

## Structured Note Invalidation

1. Open the note to be invalidated in Edit mode.
2. Click on the black triangle symbol on the right side of the screen (in the green circle, below) to open a drop-down menu displayed below. Select Invalidate.

The screenshot displays the 'Note Authoring' interface for a patient named TEST, FUNTIMES, 69 YO, F, DOB: 12Jul1954. The main window shows a 'Health Management Reminders' section with a table of items. A green circle highlights a black triangle icon on the right side of the table. A context menu is open, showing options like 'New Note', 'New Task', 'Sign', 'Recompile', 'Close this note', 'Invalidate', 'Audit', 'Personalize', and 'Section/Form'. The 'Invalidate' option is highlighted with a green arrow.

Item	Schedule	Most Recent	Date	To Do	Incomplete
Health Maintenance					
Colonoscopy	Q 10 years		05Sep...	Due: 05Sep2022	
Colonoscopy (Surgery Dept)	Q 3 years		05Sep...	Due: 05Sep2015	
Mammogram (Screening)	Q 1 year	Complete	18Oct...	Due: 18Oct2014	
Pap Smear	Q 1 year	Complete	09Sep...	Due: 09Sep2014	
Smoking Assessment	Q 2 years			Due: 12Sep2014	

3. Save and Close the note.