

## To Stop a Deferred Item

If you have an item in a deferred status, and you need to stop the deferral, do the following:

1. Navigate to the Clinical Desktop and the HMP tab in the 3<sup>rd</sup> component.

The screenshot shows the Clinical Desktop interface for patient TEST, FRANKENSTEIN. The patient's information includes Age: 32 Years, Sex: F, DOB: 03/03/1979, H Phone: (423)111-1111, and Security: No Restricted Data. The interface displays a list of health management items, including Abdominal Pain, Colposcopy, 1 month, 2 days, Alanine Aminotransferase..., CT Abdomen w/o, and Community-acquired Pneumonia. An orange arrow points to the 'HMP' tab in the bottom right section of the interface.

2. Find the item that you deferred. In our example, we deferred an appointment.

The screenshot shows a close-up of the Health Management table. The table has columns for ItemName, Schedule, Gr..., Most Recent, Date, 5y..., To Do, and Incomplete. The row for '1 month' is highlighted in blue, and the word 'Deferred' is circled in orange in the 'To Do' column.

ItemName	Schedule	Gr...	Most Recent	Date	5y...	To Do	Incomplete
Abdominal Pain		<input type="checkbox"/>					
Colposcopy	Q 4...	<input type="checkbox"/>	Complete	28Oct...		25Nov2011	
1 month		<input type="checkbox"/>	Complete	08Jul...		Deferred	
2 days		<input type="checkbox"/>	Complete	28Oct...			
Alanine Aminotransferase...		<input type="checkbox"/>					17Jan2012
CT Abdomen w/o		<input type="checkbox"/>	Complete	10No...			
Community-acquired Pneumonia		<input type="checkbox"/>					

3. Right click on Deferred and choose "Stop Deferral".

The screenshot shows a software interface with a table of health management items. The table has columns for ItemName, Schedule, Gr..., Most Recent, and Date. The '1 month' item is selected, and a context menu is open over it. The 'Stop Deferral' option is highlighted with an orange circle.

ItemName	Schedule	Gr...	Most Recent	Date
Abdominal Pain		<input type="checkbox"/>		
Colposcopy	Q 4...	<input type="checkbox"/>	Complete	28Oct...
1 month		<input type="checkbox"/>	Complete	08Jul...
2 days		<input type="checkbox"/>	Complete	28Oct...
Alanine Aminotrasferase...		<input type="checkbox"/>		
CT Abdomen w/o		<input type="checkbox"/>	Complete	10No...
Community-acquired Pneumonia		<input type="checkbox"/>		

4. At this point, it will go from a deferred status to an active or hold for status.

The screenshot shows a software interface with patient information for TEST, FRANKENSTEIN. The patient's age is 32 years, sex is female, and DOB is 03/03/1979. The 'Current Orders' section shows a '1 month - Follow-up Status: Hold For - Scheduling Requested for: 09Feb2012' entry. A large orange arrow points from the '1 month' item in the table to this entry.

**Patient Information:**  
 TEST, FRANKENSTEIN | Age: 32 Years | DOB: 03/03/1979 | H Phone: (423)111-1111 | FYI: FYI  
 Sex: F | PCP: Bochis, Melania | MRN: 001000647052001 | Security: No Restricted Data  
 Allergies: Yes | Pri Ins: BLUE SHIELD OF TN | Other:

**Current Orders:**  
 1 month - Follow-up Status: Hold For - Scheduling Requested for: 09Feb2012  
 Alanine Aminotrasferase ( ALT / SGPT ) Status: Active Requested for: 17Jan2012  
 Aldolase Status: Active Requested for: 17Jan2012  
 Glucose Quantitative ( Fasting or Random ) Status: Active Requested for: 25Jan2012

ItemName	Schedule	Gr...	Most Recent	Date	Sy...	To Do	Incomplete
1 month		<input type="checkbox"/>	Complete	08Jul...			09Feb2012
2 days		<input type="checkbox"/>	Complete	28Oct...			
Alanine Aminotrasferase...		<input type="checkbox"/>					17Jan2012
CT Abdomen w/o		<input type="checkbox"/>	Complete	10No...			
Chest Pain		<input type="checkbox"/>					
1 day		<input type="checkbox"/>	Complete	08Jul...			