



Tips & Tricks Weekly



Ordering Labs

We have made ordering labs inside of Allscripts EHR, as simple as possible. Here are a few tips & tricks to make ordering labs, even easier.

- Diabetic Care
- 3 month Follow up
- 6 month Follow up
- Diabetic (Dilated) Eye Exam Referral
- Hemoglobin A1C
- Microalbumin / Creatinine Ratio, Uri...
- Nephrology Referral
- Podiatry Referral
- Urine Microalbumin (24 H)
- Urine Total Protein (24 H)

- **Order Groups**– Order groups can be set up for each clinic and would allow bulk ordering. For example, if you order the same labs on every diabetic patient, it may be worth setting up an order group for your clinic. Contact the EHR team for more details.

- **Link your Problem First**- By linking your problem before ordering the lab, faculty physicians eliminate an extra pop up box. To link the problems first, select the problems on the left by highlighting them, then choose the lab order.

- **Failed Medical Necessity Checking**- If you get this pop up, **DO NOT IGNORE IT**. This means that the codes selected for the lab are not covered. The box will give you covered diagnoses to choose from.

- **Order Details Box**- The system is automatically set up to send the labs that you order directly to our lab (Orchard). **No changes should be made to the automatic settings on the order details screen unless you know for sure that the patient will be having the labs drawn somewhere else.** If you want to print the lab request, do so **AFTER** you order the lab. **Do Not Change SEND TO PERFORMING LOCATION to Print Requestion.**

**To print a requisition, order the lab then go to the orders tab, find the order, right click and choose print requisition.