

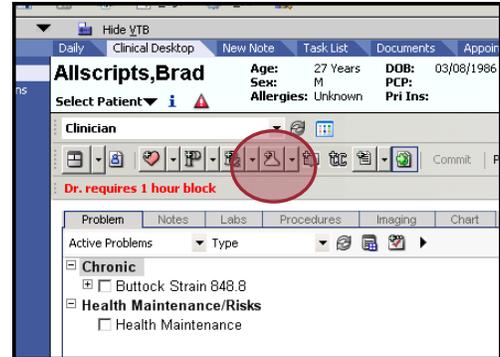
# Documenting a CSMD Check in Allscripts

Beginning April 1, 2013, licensed healthcare providers or their designated extenders will need to check the Tennessee CSMD (controlled-substance medication database) before prescribing a controlled substance.\* It is recommended that providers document their access to the database in the patient's record, but they SHOULD NOT keep a copy of the report in the record. In order to meet this requirement, Quillen Allscripts users can use the following workflow for proper documentation:

*\*Please see the Tennessee Prescription Safety Act for specific requirements.*

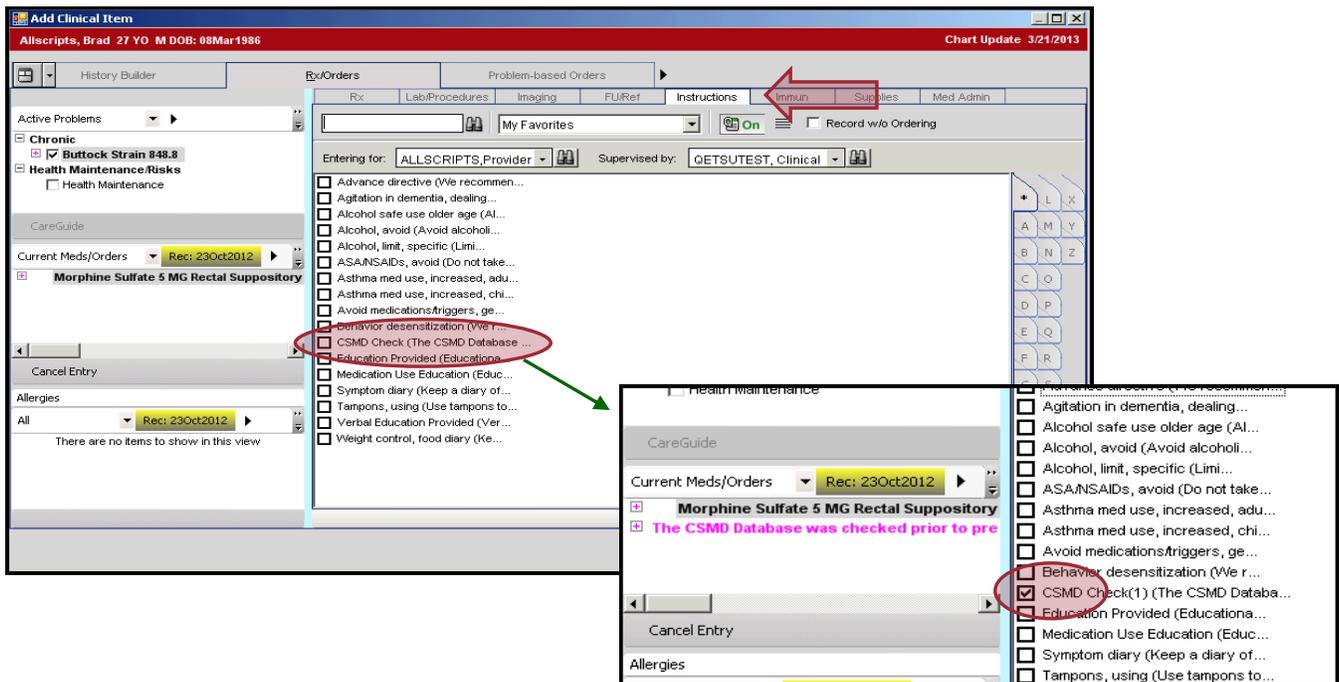
## Step One

After accessing the CSMD, document that you have checked it by going to the **Add Clinical Item (ACI)** screen. Access the ACI from the patient's Clinical Desktop by clicking on the **Lab Beaker** icon or, from within the Note, click 'New' from any Order menu.



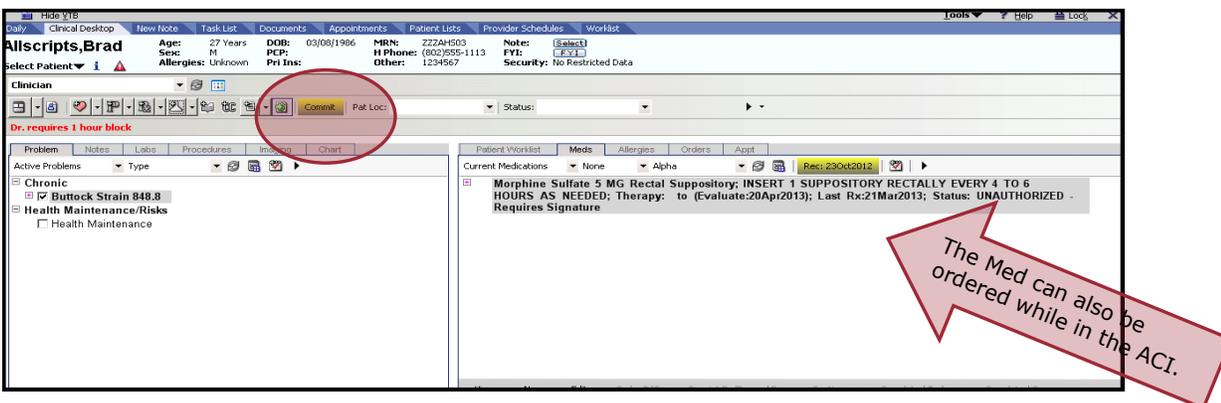
## Step Two

Click on the **Instructions** tab and either search for CSMD or locate it on your Quick List if it has been added to it (Recommended). Click the box next to **CSMD Check**. Once checked, the CSMD selection will appear in pink under the Current Meds/Orders.



## Step Three

If you prefer to go ahead and order your medication while in the ACI, click over to the **Rx tab** and prescribe it as usual. Remember, Controlled Substance will default to Print and cannot be sent electronically.



## Step Four

Once the CSMD box has been checked and committed, you can locate the documentation in several places within the record.

Under the Orders tab > Past Orders

In the HMP

Item	Schedule	Graph	Most Recent	Date	5y Trend	To Do	Incomplete
Buttock Strain							
Morphine Sulfate 5 MG Rectal.			INSERT 1				
CSMD Check			Complete	21Ma...		Exp:20Mar2014	
Health Maintenance							

Under the Plan

In the Health Management section of the Note

Name	Schedule	Most Recent	Date	To Do	Incomplete
Buttock Strain			21Ma...		
CSMD Check	Q 6 months	Complete	21Ma...	Due:...	
Health Maintenance					
Annual Foot Exam	Q 12 months	Complete	10No...	Due: 10Nov2013	
Order Eye Exam	Q 1 year	Complete	07No...	Due: 07Nov2013	

## Step Five

By default, the order is set to Expire in one year per CSMD minimum requirements for long-term treatment. Once it has expired, and the CSMD has been checked again, you can **right click** on the Expiration date under the To Do column and reorder the CSMD Check.

10:54AM  
10:50AM  
Cancel Entry Personalize

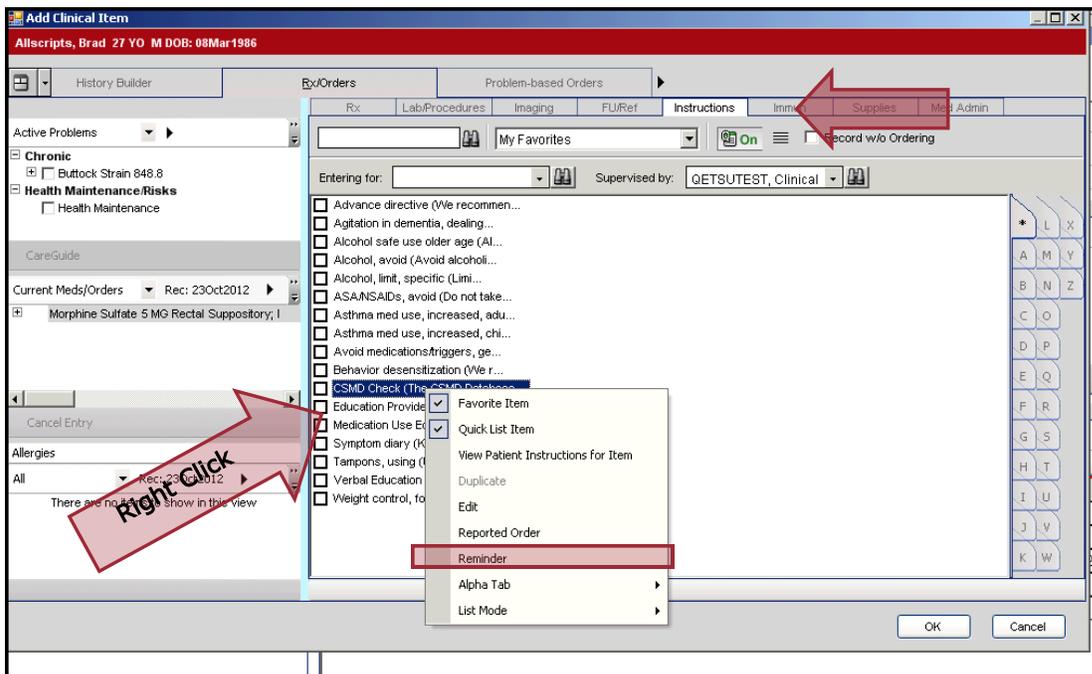
- New
- Edit
- View
- Annotate
- View Annotations
- Order D/C
- Defer
- Stop Deferral
- Order**
- Renew
- Renew With Changes
- New Task
- Hide Blank Rows
- Advanced Result Citation

Date	5y Trend	To Do
21Ma...		Exp:20Mar2014
		Exp:20Mar2014

# Creating a CSMD Reminder

## Step One

Reminders can also be set up for checking the CSMD if you prefer to check it more often. In the **ACI**, search for **CSMD Check** under **Instructions** tab. **DO NOT** check the box. Instead, right click on the item and select **Reminder**.

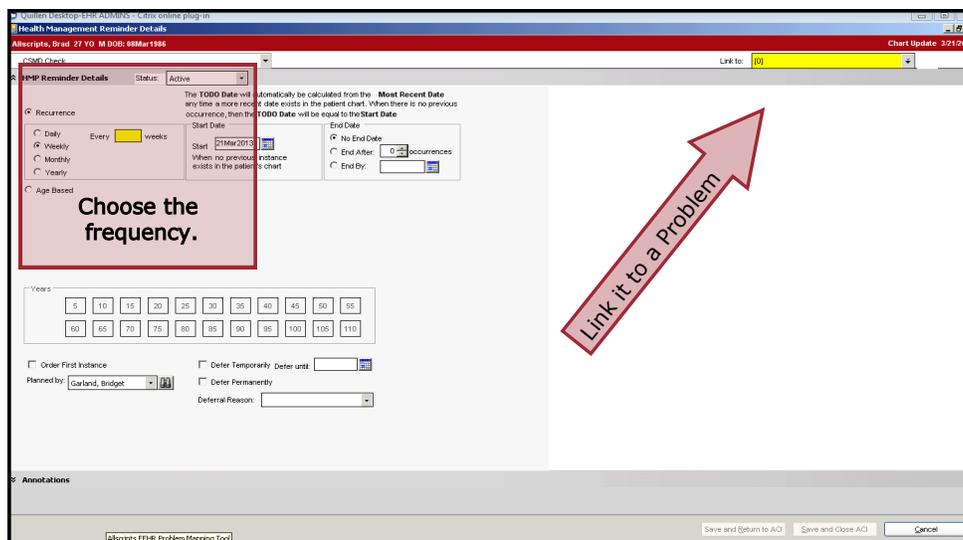


## Step Two

Choose the **frequency** for how often the Reminder should be generated. For instance, if you prefer to check the CSMD every 3 months, click **Monthly** and **enter three** in the yellow box.

You will also need to link it to a Problem.

V58.69 "Taking Medication for a Long Time Analgesics" may be an appropriate code for certain patients.



Item	Schedule	Graph	Most Recent	Date	5y...	To Do	Incomplete
Buttock Strain		<input type="checkbox"/>					
Morphine Sulfate 5 MG...		<input type="checkbox"/>	INSERT 1...				
CSMD Check	Q 6 months	<input type="checkbox"/>	Complete	21M...		▲ Due: 21Mar2013	
Other Orders		<input type="checkbox"/>					
Health Maintenance		<input type="checkbox"/>					

The Reminder can be seen in the HMP and Health Management section of all notes in the patient's record. If it becomes overdue, an Overdue Order Reminder task will be generated for the Clinical Staff.