

Retinavue Workflow

1. Office will determine who needs a Retinavue scan either by Gap sheets, report or physician identified. If identified ahead of time, and the patient has an upcoming appointment, **"DM Eye Exam"** should be added to the **Reason for Visit** in Experior. The **Retinavue Billing Cheatsheet** and/or Passport should be reviewed for coverage information. (Most recent Cheatsheet on last page of this document)

Appointment Information									
Date:	<input type="text" value="011618"/>	Time:	<input type="text" value="0300"/>	P	<input type="text" value=""/>	Duration:	<input type="text" value=""/>	Location:	<input type="text" value=""/>
Type:	<input type="text" value=""/>	Instructions:	<input type="text" value=""/>	Referring:	<input type="text" value=""/>	Referral Sou	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>
Reason:	<input type="text" value="3WK F/UP DM EYE EXAM NEEDED"/>							<input type="text" value=""/>	<input type="text" value=""/>
Services:	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>

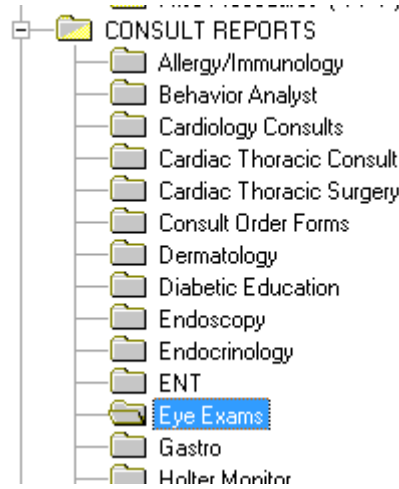
If prior year was a negative eye exam, it only needs to be done every other year.

2. The rooming nurse will let the designated Retinavue employee know that the patient wants to have a Retinavue while at the appointment.
3. Designated Retinavue employee performs the Retinavue.
4. **92250** will be marked on the **Encounter Form**

DIAGNOSTICS-----	
92551	AUDIOMETRY
93000	EKG W/INTERPRET
94640	NEBULIZER TRNT-SINGLE
94640-76	NEBULIZER TRNT-MULTI x_____
94760	PULSE OX X__
94761	PULSE OX W/EXERCISE
94010	SPIROMETRY/PFT
93015	TREADMILL W/INTERP
92567	TYMPANOmetry
92250	+2022F FUNDUS PHOTO/DILATED RET EX
99173	VISUAL SCREEN

5. The Retinavue results are retrieved from the following website:
https://www.retinavue.net/rn_customerportal/

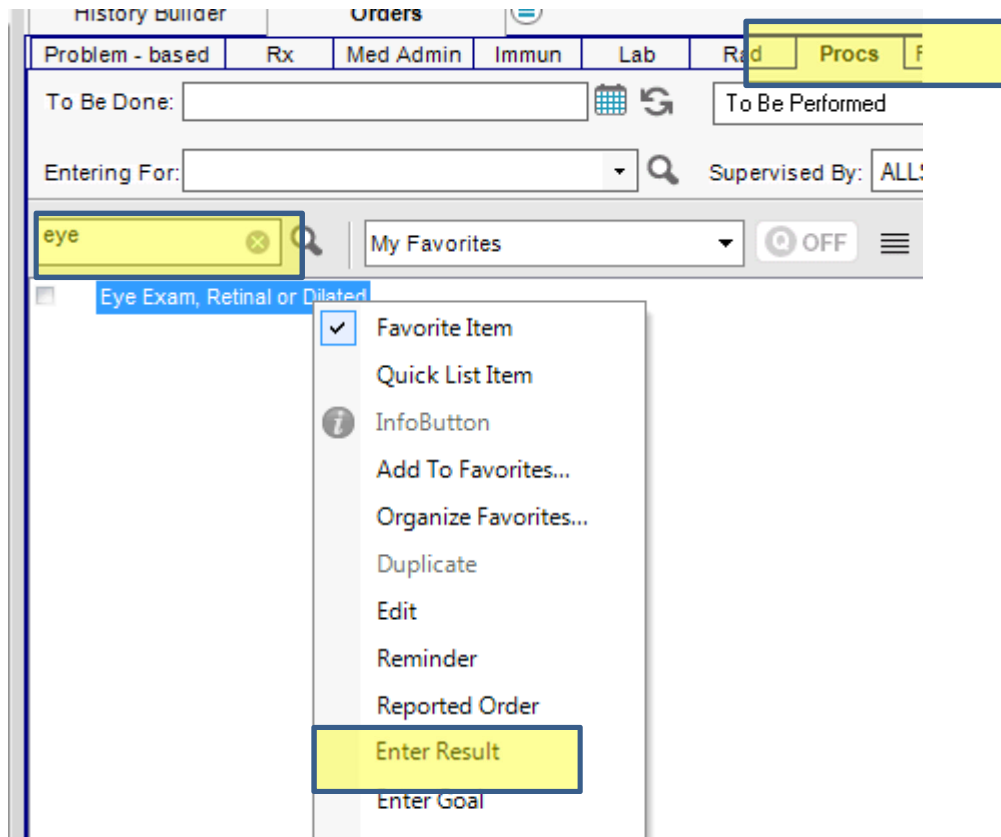
6. Results are scanned in. Must be scanned under **Eye Exam** folder, under



Consults.

The following steps must be completed **AFTER** the document has been scanned in, doing it before it is scanned in will result in the inability to attach the result to the order.

7. After the results are scanned in, designated Retinavue employee will go to the **Procedure** tab and search **Eye Exam, Retinal or Dilated**. Right click and choose **Enter Result**



8.

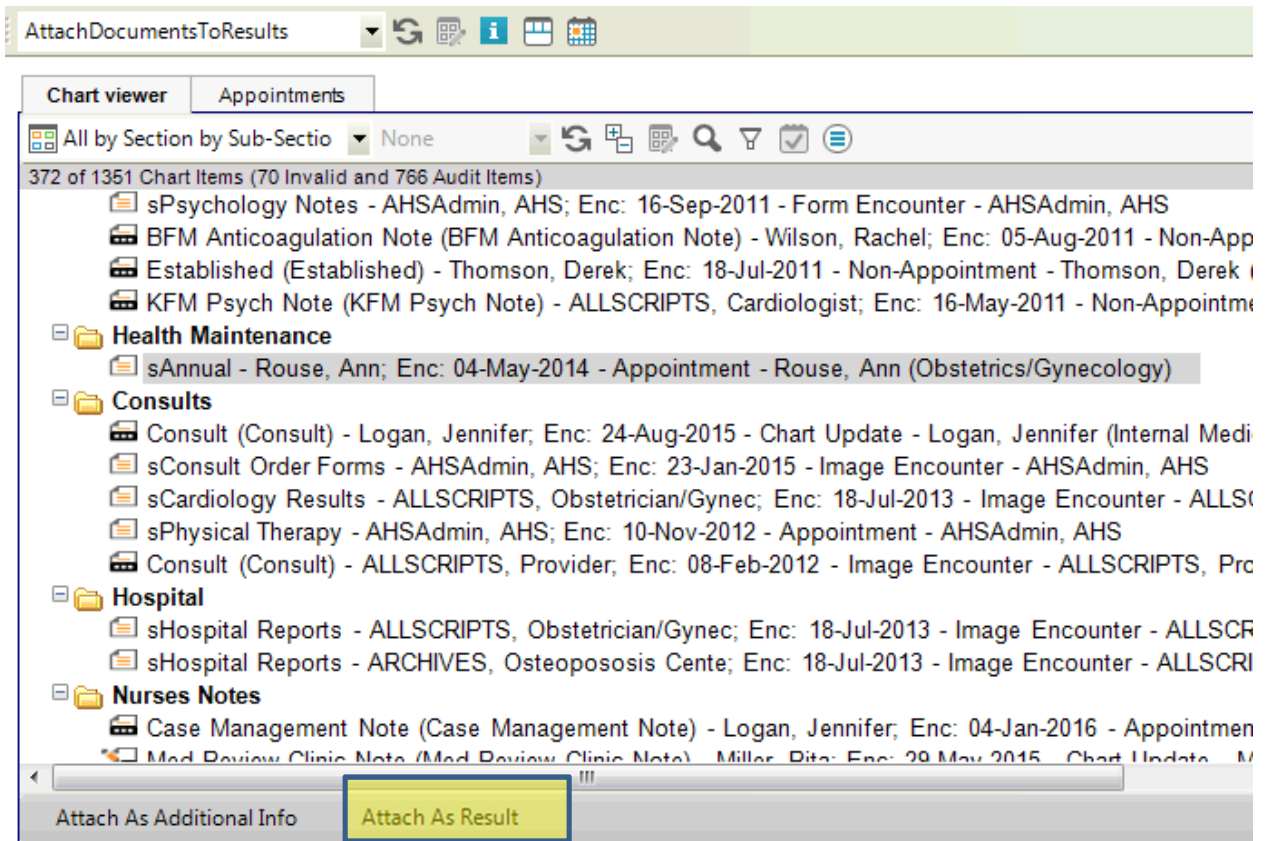
- Change the **To Be Done** and **Collected/Examined** to the date the Retinavue was done. Put the **Preceptors** name in the **Ordered by**, and **Performed by** fields. Change the **Performing Location** to **In Office**. Indicate if the result is positive or negative.

The screenshot shows a form titled "Eye Exam, Retinal or Dilated". The "For:" field contains "[0]". The "Status:" is set to "Active". The "To Be Done:" field is highlighted in yellow and contains "29Nov2017". Below it, "Overdue: 13Dec2017 2:39PM" is visible. The "Results" tab is selected, and "Record w/o Ordering" is checked. Under "Results Details", "Resulted:" is "30Nov2017 12:37PM" and "Collected/Examined:" is highlighted in yellow and contains "29Nov2017 12:00AM". The "Ordered By:" field is highlighted in yellow and contains "ALLSCRIPTS, Family Med". The "Performing Location:" is highlighted in yellow and set to "In Office". The "Performed By:" field is highlighted in yellow and contains "ALLSCRIPTS, Family Me". Other fields include "Route To:", "Accession #:", and "Billing Provider:". A "Comments" box is present. Under "Result Annotations", "Results Item(s)" shows a table with one row: "Dilated Eye Exam" with a value of "Negative Finding".

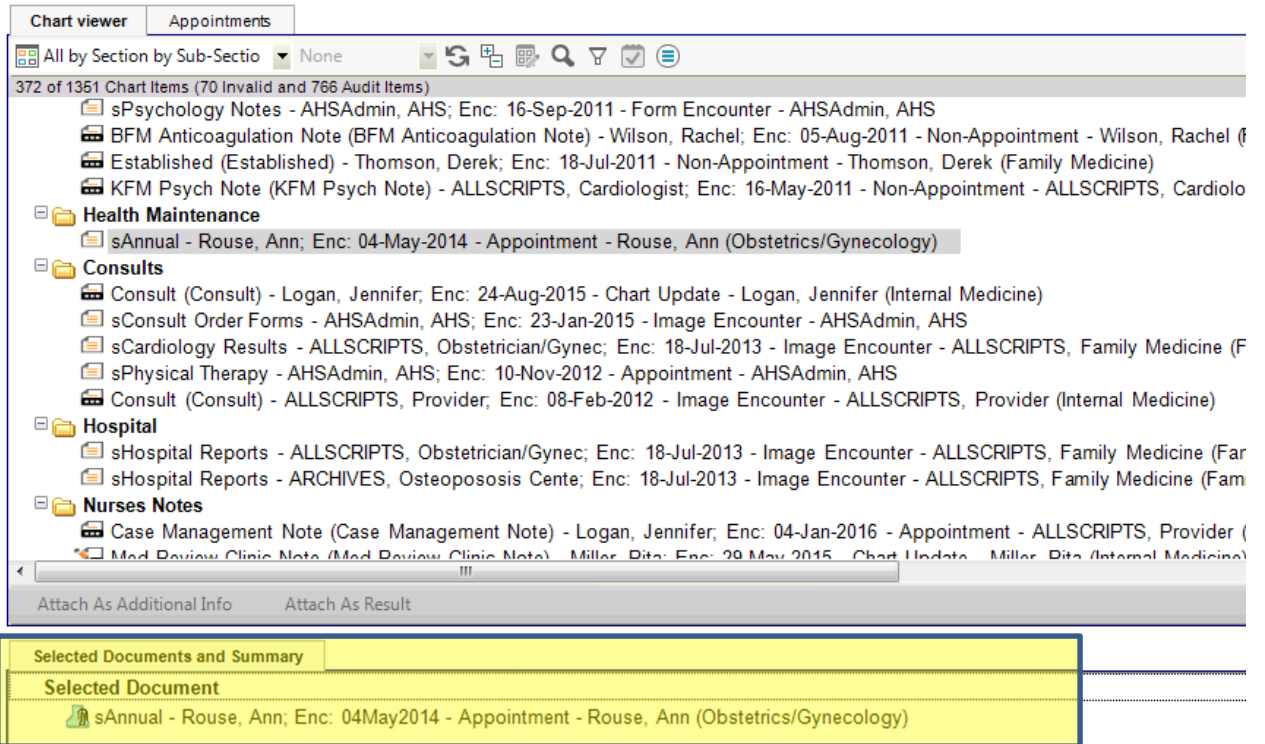
- Click **Attach Docs** and attach the scanned Retinavue to the result. (If you order the DM Eye Exam before you scan the result, you cannot go back to attach the result)

This screenshot is similar to the previous one, but the "Attach Docs" button is highlighted in yellow. The "Collected/Examined:" field now contains "29Nov2017 12:00AM". The "Ordered By:" field contains "ALLSCRIPTS, Family Med". The "Performing Location:" is "In Office". The "Performed By:" field contains "ALLSCRIPTS, Family Me". The "Attach Docs" button is located to the right of the "Verification Required" checkbox.

- Find the scanned document, single click and choose **Attach As Result**.






12. This adds the document to the **Selected Documents and Summary** section.



13. Click **Ok**

14. Click the **Order** tab and then **Annotations**.

  **Eye Exam, Retinal or Dilated** 

For: [0]


Status: Active

To Be Done: 29Nov2017
Overdue: 13Dec2017 12:39PM

Record w/c

Order Results Goals

[Details](#) [Add'l Details](#) [Charging](#) [Encounters](#) [History](#) **Annotations**

 **Details**

Perform :

Pr

Ordered By: ALLSCRIPTS, Family Medicine

Supervised By: ALLSCRIPTS, Family Medicine Not R

Managed By: Briggs, Monaco

15. In the **New Annotation** box, add the following macro **.retinavue** and click enter.

[Details](#) | [Add'l Details](#) | [Charging](#) | [Encounters](#) | [History](#) | **Annotations***

Record Routine Print Copy

Ordered By:

Supervised By: **Authorization:** **Not Required**

Managed By:

Performing Instructions:
 1000 Chars remaining

Patient Instructions:
 1000 Chars remaining

Order Instructions:

Additional Details
 Charging Details
 Associated Encounters
 History
 Order Annotations

Existing Annotations:

New Annotation:

.retinavue|

New Annotation:

Patient received Retinavue diabetic eye exam. Patient was placed in a dark room for 5 minutes and the exam was performed first on the right eye and then repeat the dilation method of dark room 5 minutes and the exam was performed on the left eye; images downloaded successfully and submitted to ophthalmology for result.

It expands to

16. If you need to schedule a Retinavue for a future date, you will order a **Diabetic (Dilated) Eye Exam Referral** under the **FU/Ref** tab. Make sure the front desk adds, "**DM EYE EXAM**" to the **Reason for Visit** in Experi

The screenshot shows a software interface with a top navigation bar containing 'History Builder' and 'Orders'. Below this is a row of tabs: 'Problem - based', 'Rx', 'Med Admin', 'Immun', 'Lab', 'Rad', 'Procs', 'Findings', 'FU/Ref', and 'Inst'. The 'FU/Ref' tab is selected. Below the tabs are two input fields: 'To Be Done:' and 'To Be Performed'. A search bar contains the text 'eye'. To the right of the search bar is a 'My Favorites' dropdown menu, a 'Q OFF' button, and a 'Record w/o Ordering' checkbox. Below these elements, a list item is visible: 'Diabetic (Dilated) Eye Exam Referral'.

Link the order to **Diabetes** and add **In Office** in the **Reason** box.

Diabetic (Dilated) Eye Exam Referral ⓘ

For: [1] Insulin dependent type 2 diabetes mellitus

Status: Active [Details](#)

To Be Done: 16Nov2017
 Overdue: 16Dec2017 10:32AM

Recipient:

First Available Provider

Order Specialist Response Received Record w/o Ordering

[Details](#) | [Attachments](#) | [Questions](#) | [Add'l Details](#) | [Charging](#) | [Encounters](#) | [History](#) | [Annotations](#)

Details

Reason: Insert Problem
 986 chars remaining [TT](#)
[Clear](#)

Perform :
 Record Routine Print Copy

Ordered By:

Supervised By: Authorization: **Not Required**

Managed By: Type:

17. This order will show up on the **Referrals to Work** tab at this time but may need to be changed after a more definitive workflow is decided upon.

6/3/2019

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