



Tips & Tricks Weekly



FollowMyHealth— Patient engagement with FMH portal

Clerical staff— Invite patients to FollowMyHealth (FMH) portal

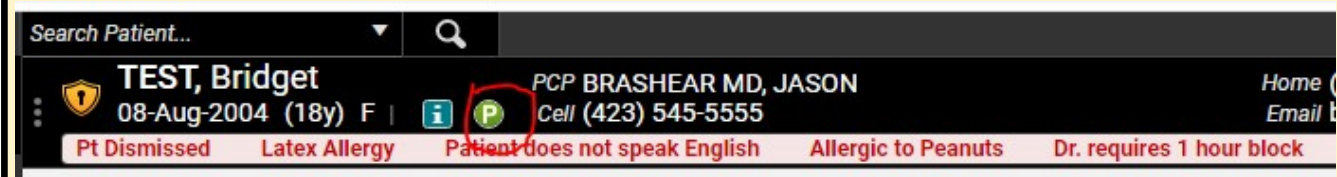
- To invite patients to the portal:
1. Front desk– Actively engage and encourage the patient’s to sign up for the portal
 2. Front desk– Send them the invite while they are in the office
 3. Once you have verified and updated patient email address in APM, login to FMH dashboard and send invite. (workflow link in email)
 4. Update Portal Status to meet quality programs regulations (workflow link in email)

ATTENTION: Brochure material is available to give patient for FMH portal

If you need any FMH brochure material to provide to patient, please let us know. At this time, we have brochure information that can be used to get our patients registered for FMH portal.

Clinical Staff—Sending secure FMH portal messages to patients

1. Verify patient is a portal patient by the “P” icon in patient banner.
2. Click on the “P” icon in patient banner.



3. In Task Details window, put provider’s name in the ‘assign to’ field. Type message to patient in comment field.
4. Click OK. (Keep in mind the portal patient will be able to reply to this message)

