

Streamlining the Electronic Paperwork: Worklists, Batch Sign & Tasklists



Help Desk
423-282-6122

May 13, 2015

Your Worklist

The screenshot displays a medical software interface. At the top, a navigation bar includes tabs for 'Daily', 'Clinical Desktop', 'New Note', 'Task List', 'Batch Sgn', 'Encounter Form', 'Diagnosis', 'Visit Charges', 'Procedure Charges', 'Appointments', and 'Worklist'. The 'Worklist' tab is highlighted with a red box. Below the navigation bar, patient information for '[R] TEST, BOBBY' is shown, including age (36 Years), sex (F), DOB (03/03/1979), PCP (Bochis, Melania), MRN (001000647052001), allergies (Med & Non Med), and HPhone ((423)111-1111). A 'Select Patient' dropdown is visible. Below the patient information, a 'Clinician Worklist' section shows a table of patients. The 'TEST, BOBBY' row is highlighted in blue. To the right of the table, a list of medications and their status is displayed. The first medication, 'Amphetamine-Dextroamphetamine 30 MG Oral Tablet (Adderall 30 MG Oral Tablet)', is highlighted in blue and has a status of 'UNAUTHORIZED - Requires Signature Ordered'. The second medication, 'Humalog 100 UNIT/ML Subcutaneous Solution', has a status of 'ACTIVE - Retrospective Authorization Ordered'. The third medication, 'Pioglitazone HCl - 45 MG Oral Tablet (Actos 45 MG Oral Tablet)', has a status of 'ACTIVE - Retrospective Authorization Ordered'. The fourth medication, 'Lisinopril 20 MG Oral Tablet', has a status of 'ACTIVE - Retrospective Authorization Ordered'. At the bottom of the interface, a toolbar contains buttons for 'View', 'Void', 'Authorize', 'Completed Today', 'Completed On', 'Order D/C', 'Enter in Error', 'Cancelled', 'Verify', 'Edit', 'Edit Selected', 'Update Provider', 'Print Results', and 'Annotate'. The 'Authorize' button is highlighted with a red box.

i	Patient Name	Location	Status	L/S Last U	Oldest Itc
	Allscripts, Allison				26Sep20...
	ALLSCRIPTS, NATHAN				30Jan20...
	SUPERUSER, DAREDEVIL				12May20...
	TEST, BOBBY				13Jun20...
	TEST, BRIDGET				09Mar20...
	TEST, COURTNEY				24Oct20...
	TEST, JENNIFER				13Jun20...
	TEST, TONY				27Aug20...

Unauthorized - Requires Signature
Amphetamine-Dextroamphetamine 30 MG Oral Tablet (Adderall 30 MG Oral Tablet); TAKE 1 TABLET DAILY AS DIRECTED;
Therapy: 12Jun2014 to (Evaluate:12Jul2014); Last Rx:12Jun2014; Status: UNAUTHORIZED - Requires Signature Ordered
Rx By: ALLSCRIPTS,Provider; Dispense: 30 Days ; #.30 Tablet; Refill: 0;
For: Attention deficit disorder of adult; DAW = N; Print Rx; Last Updated By: Logan,Jennifer; 06/12/2014 11:22:57 AM

Active - Retrospective Authorization
Humalog 100 UNIT/ML Subcutaneous Solution; USE AS DIRECTED;
Therapy: 28May2014 to (Last Rx:28May2014); Status: ACTIVE - Retrospective Authorization Ordered
Rx By: Logan,Jennifer; Dispense: 0 Days ; #.12 ML; Refill: 0;
For: Diabetes mellitus; DAW = N; Call Rx

Pioglitazone HCl - 45 MG Oral Tablet (Actos 45 MG Oral Tablet); TAKE 1 TABLET ONCE DAILY;
Last Rx:12Jun2014; Status: ACTIVE - Retrospective Authorization Ordered
Rx By: ALLSCRIPTS,Provider; Dispense: 30 Days ; #.30 Tablet; Refill: 1;
For: Diabetes mellitus; DAW = N; Record; Last Updated By: Logan,Jennifer; 06/12/2014 10:55:34 AM

Lisinopril 20 MG Oral Tablet; TAKE 1 TABLET DAILY;
Therapy: 13Jun2014 to (Evaluate:28Jun2014); Last Rx:13Jun2014; Status: ACTIVE - Retrospective Authorization Ordered
Rx By: Logan,Jennifer; Dispense: 15 Days ; #.15 Tablet; Refill: 0;
For: Hypertension; DAW = N; Call Rx

Rather than doing all of your work from the Task List, try starting from your **Worklist**. A single click on the patient's name on the left lets you see what needs attention on the right. Items that will pull into your Worklist include meds that require authorization, as well as labs and radiology results that need verification.

Your Worklist

[R] TEST, BOBBY Age: 36 Years DOB: 03/03/1979 MRN: 001000647052001
Sex: F PCP: Bodhis, Melania FYI: FYI
Allergies: Med & Non Med H Phone: (423)111-1111

Iodine Allergy Latex Allergy Patient does not speak English Patient has a caregiver Pt likes people, with salt and pepper

Patient Name	Location	Status	L/S Last U	Oldest Itc
Allscripts, Allison				26Sep20...
ALLSCRIPTS, NATHAN				30Jan20...
SUPERUSER, DAREDEVIL				12May20...
TEST, BOBBY				13Jun20...
TEST, BRIDGET				09Mar20...
TEST, COURTNEY				24Oct20...
TEST, JENNIFER				13Jun20...
TEST, TONY				27Aug20...

Active - Retrospective Authorization
Pioglitazone HCl - 45 MG Oral Tablet (Actos 45 MG Oral Tablet); TAKE 1 TABLET ONCE DAILY; Last Rx: 12Jun2014; Status: ACTIVE - Retrospective Authorization Ordered
Rx By: ALLSCRIPTS, Provider; Dispense: 30 Days ; #.30 Tablet; Refill: 1;
For: Diabetes mellitus; DAW = N; Record; Last Updated By: Logan, Jennifer; 06/12/2014 10:55:34 AM
Lisinopril 20 MG Oral Tablet; TAKE 1 TABLET DAILY;
Therapy: 13Jun2014 to (Evaluate 28Jun2014); Last Rx: 13Jun2014; Status: ACTIVE - Retrospective Authorization Ordered
Rx By: Logan, Jennifer; Dispense: 15 Days ; #.15 Tablet; Refill: 0;
For: Hypertension; DAW = N; Call Rx

View Void **Authorize** Completed Today Completed On Order D/C Enter in Error Cancelled Verify Edit Edit Selected Update Provider Print Results Annotate

Your Worklist contains all items that require authorization or verification: i.e., labs, medications, and radiology results that are done at a MSHA location.

To authorize multiple items simultaneously, hold down the Shift key and click on the items you want to authorize. You can highlight blocks of items with the Shift key – just click the first and last items, and it will highlight everything in between. To highlight specific items, use the Ctrl key and click each item you want to authorize. Click **Authorize** to authorize all highlighted items.

Viewing the Chart from the Worklist Tab

The screenshot displays a medical software interface. At the top, a patient header shows: [R] SUPERUSER, DAREDEVIL, Sex: F, PCP: FYI, Allergies: Unknown, HPhone: (423)123-4567. Below this is a 'Clinician Worklist' section with a search bar and a toolbar. A red box highlights the 'Quick Chart' icon in the toolbar, with a large black arrow pointing to it. Below the toolbar is a table with columns: Patient Name, Location, Status, L/S Last U. The table lists several patients, with 'SUPERUSER, DAREDEVIL' highlighted in blue. A 'Quick Chart' window is open over the table, showing the patient's chart details: [R] SUPERUSER, DAREDEVIL, 36 YO, F, DOB: 01Jan1979. The window has tabs for Chart, Worklist, Problem, Notes, Labs, Procedures, and Radiology. The 'Notes' tab is active, showing a list of 24 of 60 chart items (4 Invalid and 49 Audit Items) with filters applied. The list includes items like 'Test Note (Test Note) - ALLSCRIPTS, Provider, Enc: 12Dec20', 'Clinical Summary (Test Note) - ALLSCRIPTS, Provider, Enc: 1', 'Test Note (Test Note) - ALLSCRIPTS, Provider, Enc: 12Dec20', 'Acute (Acute) - ALLSCRIPTS, Provider, Enc: 11Apr2014 - Char', 'Results Note (Results Note) - Logan, Jennifer, Enc: 28Feb2014', 'Established (Established) - Pizzola, Jason, Enc: 11Jul2013 - C', 'Clinical Summary (Established) - Pizzola, Jason, Enc: 11Jul201', 'BFM Return to Work or School - Gobble, Ashley, Enc: 11Jul20', and 'BFM - No Show Letter - ALLSCRIPTS, Family Medicine, Enc: 1'. The window also has a 'Vital Signs/Findings' section with a 'Data Includes: All' dropdown and a table for 'Item Name' with fields for Systolic, Diastolic, Temperature, and Heart Rate.

If you are on the Worklist tab, and you need to view the patient's chart, you can click the QuickChart icon.

This opens the patient's Clinical Desktop in a separate window, so you can review the chart prior to verification/authorization of the item.

Radiology Results from the Worklist

Resulted - Requires Verification

MAMMO MAMMO
SCREEN DIGITAL Copeland, Rebecca Final 11May2015 04:13PM
BIL W CAD

<> RESULT TRUNCATED - OPEN ORDER VIEWER TO SEE ENTIRE RESULT <>

Test	Result	Flag	Reference
JOHNSON CITY MEDICAL CENTER *** Final Report ***			
Ordering Clinician: (0609 Cl #: 1853 Med Rec #			
PROCEDURE: JMA 5675 - MAMMO SCREEN DIGITAL BIL W CAD ACCESSION NO: 9029861 DATE OF EXAM: May 11 2015 4:13PM RMS ORDER NO: 90005 CPT(s): G0202, 77052			
ADMITTING DIAGNOSIS: SCREEN MAMMOGRAPHY NEC			
REASON FOR EXAM: Annual Screening V76.12			
RESULT: REASON FOR EXAM: Annual Screening V76.12 RISK CATEGORY: Average lifetime risk (no primary or secondary degree relative with breast cancer or <15% risk using the Tyrer-Cuzick model which does not consider breast tissue density). COMPARISON DATE: April 08, 2013, April 02, 2012, February 24, 2009			
SCREENING BILATERAL MAMMOGRAM: The study was reviewed with computer aided detection.			
FINDINGS: The breasts are almost entirely fatty (favorable for mammography). There has been no interval development of suspicious microcalcifications, asymmetric densities, or spiculated mass lesions.			

Single click view

Error Cancelled Verify Edit Edit Selected Update Provider Print Results Annotate

MAMMO MAMMO SCREEN DIGITAL BIL W...

ImageLink Flowsheet

Results Results Hx Details Questions Add'l Details Charging Encounters Annotations

PROCEDURE: JMA 5675 - MAMMO SCREEN DIGITAL BIL W CAD
ACCESSION NO: 9029861
DATE OF EXAM: May 11 2015 4:13PM RMS ORDER NO: 90005 CPT(s): G0202, 77052

ADMITTING DIAGNOSIS: SCREEN MAMMOGRAPHY NEC

REASON FOR EXAM: Annual Screening V76.12

RESULT:
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COMPARISON DATE: April 08, 2013, April 02, 2012, February 24, 2009

SCREENING BILATERAL MAMMOGRAM: The study was reviewed with computer aided detection.

FINDINGS: The breasts are almost entirely fatty (favorable for mammography). There has been no interval development of suspicious microcalcifications, asymmetric densities, or spiculated mass lesions.

IMPRESSION:
Imaging Assessment is BIRADS CATEGORY I: NEGATIVE. No mammographic evidence of malignancy.

MANAGEMENT RECOMMENDATION: Routine annual screening mammography is recommended.

Double click

Edit Audit Task Annotate QVerify Verify... Review Print/Fax Copy Copy Selected

Clicking on your patient's name will show the radiology result; however, it is an abbreviated result. To see the entire result, you need to **double click** the result. This allows you to read the entire report, and also gives you access to the ImageLink button, so you can actually log into the PACS system and view the image, if desired.

Sending Worklist Items to Residents for Verification and Followup

The screenshot displays a medical software interface. At the top, a patient profile for 'TEST, TONY' is shown with details: Age: 44 Years, Sex: F, Allergies: Unknown, DOB: 05/11/1970, PCP: (blank), MRN: 001000772890001, FYI: FYI, HPhone: (123)111-1010. Below this is a 'Clinician Worklist' table with columns for Patient Name and Location. The patient 'TEST, TONY' is selected. A dialog box titled 'Encounter Selector' is open, showing a table of 'Existing Encounters' with columns for Date, Provider, and Type. The 'Update Provider' button at the bottom of the dialog is highlighted with a red box.

Date	Provider	Type
12 Jan 2015	ALLSCRIPTS,Provider	Appointment
05 Nov 2014	ALLSCRIPTS,Provider	Appointment
29 Jul 2014	ALLSCRIPTS,Provider	Appointment
25 Jul 2014	Herrell,Howard	Appointment
25 Jul 2014	Summers,Jeffrey	Appointment
09 Jul 2014	ALLSCRIPTS,Provider	Appointment

Patient Name	Location
Allscripts, Allison	
ALLSCRIPTS, NATHAN	
SUPERUSER, DAREDEVIL	
TEST, BRIDGET	
TEST, COURTNEY	
TEST, JENNIFER	
TEST, TONY	

You can also forward items from your Worklist to your residents (or another provider) for verification. Just make sure they know to check their Worklist so nothing falls through the cracks! Click Update Provider, and choose an Encounter Date from the list of existing encounters. Click OK.

Updating Provider

The screenshot displays a medical software interface. In the background, a window titled 'Resulted - Requires Verification' shows a table with columns: 'Ap Score', 'ALLSCRIPTS, Provider', 'Final', and '27Aug2014 12:00AM'. Below this, a table lists 'Result' and 'Flag' with values like 'See Below', 'No Significant Level Detected', 'Clinical Relevance Undetermined', 'Low', and 'Moderate'.

In the foreground, an 'Update Provider' dialog box is open. It contains the following information:
- Patient: TEST, TONY 44 YO F DOB: 1
- Appointment: 01/12/2015
- Update the Following Results: Immunocap Score
- With the Following Attributes:
- Ordered By: ALLSCRIPTS, Provider (with a binoculars icon)
- Verification Required
- Annotation: (empty text area)
- Buttons: OK, Cancel

Overlaid on the 'Update Provider' dialog is a search window titled 'Please select a Provider'. It has a search criteria field: 'Last Name' contains 'allscrip'. Below is a table of search results:

LastName	FirstName	FullName	SpecialtyDE
ALLSCRIPTS	Provider	ALLSCRIPTS,Provi	Psychiatry
ALLSCRIPTS	Midlevel Provider	ALLSCRIPTS,Midl	Family Medicine
ALLSCRIPTS	Resident	ALLSCRIPTS,Resi	Family Medicine
ALLSCRIPTS	Cardiologist	ALLSCRIPTS,Card	Cardiology
ALLSCRIPTS	Internist	ALLSCRIPTS,Inter	Internal Medicine
ALLSCRIPTS	Orthopedist	ALLSCRIPTS,Orth	Orthopedics
ALLSCRIPTS	Pediatrician	ALLSCRIPTS,Pedi	Pediatrics
ALLSCRIPTS	Otolaryngologist	ALLSCRIPTS,Otol	Otolaryngology
ALLSCRIPTS	SurgeryMD	ALLSCRIPTS,Surg	General Surgery

The search window also has 'OK' and 'Cancel' buttons.

At the bottom of the software interface, a toolbar contains the following options: Today, Completed On, Order D/C, Enter in Error, Cancelled, Verify, Edit, Edit Selected, Update Provider, Print Results, Annotate.

Click the binoculars to search for the resident. Search by their last name, and then click OK.

Updating Provider

Update Provider

TEST, TONY 44 YO F DOB: 1 **Appointment 01/12/2015**

Update the Following Results: Immunocap Score

With the Following Attributes:

Ordered By: ALLSCRIPTS, Resident

Verification Required

Annotation:

Please look at these lab results, and contact the patient with your clinical decision regarding her next step.

OK Cancel

Resulted - Requires Verification

Immunocap Score ALLSCRIPTS, Resident Final 27Aug2014 12:00AM

Test	Result	Flag	Reference
01/12/2015 01:22PM ALLSCRIPTS, Resident			
Please look at these lab results, and contact the patient with your clinical decision regarding her next step.			
Immunocap Range See Below			
< 0.10	kU/L	No Significant Level Detected	
0.10 - 0.34	kU/L	Clinical Relevance Undetermined	
0.35 - 0.70	kU/L	Low	
0.71 - 3.50	kU/L	Moderate	
3.51 - 17.5	kU/L	High	
> than 17.51	kU/L	Very High	

Enter in Error Cancelled Verify Edit Edit Selected Update Provider Print Results

You can also include comments in the Annotation field. When the resident/provider views this on his/her worklist, the comments typed in the annotation field will appear at the top of the result. The resident can then verify the lab, and contact the patient, etc.

Verifying Labs/Go To Note

GTT Pregnancy 3HR (100G); Urine HCG, Pregnancy (Qualitative)

Patient Communications

Call Pt with Results

Schedule Results F/U

Mail Results To Patient

Send Results To Patient Portal

Discussed results with patient

No patient communication needed at this time

Assign delegated task to: Herrell, Howard Task Priority: Routine

Result Document Show verified results in Result Document

None Incomplete

New: Results Note; Internal Medicine; Logan, Jennifer

To/CC

Message To Staff

Append Staff Message to Task Comment

Message To Patient

Annotations to Apply to All Results Being Verified

Verify & Go To Note **Verify & Next Patient** Verify Cancel

A common complaint when verifying labs is the extra step that is required to sign the note that is created automatically by the system.

Using the Worklist and the Batch Sign tab may speed up this process.

From the Worklist tab, click Call Pt with Results (or Mail Results to Patient), and add your messages (if any). Click Verify & Next Patient.

Finish verifying your labs, then go to the Batch Sign tab.

Verify... Fields

(or, “if I type here, will this show up on the note?”)

Call Pt with Results: Shows up in the task which goes automatically to your nurse

Schedule Results F/U: Shows up in the task which goes to the front desk

Message to Staff: Shows up in the task to your nurse AND on the note to the patient

Message to Patient: Shows up in the patient note

Verify Results - Selected

TEST, BRIDGET 26 YO F DOB: 08Aug1988 Chart Update: 05/15/2015

CBC Automated Differential

Patient Communications:

Call Pt with Results Please call pt and ask her to repeat labs in 3 weeks TT

Schedule Results F/U TT

Mail Results To Patient

Send Results To Patient Portal

Discussed results with patient

No patient communication needed at this time

Assign delegated task to Logan, Jennifer Task Priority: Routine

Result Document Show verified results in Result Document

None Incomplete: << Choose an incomplete Note: >>

New: Results Note: Internal.Medicine; Logan, Jennifer

To/CC

Message To Staff

Message to Staff TT

Append Staff Message to Task Comment

Message To Patient

I would like to have you repeat this test in 3 weeks. My nurse will be calling you to set up an appointment time. TT

Annotations to Apply to All Results Being Verified

Annotation field - Results not bad, but would like to get them repeated in 3 weeks TT

Verify & Go To Note Verify & Next Patient Verify Cancel

Signing Notes – Batch Sign

The screenshot shows a medical software interface with the following elements:

- Top Navigation Bar:** Includes tabs for Daily, Clinical Desktop, New Note, Task List, **Batch Sign** (highlighted), Encounter Form, Diagnosis, Visit Charges, Procedure Charges, Appointments, and Worklist.
- Patient Information:** [R] Allscripts, Allison. Age: 39 Years, Sex: F, Allergies: Med & Non Med. DOB: 03/10/1976, PCP: [Redacted], HPhone: (802)555-1112. MRN: ZZZAHS02, FYI: FYI.
- Document Completion Tasks:** View: My Active Tasks. Last Updated: 05/12/2015 4:47 PM.
- 2 Documents:** A list of documents with columns for Patient, Date, Provider, and Status. The first document is 'Follow-Up (Follow-Up)' dated 29 Apr 2014 09:01 AM, provider ALLSCRIPTS,Provider, and status Needs Input.
- Patient Care Team Table:**

Care Team Member	Role	Specialty	Office Number
Krishnaswamy, Guha M.D.		Allergy/Immunology	
SMITH MD, MICHAEL LEE			(615) 936-8300
Maw Maw	Care Giver		
SMITH MD, NICHOLAS			(423) 952-8000
TAYLOR MD (QETSU), LESLI A		General Surgery	(423) 439-7201
SMITH JR MD, ELLIOTT			(423) 636-0850
tony houston	Care Giver		
SMITH MD, PAULA R	Referring Provider		(423) 439-2241
SMITH MD, CARL			(605) 573-1004
abby allscripts	Care Giver		
Bozo the Patient	Counselor		
- Bottom Bar:** Includes buttons for New Task..., Spell, Req Cor..., Security, **Sign** (highlighted), Final, Attach to Result, **Edit** (highlighted), Save, and Cancel.

Using the Batch Sign tab is a faster way to sign off on your notes/scanned documents. Simply click on the patient's name on the left, and the document opens on the right. You can choose to Sign or Edit. Clicking Sign simply signs the document, and then pulls the next document into the queue.

Signing Notes – Batch Sign

The screenshot shows the EHR interface with the 'Batch Sign' tab selected. The patient is identified as [R] Allscripts, Cameron, with a chart update of 03/13/2014. The interface includes a navigation bar with tabs like 'Daily', 'Clinical Desktop', 'New Note', 'Task List', 'Batch Sign', 'Encounter Form', 'Diagnosis', 'Visit Charges', 'Procedure Charges', 'Appointments', and 'Worklist'. The main content area is titled 'Document Completion Tasks' and shows a list of documents for the patient. A red box highlights the 'Edit' button in the top right corner of the chart area, with a red arrow pointing to it. The chart area displays patient information, document completion tasks, and a list of active problems.

You will need to Edit to fill in the Attending Note form if necessary.

Clicking Edit takes you into the Edit mode of the chart. If the note is signed here, when you navigate back to the Batch Sign tab, if the task for that patient hasn't dropped off automatically, click the Refresh button.

Signing Notes – Batch Sign

The screenshot displays a medical software interface for a patient named Brad Allscripts. The top navigation bar includes tabs for Daily, Clinical Desktop, New Note, Task List, Batch Sign, Encounter Form, Diagnosis, Visit Charges, Procedure Charges, and Appointments. The patient's name is [R] Allscripts, Brad. Key information includes Age: 7 Years, DOB: 08/13/2012, MRN: ZZZAHS03, Sex: M, PCP: ALLSCRIPTS, Provider, Allergies: Unknown, and HPhone: (802)555-1113. The 'Document Completion Tasks' section shows a list of documents for the patient, with '2 Documents' highlighted. The first document is 'Follow-Up (Follow-Up)' dated 03 Mar 2014 11:44 AM, created by ALLSCRIPTS, Provider, and marked as 'Needs Input'. Below this, there are sections for Health Management, Active Problems (Chronic: Postcoital Bleeding), Past Medical History (Chronic: History of Contact With Crocodile), Immunizations (table below), Vitals, and Assessment.

	1	2
DTP/dTaP	Jan 2012 (4M)	03Apr2013 (7M)
HBIG	13Jul2012 (11M)	
HB	Jan 2012 (4M)	
Influenza	17Oct2011 (2M)	Jan 2012 (4M)
Polio	Jan 2012 (4M)	
Tdap	22Mar2008 (7M)	Jan 2012 (4M)

At the bottom of the interface, there are buttons for 'New Task...', 'Spell', 'Red Corr...', 'Security', 'Sign', 'Final', 'Attach to Result', and 'Edit'.

The number and type of documents that need to be signed for each patient will show at the top of this section

Review Document Tasks from Batch Sign

The screenshot displays a medical software interface with the following elements:

- Navigation Bar:** Daily, Clinical Desktop, New Note, Task List, Batch Sign, Encounter Form, Diagnosis, Visit Char.
- Patient Information:** [R] TEST, BOBBY, Age: 36 Years, Sex: F, Allergies: Med & Non Med, DOB: 03/03/1979, PCP: Bochis, Melania, H Phone: (423)111-1111, MRN: 0010006, FYI: FYI.
- Document Completion Tasks:** View: My Active Tasks. A list of 8 documents is shown, with the first document highlighted: "Carbon Recipient - Please Review".
- Document Details:** CC: Provider ALLSCRIPTS, M.D. The document content is organized into sections:
 - Active Problems:** 1. Bipolar disorder (296.80), 2. Cancer (199.1), 3. Community acquired pneumonia (486), 4. Hungry bone syndrome (275.5), 5. Nontoxic multinodular goiter (241.1), 6. Ophthalmoplegia internuclearis (378.86), 7. Acute frontal sinusitis (461.1), 8. Acute upper respiratory infection (465.9).
 - Past Medical History:** 1. History of Bilateral Pheochromocytoma (227.0), 2. History of depression (V11.8), 3. History of hypertension (V12.59) - Will increase lisinopril to 10 mg daily. Followup in 2 weeks, 4. History of migraine headaches (V12.49) - started with pregnancy, 5. History of Acute tonsillitis (463).
 - Social History:** Current every day smoker (305.1) - 1ppd x 10 years, Never a smoker.
 - Family History:** Family history of Alcohol Abuse, Family history of obesity (V18.19).
 - Current Meds:**
- Bottom Bar:** New Task..., Spell, Req. Corp., Security, Done (highlighted with a red box), Final.

As more and more of our doctors are taking advantage of the CC functionality in the notes, you may have seen some Review Document tasks. These are notes that other MEAC/Family Medicine providers have sent for review.

From the Batch Sign tab, clicking "Done" will stamp the note as having been reviewed by you.

Task List

Hide VTB | Tools | Help | Lock | Logout

Daily | Clinical Desktop | New Note | **Task List** | Batch Sign | Encounter Form | Diagnosis | Visit Charges | Procedure Charges | Appointments | Worklist

SUPERUSER, SUPERMAN | Age: 36 Years | DOB: 01/01/1979 | MRN: 001000643513501
Sex: F | PCP: | FYI: FYI
Allergies: No | HPhone: (423)123-4567

Select Patient | Personalize

Task List | Total Active Tasks: 3 | Last Updated: 05/12/2015 5:40 PM

View: My Active Tasks | Show: 50

P	D	Task	Patient	Assigned To	Created By	Created On	Status	ID	Due	MRN
		Call Back	SUPERUSER,CATWOMAI	ALLSCRIPTS,Provider	ALLSCRIPTS,Resident	05/12/2015 05:35	Active	2104583		001000643516801
		Hospital Call	SUPERUSER,SUPERMAN	ALLSCRIPTS,Provider	ALLSCRIPTS,Resident	05/12/2015 05:38	Active	2104585		001000643513501
		Medical Complaint: Callback	SUPERUSER,RUDOLF	ALLSCRIPTS,Provider	ALLSCRIPTS,Resident	05/12/2015 05:36	Active	2104584		001000644320401

Comments:
ALLSCRIPTS,Resident - 12 May 2015 5:38 PM
TASK CREATED
Nursing home called. Patient continues to have delusions of grandeur. Wondering if he needs to be committed for more intense therapy. Please return call.

Task About:
No information available.

Go To... | In Progress | Done | New... | Reply... | Reassign... | Remove... | Copy To Note | Undelegate | Details... | Original... | Print List... | Print Task...

Now, when you click on your Task List, it should be much more manageable, as most of the auto-generated tasks should have already been completed.