- 1. Select the Flowsheet Tab, correct specialty, and correct flowsheet.
- 2. Click New Column in the bottom toolbar.

	7		
Vitals Meds Orders Allergies Immunizat	ions Flowshee	ets HMP/Reminders	Growth Chart
FlowSheets V Call Log V	Internal Medici	ine 🗸 😘 🗄 🗐 🛛	hi 🔽
1m 6m 1y 5y All Default Filtering: A	1		
		22 Jun 2022	
Item Name		1	
Date of Call	D		
Appt Reason:			
Call #1		💩 22Jun20	
Call #1 Result		💩 Text Me	
Call #2			
Call Result #2	0		
Call #3			
Call Result #3	0		
Needs Appt In	0	💩 Septem	
Comments	0		
New Column Enter Result Edit Prin	it		

3. Select a row by highlighting it in the date column. (Just click it.) You know you did it right when Enter Result shows up in black and bold in the bottom tool bar.

Vitals M	leds	Orders	Allergies	s Imm	unizati	ons	Flowshe	ets	HMF	/Remii	nders	Growth	Cha
FlowSheets			Call Log		~		nal Medic	ine	~	S	-	hi ブ	
1m 6m 1	ly 5	y All	Default	Filte	ring: All								
								12	Apr 2	2023	22 J	un 2022	
Item Name								1			1		
Date of Cal	I												
Appt Reaso	on:									<		_	
Call #1											<b>a</b> 2	2Jun2	
Call #1 Res	sult										👍 т	ext Me	
Call #2													
Call Result	#2												
Call #3													
Call Result	#3												
Needs App	t In										46 s	eptem	
Comments													
		1											
New Colur	mn	Enter f	Result	Edit	Print								

4. Enter the info as needed and click Ok.

Order Details				□ × □
TEST, Monac	o 03-Mar-1979 (44y) F (Male-to-Female,	/Transgender Female)		Chart Update: 12-Apr-2023
Call Log Flow	wsheet 🔞			
_	[			
For:	[0]		¥	n
Status:	Active V Details			
To Be Done:	12Apr2023		<b>G</b>	
	Overdue: 19-Apr-2023 12:00 AM			,
Order Resu	lts	🔽 Do Not Release	🗹 Record w/o Ordering	
Results Deta	ils			<b>▼</b>
Vital Signs I	nput			A
Date of Call:	12Apr2023		<b>*</b>	
Appt Reason	:: Case Management		✓ ₫	
				OK Cancel

5. Click Commit. (The purple shows unsaved Data). Then Save and Continue.

Comr	nit					TODAY Cha	rt Update
ETSU P 🔻	😎 🗗 🗛 🐨 🖉 🐨	<b>ở</b> 🖆	CHARGE			5	<b>P</b>   6
Proble	m Notes Labs Radiology Procedures/	/Pathology	Vitals Meds Ord	ers Alle	ergies Immuniz	ations Flowsheet	s HMP/R
Active Problem	ns 🗸 Type 💙 😘 🖶		FlowSheets V Ca	ll Log	$\sim$		
	Name	ICD-10	1m 6m 1y 5y All	Default	Filtering: All		
4	Chronic				12 Apr 2023	22 Jun 2022	
🗉 🥖	11 weeks gestation of pregnancy	Z3A.11	Item Name		1	1	
i /	Abnormal mammogram of left breast	R92.8	Date of Call		12Apr2023		
I /	Breakthrough bleeding with IUD	+N92.1	Appt Reason:	0	Case Mana		
II 🥖	Breast cancer screening, high risk patient	Z12.39	Call #1	D		💩 22Jun2	
, 🗉 🥖	Colonoscopy planned		Call #1 Result			💩 Text Me	
🗏 🥖 🦷	Cough	R05.9	Call #2				
E 🥖	Delusional ideas	F22	Call Result #2				
🗏 🥖 🦷	Depressed	F32.A	Call #3				
🗏 🥖 🦷	Dyspareunia, female	N94.10	Call Result #3				
🗉 🥖	Encounter for gynecological examination	Z01.419	Needs Appt In			💩 Septem	
🗉 🥖	Encounter for insertion of ParaGard IUD	Z30.430	Comments	0	Needs appo		
🗏 🥖 🦷	Glasgow coma scale total score 13-15, un	R40.2410	Comments				
4	Acute						
🗐 🥖 G	Abaaaaa of log	1.02.410					