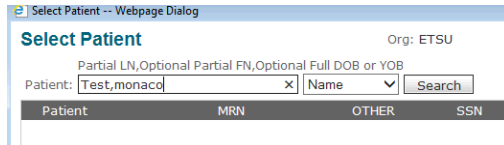


Entering DXA Scan/Bone Density as Structured Data

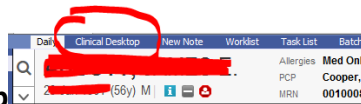
1. Pull patient up by clicking on the **dropdown** in the patient banner and clicking **Search**



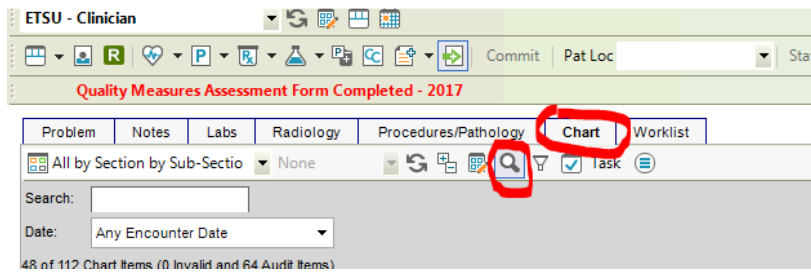
2. Type Last Name, First and hit enter. Match the DOB and double click on the patient.



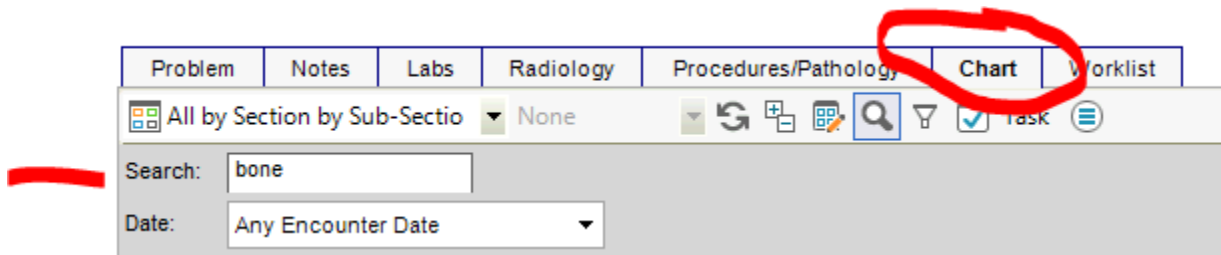
3. Go to the **Clinical Desktop**




4. Go to the **Chart** tab and click the **Search** icon.





5. In the **Search** box search for the **dx** or **bone density** report.



6. You will find at least 1 document.

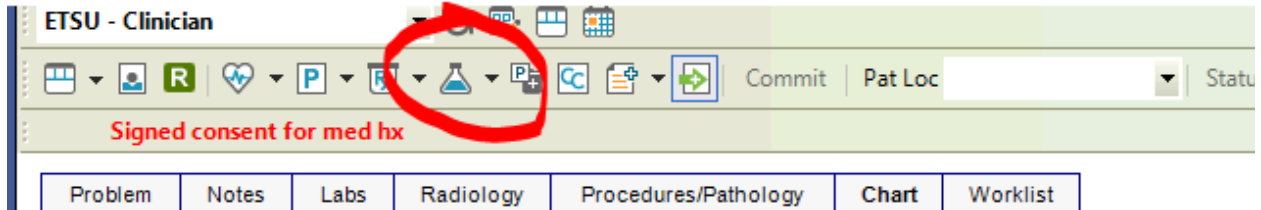
- a. If you see  icon beside dx, it means it has already been entered as structured data and you can move on.

 DXA Scan - Done: 28-Jul-2016 - Myers, Adam; Enc: 25-Apr-2018 -

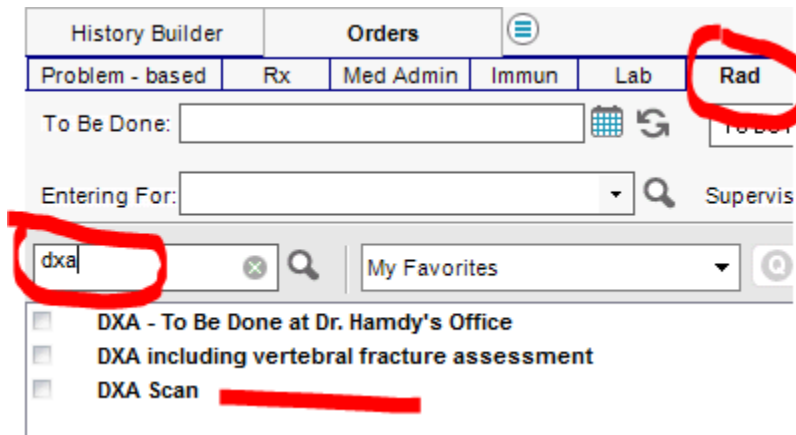
- b. If you ONLY see  DXA Scan Note, you will need to enter the dx/bone density as structured data. To do so, follow the below instructions:

7. **Double click** on the document. This will open the document. You will need to double check the document to make sure it is truly a colonoscopy. *Make note of the date and the PCP because you will need this date when you create the structured data.

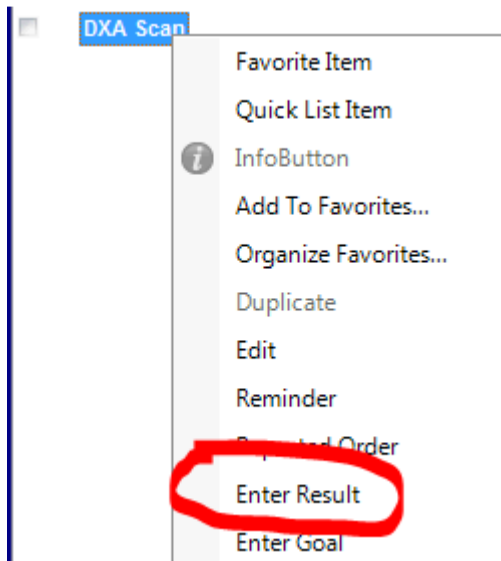
8. Once you determine that the document is in fact a dxa scan, close the document and Click on the **beaker**.



9. Go to the **Rad** tab and search for **dxa**



10. **Right click** on the **DXA Scan** order and choose **enter result**.



11. Change the **To be Done** and the **collected/examined** date to the date of the colonoscopy. Change the **Performing Location** to **Other**. Put the PCP in the **Ordered by**, and **Performed by** field.

DXA Scan ⓘ

For: [0]

Status: Active

To Be Done: 25Apr2018

Order Results Goals Record w/o Ordering

Results Details

Resulted: 25Apr2018 10:46AM Collected/Examined: 25Apr2018 10:46AM Verification

CC Results :

Ordered By: Briggs, Monaco Route To:

Performing Location: Performed By: Briggs, Monaco Accession #: Billi Pro

12. Once you fill out all of the above fields, the **Attach Docs** button will become available.

Order Results Goals Record w/o Ordering

Results Details

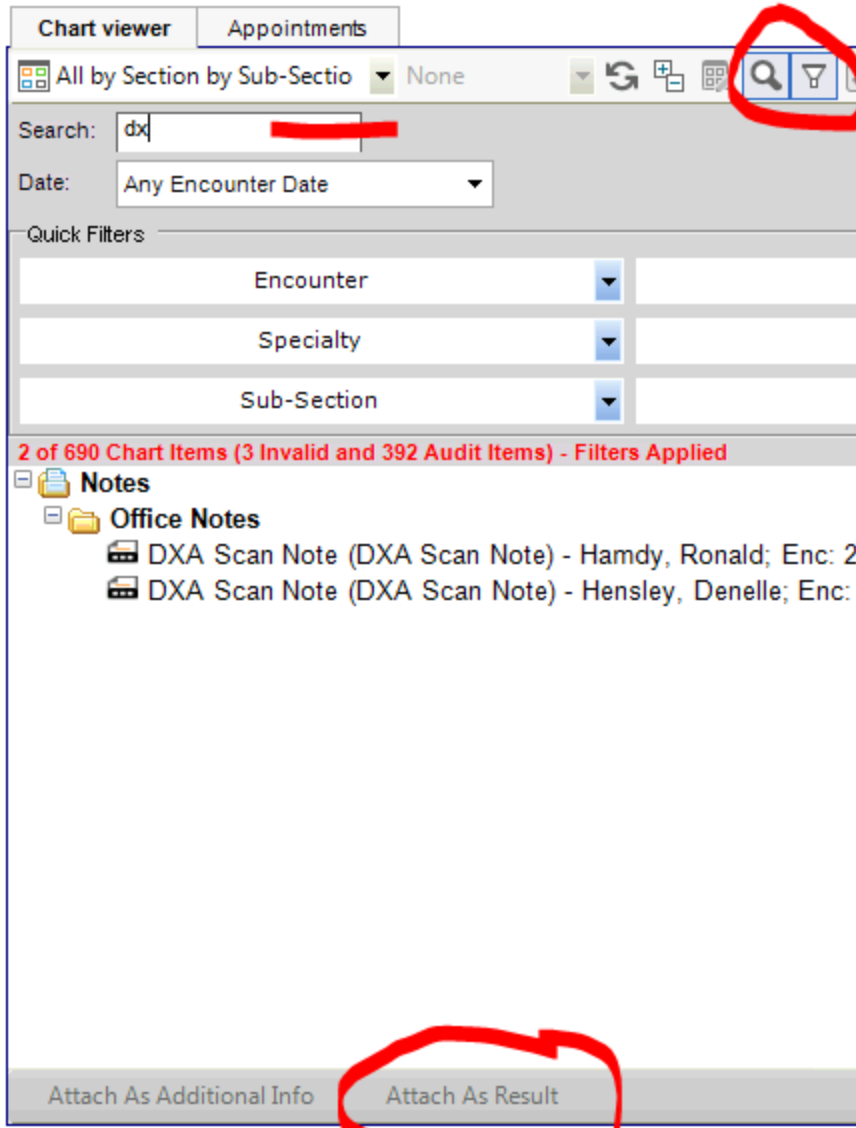
Resulted: 11Jan2018 07:54AM Collected/Examined: 11Jan2018 07:54AM Verification Required

CC Results :

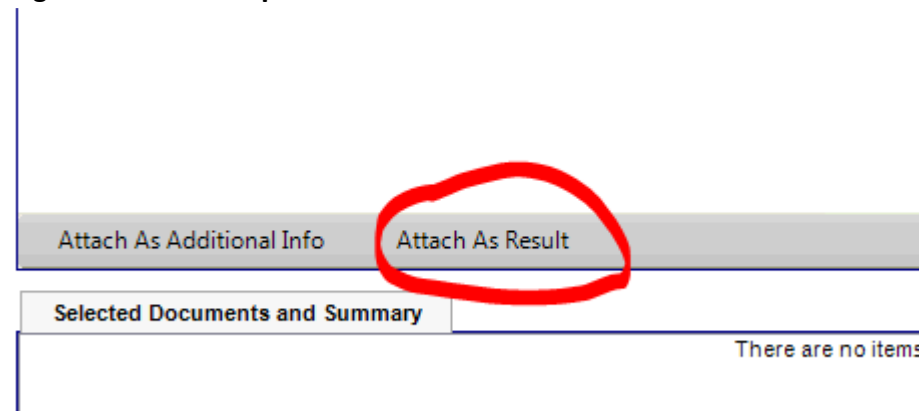
Ordered By: Briggs, Monaco Route To:

Performing Location: Performed By: Billing Billing

13. Click on the **Attach docs** button and click on the filter button and search for **dx** or **bone**.



14. Single click on the **report** and the click **Attach as result**



15. Then click OK

16. Lastly, in the **DXA Result Date** field, add the date of the scan and click **Save and Close**.

Results Item(s)					
Component	Value		Units	Flag	Ref Range
DVA Result Date					Final
	Goal: New				

Result Documents

Save and Return to ACI | Save and Close ACI