

Click the macro button.



Health Management/Reminders

Provider: [dropdown] Status: Needs Input

Save & Close Save Close

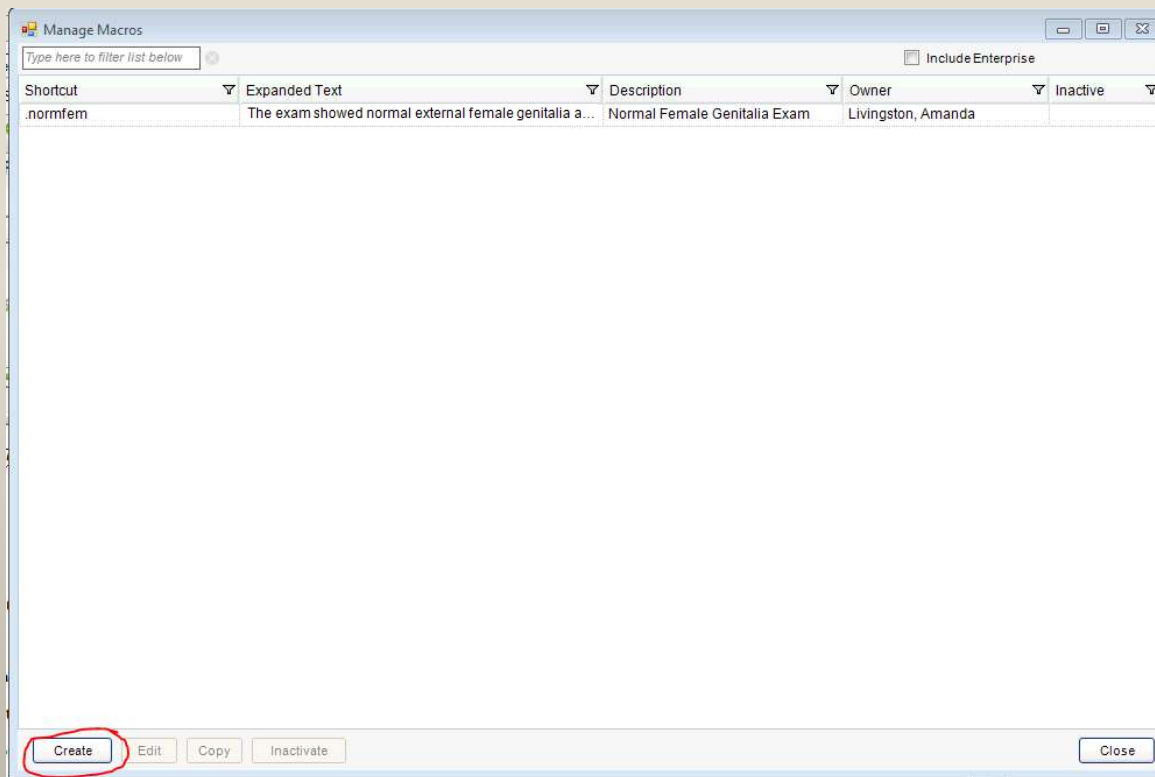
Active Problems

Type: [dropdown] Rec: Needed [filter icon] [check icon] [menu icon] Lock


	Name	ICD-10	Managed By	Last Assessed
Chronic				
[edit icon] [delete icon]	Chronic kidney disease, stage 3 to stage 5	N18.3	+	30Jun2017 Maguire, Jose
[edit icon] [delete icon] [Hc icon]	Diabetes	E11.9		30Jun2017 Maguire, Jose
[edit icon] [delete icon]	Hypertension	I10		22Jun2017 Panta, Utsab..
[edit icon] [delete icon]	Thoracic outlet syndrome	G54.0		22Jun2017 Panta, Utsab..
[edit icon] [delete icon] [Hc icon]	Warts	B07.9		29Jun2017 Crooks, Christ
Acute				


A Manage Macros box will appear for you to begin creating. Click Create.


Create




Create New Macro

Owner: Livingston, Amanda 

Shortcut: .rx  Alphanumeric only

Description: Med review/refill  << Show Merge Fields

Medications were reviewed and refills given as needed. 

Verify Merge Fields Spell Check Save Cancel



1. **Shortcut** will allow you to put in your short phrase for your macro.

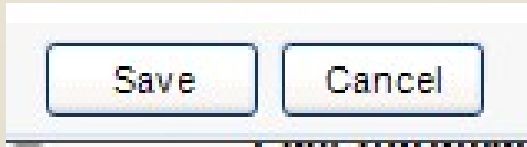


2. **Description** will explain what the macro is for.



3. Information placed into the text field will be distributed in the area your macro is placed.

- Save your macro.



- The new macro will be added to your Manage Macros list.
- From this window, you can Create, Edit, and Inactivate.
- They are not removed easily from the system.

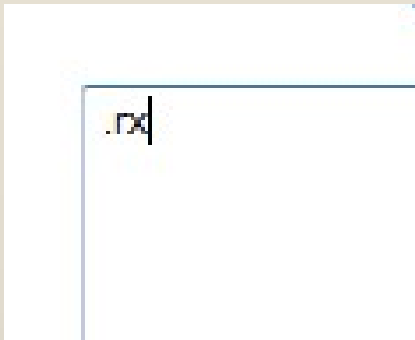
Manage Macros

Type here to filter list below Include Enterprise

Shortcut	Expanded Text	Description	Owner	Inactive
.normfem	The exam showed normal external female genitalia a...	Normal Female Genitalia Exam	Livingston, Amanda	
.rx	Medications were reviewed and refills given as need...	Med review/refill	Livingston, Amanda	

Create Edit Copy Inactivate Close

To add, just type whatever your shortcut name is wherever you want your macro to populate. Be sure to begin with the period. Then your enter key on your keyboard.

A screenshot of a text input field. The text ".rx" is entered, and a vertical cursor is positioned at the end of the text.A screenshot of a text area. The text "Medications were reviewed and refills given as needed." is displayed in a monospaced font.

Macros throughout Allscripts

- Macros can be used throughout the system.
- Macros can be created by any user.
- Macros can be used in tasks.
- Macros can be used in Free Text boxes.
- You can always edit the wording of the macro after you enter it.