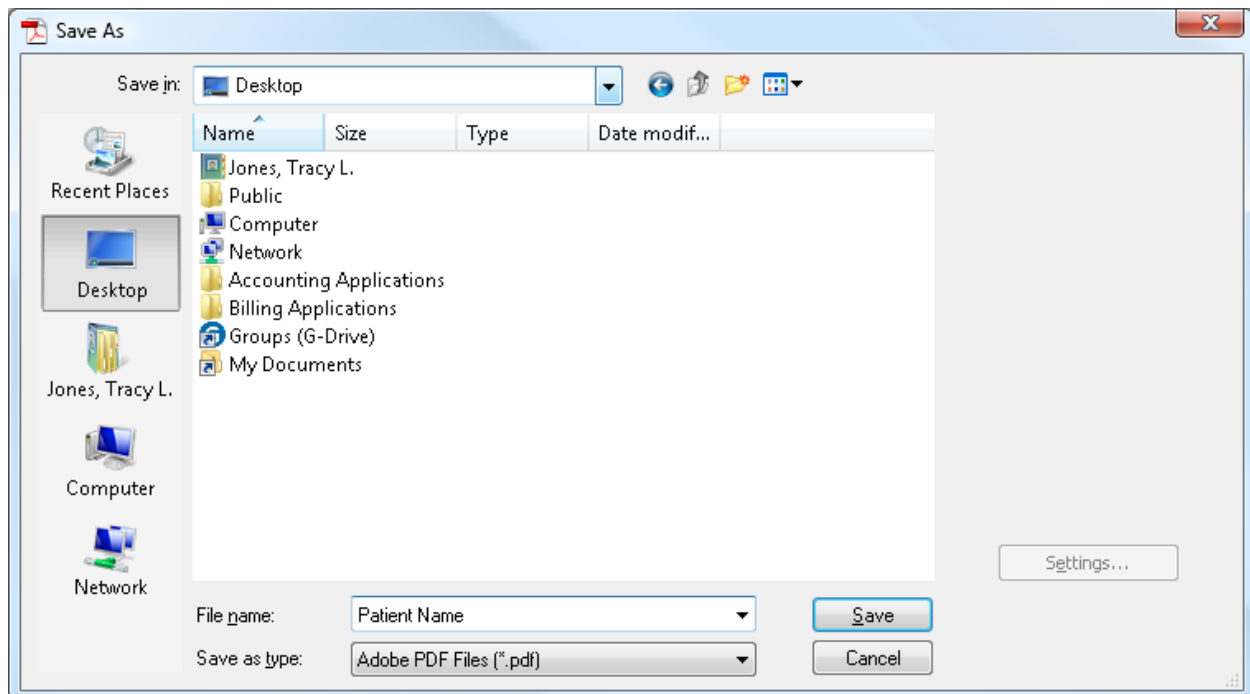
Highlight the appropriate files, then right-click, and select “**Combine Supported Files...**” (you can drag files individually or as a group).



The file(s) you highlighted will appear in a **Combine Files** window. You can drag files from multiple folders into this same location.



Once you have all desired files in the window, click the **Combine Files** button.



When the **Save As** window opens, select a **File Location** and a **File Name** (such as the patient name), and click **Save**. The file will be ready for **Import**.