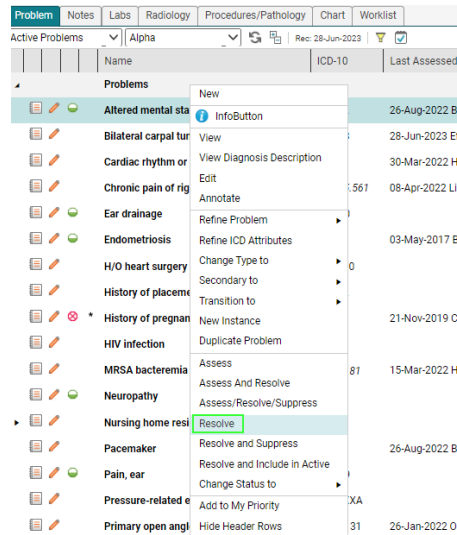




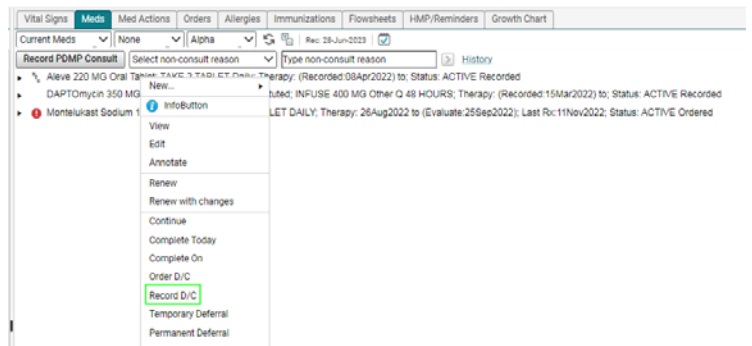
EHR Housekeeping Items

All, as we begin navigating towards a better EHR system, we need to focus on cleaning up our current EHR's task lists and updating items such as med lists, allergies, problems, and other components of our patient electronic health record. We aim for our information that crosses into the new platform to be as accurate and up to date as possible. Bad data in Allscripts will translate to bad data in Epic. Below will mention items to focus on for our upcoming system upgrade.

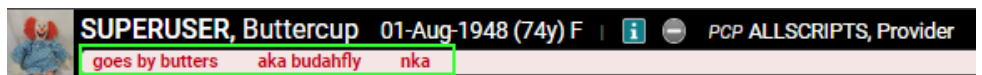
1. Problems - At each visit, be sure to pay attention to your patient's problems list, if there is something that can be resolved—go ahead and resolve it so active problems will be accurate.



2. Medications - At each visit, be sure to review the active meds list. If a medication is no longer used, please Record D/C the med. *AND NOTIFY THE PHARMACY* When ordering new medications that will only be taken once, don't forget to use the "prescribe once" option to assist with keeping the medication lists accurate.



3. Chart Alerts and FYI's WILL NOT cross over into Epic. The EHR team is working on a workaround to store this information. In the meantime, be sure to add pertinent information to the assessment/plan in the note.



4. Reminder tasks will not cross over into Epic, follow aforementioned process regarding chart alerts to store pertinent information.

