



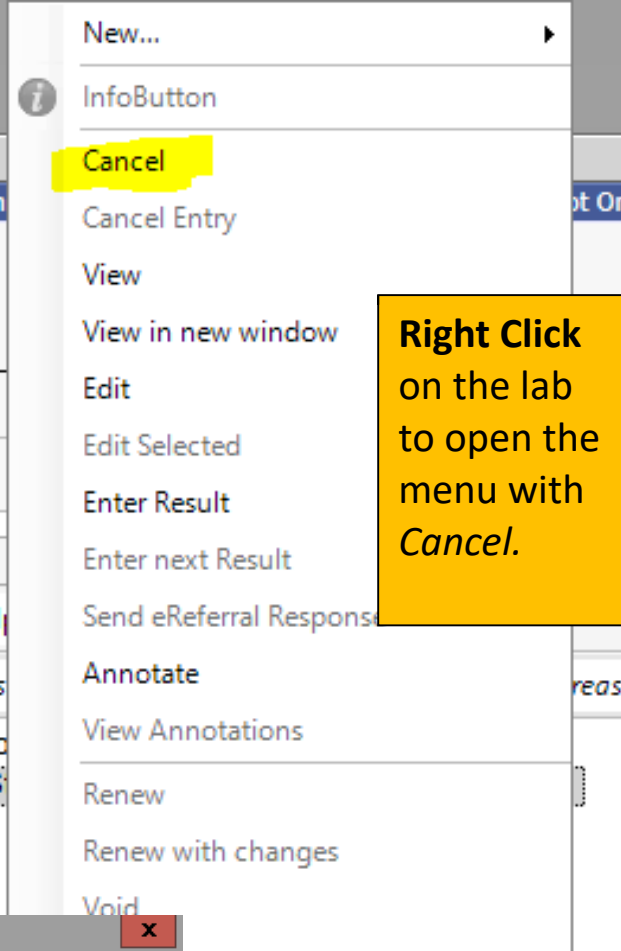
# Tips & Tricks Weekly



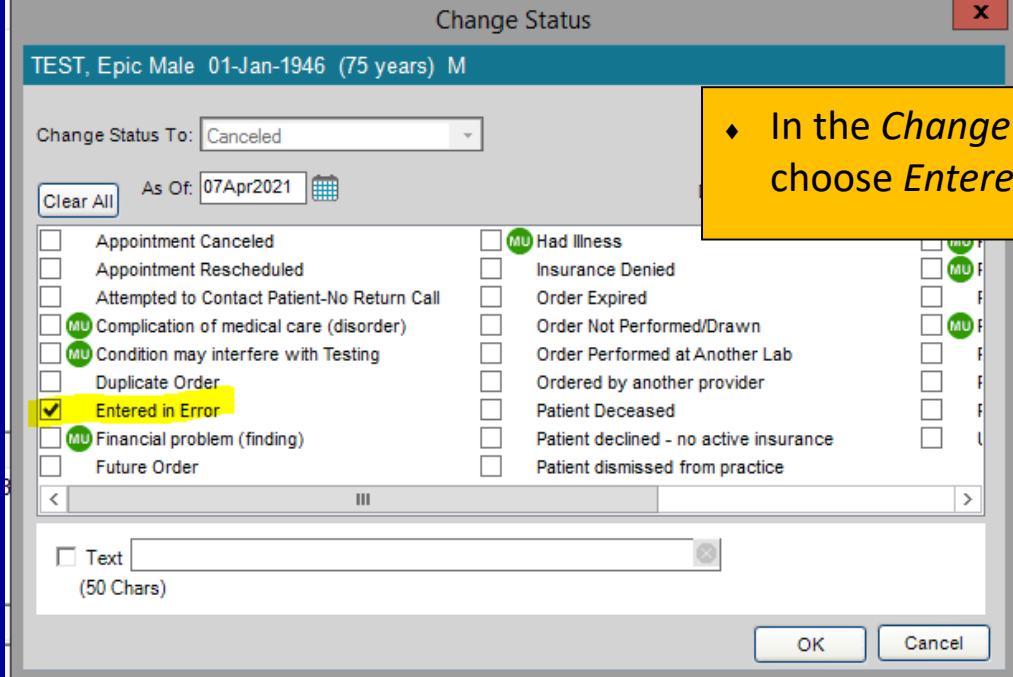
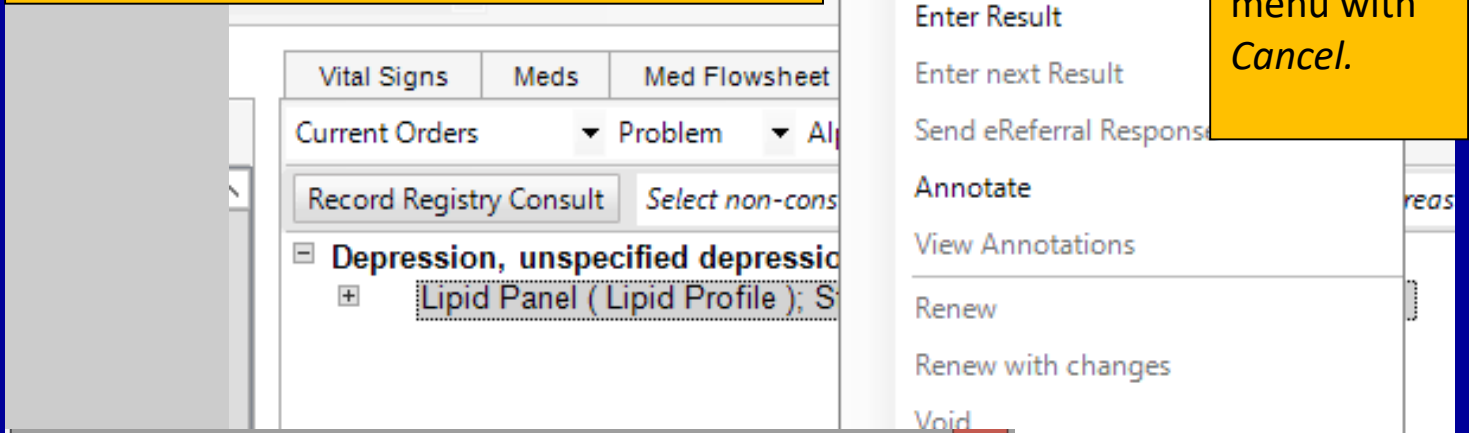
## How to CANCEL Lab Orders

### Cancel Labs (Don't enter in error)

- ◆ If you have a lab ordered that you don't want, **always** choose *Cancel*.
- ◆ *Cancel* requests are sent to the Lab system.
- ◆ *Enter in Error* requests are not sent to the Lab system.
- ◆ *Cancel* will prevent incorrect labs from being processed.



**Right Click** on the lab to open the menu with *Cancel*.



◆ In the *Change Status* window, you can choose *Entered in Error* there.